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FACULTY EMERITUS STATUS

(Revised: November 10, 2017; April 20, 2018; May 26, 2020)

Criteria for Nomination

In addition to the rules of eligibility established by University Procedure 31.08.01.C1 *Faculty and Staff Emeritus*, SAMC has established the following criteria for nomination to emeritus status:

1. All officially retired faculty with a record of long service are eligible for consideration for nomination to emeritus status. As a general rule, over ten years of employment would be considered long service; however, exceptions can be made if individual contributions so warrant;
2. Nominations will not be based solely upon longevity and/or loyalty, but only upon significant contributions to the University throughout the length of service;
3. Significant contributions are defined as contributions in teaching, scholarly/creative activity or service that go beyond the normal duties and responsibilities of an appointment;
4. Such contributions should include, but are not limited to actions that (a) bring credit to the University within the academic and/or broader community; (b) serve the University in times of need, change, or development; or (c) serve a particular department or constituency of the University not ordinarily associated with the duties of appointment;
5. Emeritus status is not ordinarily awarded for a single accomplishment, but for a career pattern of distinguished service.

Procedure for Appointment

1. The President shall make all nominations for emeritus status to the Board of Regents. Faculty candidates for this nomination, however, will be initiated from within the appropriate college.
2. When faculty members officially retire from the University, they may request to be considered for emeritus status. In addition, a colleague, with their permission, may nominate them for emeritus status.
3. If retiring faculty members wish or agree to be considered for emeritus status, a letter of support must be written by the nominating colleague, department chair, or other faculty member. The Director's office will submit the nominees' names, their current vitas, and letters of support to the SAMC Awards Committee for its consideration.
4. After making a preliminary decision on the suitability of a candidate for nomination to emeritus status, the Awards Committee will email the Director's office to ask that the

endorsement of the emeritus status be included as an action item on the agenda of the next scheduled SAMC meeting. At that meeting, the SAMC Awards Committee Chair, endorsing faculty member, or department chair will present the emeritus nomination to the SAMC faculty for endorsement. The vote for endorsement will be recorded in the meeting minutes.

5. If the SAMC faculty endorses emeritus status, Director will review the recommendation. If the Director approves, the Director will write a letter to endorse the nomination. The Director's office will forward the nominees' names, letters of support, Director's endorsements, and curriculum vita to the Office of the Provost.
6. The Faculty Affairs Committee of the Faculty Senate shall review all applications where the college and Provost are not in agreement on a candidate's recommendation, or at the Provost's request, and provide their recommendation to the Provost prior to the Provost's final recommendation to the President.
7. The Provost shall consider the recommendation of the college and, if appropriate, the Faculty Affairs Committee of the Faculty Senate in making recommendations to the President. Recommendations from the President are sent to the Chancellor, who will make recommendations to the Board of Regents for their confirmation.

Privileges

Emeritus personnel are encouraged to continue their participation in the many varied activities associated with campus life and, consistent with established policies, to avail themselves of university facilities. See University Procedure 31.08.01.C1 *Faculty and Staff Emeritus* for a list of privileges of emeritus status.