

Council of Principal Investigators and Research Administrators
Monthly Meeting
March 23, 2023, 11:00 am – 12:30 pm
Zoom

MINUTES

Attendees: Jordan Greer, Erin Hill, Tianxing Chu, Ruby Mehrubeoglu, Carmen Osier, Mike Wetz, Jian Sheng, Kyoung Eun (Kelly) Lee, Heather DeGrande, Debra Plowman, Shannon Doolan-Fitzsimmons, Devon Steffan, Xinping Hu, Trent Thigpen, Alexa Hight, Patricia Spaniol-Mathews (Pat), Jennifer Epley Sanders, Patrick Crowley, Kelli Bippert, Matthew Streich, Deanna Crites, Faye Bruun, Michael Starek, Tye Payne

Absent: Joseph Mollick

Alternates: Liu Chuntao (Feiqin Xie)

Guests:

Quorum present

1. Guest Speaker(s): *Ms. Alexa Hight, Scholarly Communications Librarian, Texas A&M University- Corpus Christi, (20-minute presentation, 10-minute Q/A).*

- Ms. Hight gave a presentation about publishing in high impact journals and how to increase research visibility. Her presentation was sent to the Council after the meeting.

a. Presentation included:

i. Journal Impact Factor

1. Impact Factor takes into consideration the size of the journal and number of papers published.
2. Discussion about pitfalls the Impact Factor and how researchers are being evaluated by citations and impact.

ii. Increasing Visibility

1. Social media- having your work available online is essential.
2. Assess and improve your online presence.
3. Make a digital footprint.
4. Grow your networks.
5. ORCID- this program helps increase your online presence and maintains your researcher identity.

a. Interfolio will talk to ORCID.

iii. Increasing Citations

1. Make your work as open as possible.

iv. Article Levels

1. Gold: Paying to make your work open.
2. Green: Open access that is free.
3. Bronze: COVID comes to play with this. All articles COVID related are open.

v. Retaining your Copyright

1. Helps control your works and makes it visible.

vi. Open Access

1. Important because it is open and accessible to all social justices. Open access if broad and global.

- vii. Library Resources
 - 1. Library can help with author level metrics, H-index, i10-index, etc.
 - 2. Library can help you determine your online presence.
- viii. VIVO
 - 1. Library is exploring this record keeping database for purchase.
- b. Question(s)/Suggestion(s)/Comment(s):
 - i. Suggestion: asked the library to look into Microsoft Co-Pilot.
 - ii. Comment: Most faculty do not have networks of people, in particular PhD students, working with them to cite their work. Students help with the number of citations faculty/researchers get.
 - 1. Paying for Research Gate does not help with increasing citations.
 - iii. Comment: The programs, ChatGPT and ChatGPT4, have limitations and can't distinguish sources. Use caution and they should not be used to do literature reviews.
 - iv. Question: Does VIVO populate automatically?
 - 1. A: Yes, you can curate it to select which articles/information you want public or private.
 - v. Question: Will the library provide/find outlets for student to publish their research?
 - 1. A: Will get back to you.

2. Meeting called to order by Ruby at 11:35 am.

3. Alternates/Guests Introduced

- Liu Chuntao (Feiqin Xie)
- Tye Payne- New Lonestar CPIRA member.

4. Approve Meeting Agenda

- **MOTION: All in favor.**

5. Approve February 2023 Meeting Minutes.

- **MOTION: All in favor.**

6. Ex-Officio Faculty Senate Update(s)(Kelli)

- Senate elections are April 3-7, 2023.
- There are two vacancies in all colleges and one in the library.
- Committees on Committees Survey
 - a. This will be sent out again on Monday.

7. Ad-hoc Scholarly Librarian Update(s) (Alexa)

- Already discussed.

8. CPIRA Committee Updates

1. Research Administration Development & Training
 - Committee is collaborating with OCSP.
 - CPIRA Forum is April 13, 2023, from 5-7p.
 - Committee is finalizing CPIRA Forum details.
 - 'CPIRA Forum announcement is on the CPIRA website.
 - Contact Carmen if you want to present a poster.
2. Operations & Communications for Sponsored Projects
 - None

3. Facilities
 - None
4. Graduate Recruitment & Retention
 - None
5. Bylaws, Elections, Rules, & Procedures
 - New Lonestar member- Tye Payne.
 - Committee is working on the code of conduct for council meetings.
 - Bylaws will be reviewed to clear up the rights of alternates.
6. Roles and Responsibilities
 - Committee is meeting with Janet and Kim to discuss matrix revisions on 4/3/2023.

9. Other Business

1. R&I Updates
 - A new student innovation program is starting.
 - All positions in OSRA are filled.
 - NCURA compliance review is still moving forward. NCURA onsite visit is scheduled for October 2023.
2. Compliance
 - Documents were sent via email to CPIRA on how to appeal a compliance decision.
3. CLA Policies
 - There is still no policy to identify salary gaps with fellowships.
 - Fellowship list needs to be updated.
 - Question: Who is in charge of the fellowship list?
 - Question: Who would pay the salary gap?
4. **VOTE:** Add CPIRA Committees to the CPIRA website? Only the name of the committee and description. The Chair will be listed at their discretion.
 - **All in favor- Yes.**
 - **All CPIRA members must be on a committee.**
5. FDP
 - January 2023 FDP meeting notes are in the CPIRA shared folder on OneDrive.
6. Consider CPIRA meetings to be hybrid.
 - Challenges with hybrid is that not all campus rooms are equipped with cameras and microphones. It is difficult to respond to those online.
 - Discussion about business faculty in College Station that are excluded to serve on CPIRA because they can't make the in-person meetings.
 - **MOTION: Continue discussion to have hybrid CPIRA Council meetings.**
 - **All in Favor-Yes**
 - **Concerns:**
 - **CPIRA needs full participation and face to face helps with this.**
 - **Difficult for coordinator to take notes and run online chat.**
 - **Head count for food will be needed way in advance of meeting.**
 - **Lonestar - recently remodeled their conference room and offered it as an option for CPIRA to meet.**
7. OSRA Handbook
 - Handbook was sent to EC for comment.
8. Open Share
 - Faculty are still having problems with IRB and are concerned with the high turnover in the office.
 - Why do honors students need to go through the full IRB process?
 - IRB committee is working on streamlining this process.
 - Anyone working with human subjects needs to go through IRB.

10. Adjourn: 12:16p.

- **MOTION: All in favor.**