

APPENDIX A: School Promotion and Tenure Committee's Post-Tenure

Review Faculty Member's Name: _____

Years Under Review: _____

1) PURPOSE. The purpose of comprehensive evaluation is to:

- Assess whether the individual is making a contribution consistent with that expected of a tenured faculty member.
- Provide guidance for continuing and meaningful faculty development,
- Assist faculty to enhance professional skills and goals,
- Refocus academic and professional efforts, when appropriate,
- Provide assurance that faculty members are meeting their responsibilities to the University and the State of Texas

2) REVIEW COMMITTEE EVALUATION

Teaching:

____ Exceeds Expectations ____ Standard ____ Unsatisfactory

Scholarship and creative activity:

____ Exceeds Expectations ____ Standard ____ Unsatisfactory

Service:

____ Exceeds Expectations ____ Standard ____ Unsatisfactory

Comprehensive Evaluation of Faculty Member's Overall Performance:

____ Exceeds Expectations ____ Standard ____ Unsatisfactory

STATEMENT. If the peer-review evaluation is *Unsatisfactory* in any category, the peer-review committee shall provide a summary for the basis of that determination. The summary shall contain sufficient documentation to identify the area(s) and particulars of the unsatisfactory performance and the basis for the committee's decision. The report shall refrain from speculating on the reasons why the performance is unsatisfactory.

Insert summary letter here (may continue to additional pages, if needed).

Appendix B: II.E.3 – Post-Tenure Review (April 25, 2001; May 27, 2005; Nov. 10, 2017)
The School follows University Procedure *12.06.99.C0.01, Post-Tenure Review*.

3) Committee Chairperson (Print name): _____ Date: _____

Committee Chairperson's Signature: _____

The SAMC Promotion and Tenure Committee evaluation report is due to the Office of the Provost by **March 1**. If the evaluation is *Unsatisfactory* in **any** category the Director shall review the submitted documents and prepare a separate report and recommendation. The Director's and Committee's report and recommendations shall be forwarded to the Provost for review by **April 1**.