TEXAS A&M UNIVERSITY CORPUS CHRISTI | RESEARCH & INNOVATION

# Principal Investigator's Guide to Sponsored Projects

1

**Finding Funding Opportunities:**
Search for funding opportunities through the **Office of Research Development's webpage**, **GrantForward**, **Grants.gov**, and other funding websites.

2

**Ensure Eligibility:**
Ensure that TAMU-CC is an eligible institution and that you are an eligible PI.
Check if the opportunity is a limited submission (limit on number of submissions from an eligible intuition). If it is a limited submission contact **The Office of Research Development (ORD)** by email (**ResearchDevelopment@tamucc.edu**).

3

**Proposal Intake Form (PIF):**
Fill out the **Proposal Intake Form (PIF)** at least three weeks prior to the submission deadline.

4

**Finalize Budget and Administrative Documents:**
Finalize your budget and provide all administrative documents to **Sponsored Research Services (SRS)** at least 5 days prior to submission.

5

**Technical Documents:**
Provide all technical documents to **SRS** by 8 am on the day prior to submission.

6

## SUBMIT!

7

**Awarding Decision:**
**Recommended: The Office of Sponsored Research Administration (OSRA)** will process the award and set up the account.

**Not Recommended:** Visit with **The Office of Research Development (ORD)** to discuss resubmitting the proposal and/or finding other funding opportunities.

**For additional resources and information, please visit: https://www.tamucc.edu/research/**

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