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## **LARGE CLASS SUPPORT**

(Revised: November 10, 2017)

### **Definitions**

Large classes are those with 50 to 99 students enrolled on the first class day.

Extra Large classes are those with 100 or more students enrolled on the first class day.

### **Large Classes**

A faculty member who teaches a large class may, if s/he desires, hire a grader. Eligibility for a Grader is based on 1<sup>st</sup> class day enrollment. The number of students enrolled for academic credit on the first day of class will be an indicator of the class's size. Modest enrollment increases or decreases after the first day of class will not affect the Grader's compensation.

Grader compensation is based on the following formula:

The number of students enrolled on the first class day X \$10 = maximum compensation for the semester.

Graders are paid an hourly wage, up to the maximum, for actual hours worked. Faculty should determine how to best utilize the hours available from the student for assistance over the course of the semester. Graders should not be expected to work beyond the number of hours available.

Hours available to assist with grading are determined as follows:

Maximum compensation / hourly wage = number of hours of assistance available to the faculty member.

Note 1: Depending on resources, a Graduate Assistant may be assigned to assist in a course instead of a grader.

### **Extra-Large Classes in Learning Communities**

#### **Learning Community Classes**

A learning community class, as identified by the Chair of the Department of Undergraduate Studies (DUGS), normally will have approximately 200 students. Such a class should be taught in a way that relates the course content to any linked classes, including first-year seminars, and composition/communication courses, so as to help the student integrate information learned in all linked classes.

A faculty member who teaches an extra-large learning community class will receive double workload credit. An Instructor who is scheduled to teach a learning community course will receive credit that semester for two courses for the learning community course and would, in a four-course load, be assigned only two other courses during that semester. Normally a faculty member should teach only one learning community course in a semester. Grading and help with course management are normally done by first-year seminar instructors.

### **Other Extra-Large Classes**

A faculty member who teaches an extra-large class (100 or more students on the 12<sup>th</sup> class day) should be provided a Grader or Graduate Assistant. In addition, tenure-line and professional track faculty may also receive extra load credit as follows:

<u>Class Size</u>	<u>Extra Load Credit</u>
100 – 134	1 Hour of Load Credit
135-169	2 Hours of Load Credit
170 or more	3 Hours of Load Credit

In consultation with the Department Chair, and taking into account enrollment patterns, the extra load credit from fall semester may be “banked” for receipt in spring semester. Extra load credit from spring semester cannot be banked since the workload release must occur in the same fiscal year.

Alternatively, the tenure-line or professional track faculty member could request overload pay at the rate of \$833 or \$1,000 per load credit (\$2,500 or \$3,000, for a three credit hour extra load), depending on whether the faculty member holds the terminal degree. A faculty member should not accumulate more than six hours of unexpended workload credit in the "bank".

If the tenure-line or professional track faculty member has earned three hours of load release, prefers a course release during the semester in which s/he teaches the extra-large class, and an appropriate adjunct professor can be found, the department chair may elect to grant the course release immediately and hire an adjunct professor to teach the faculty member's fourth class.

### **Alternate Work Load Credit Calculation**

An alternate way of calculating a tenure-line or professional track faculty member's extra work load credit is to base it on the faculty member's entire teaching load for the semester. The faculty member who chooses this alternative calculation will not receive extra work load credit under the provisions spelled out above. A faculty member whose entire instructional load (including organized classes, supervised internships, and directed individual study) generates 525 or more student credit hours in one semester shall receive one hour of extra load credit. A faculty member who generates 600 or more student credit hours in one semester shall receive two hours of extra load credit. A faculty member who generates 650 or more student credit hours in one semester shall receive three hours of extra load credit. As with other extra work load credit, the faculty member has the option

of receiving a stipend of \$833 or \$1,000 per work load credit (depending on credentials) instead of banking the work load credits for later load reduction.