

## **B. Governance**

The Dean is the chief administrative and academic officer of the college and reports to the Provost/Vice President for Academic Affairs. The Dean is assisted by associate deans, and chairs or directors of the academic, research and service units in the college to advance the college's mission in teaching, research, and service. In the spirit of shared governance, the Dean also consults faculty and staff committees, and faculty and staff as appropriate, on matters related to the college operations that include planning, coordination, and evaluation of all college units.

### **College Committees and Meetings**

The college faculty and staff participate in university-level committees. Descriptions and current committee memberships may be found at <https://www.tamucc.edu/governance/committees-councils/index.php>.

The college also maintains standing committees focused on issues that affect the operations of the college. Electronic records of all college committee meeting minutes are archived on the I:/drive. A listing of college committees is included in Section I.C, and the current membership may be found online at <https://www.tamucc.edu/science/documents/information/committee-rosters.pdf>.

*University and college faculty meetings:* The President calls all meetings of the general faculty of the University. The Dean calls all meetings of the general faculty of the College. University and college faculty meetings are held at the beginning of each fall and spring term. Special meetings may be called by written notice. In addition, each department schedules regular meetings. University and college faculty meetings are seldom called during summer sessions. For action to be taken at a regular meeting, items should be on the agenda. Faculty may request items be placed on the agenda. Information items and announcements may be made at any meeting.

All regular faculty members are required to attend these meetings unless extenuating circumstances prevent attendance.

*Voting Rights:* Faculty votes on non-routine items held during meetings will require a quorum. Attendance of more than 50% of the fulltime faculty will constitute a quorum. In the absence of a quorum, discussion and votes may occur on routine business items (committee membership, etc.) and the floor may be open to discussion and debate of non-routine matters, but no vote will occur on the latter.

Motions may be made and voted on at college-wide meetings. On motions of general matter in nature that are brought up at the college meeting, faculty holding full-time employment in the college have voting rights on the motion. On motions of specific matter, an appropriate faculty group consists of faculty who are eligible to serve on the matter governed by the respective committee is defined as the voting body. All motions shall comply with the University and TAMUS policies.

*Committee Member Replacement:* The procedure for replacing a committee member follows the applicable selection criteria for particular committee.

## **Department Committees**

Each academic department will follow the college examples and define the memberships of its committees and the voting right on departmental matters. Electronic records of all committee meeting minutes are archived on the I:/drive.