

Council of Principal Investigators and Research Administrators
Monthly Meeting
June 15, 2023, 11:00 am – 12:30 pm
Zoom

MINUTES

Attendees: Jordan Greer, Erin Hill, Ruby Mehrubeoglu, Heather DeGrande, Debra Plowman, Shannon Doolan-Fitzsimmons, Devon Steffan, Trent Thigpen, Joseph Mollick, Patrick Crowley, Carmen Osier, Feiqin Xie, Alexa Hight, Faye Bruun, Michael Starek, DeAnna Crites, Matthew Streich

Absent: Patricia Spaniol-Mathews (Pat), Kyoung Eun (Kelly) Lee, Mohamed Ahmed, Jian Sheng, Mike Wetz, and Jennifer Epley Sanders, Tye Payne, Xiping Hu

Alternates : Seneca Holland (Tianxing Hu)

Guests:

Quorum present

1. Guest Speaker(s): *Ms. Jaclyn Mahlmann, Vice President for Finance and Administration, Texas A&M University- Corpus Christi, (20-minute presentation, 10-minute Q/A).*

1. Ms. Mahlmann gave a presentation on Indirect Cost Allocations (presentation was shared with Council).
2. IDC rate will be increasing but does not apply to existing contracts.
3. University receives no less than 50% of IDC. The remaining 50% of IDC is split (see presentation).
4. Presentation included:
 - a. Total IDC generated by department and the Distribution of IDC Allocations.
 - b. Startup funds
 - c. Research Enhancement funds
 - d. Opportunities for improvement regarding facilities, infrastructure, electrical, and startup space.
5. Question(s):
 - a. What % IDC goes to PIs?
 - Varies between colleges.
 - b. Have COE and COS been separated regarding the table showing IDC generated by department?
 - Yes, for FY23.
 - c. Can IDC rollover to faculty/PI?
 - Your Dean will make this decision.
 - d. Status of CS generator?
 - CS generator will be installed in the coming weeks.
 - The NRC generator status: waiting to hear back if the proposal was accepted.
 - e. Status of defibrillators in all campus buildings?
 - It is proposed to have defibs in all campus buildings.

2. Meeting called to order by Ruby at 11:34 am.

3. Alternates/Guests Introduced

- Holland Seneca (Tianxing Hu)

4. Approve Meeting Agenda

- I. Approved with moving the 'Code of Conduct Vote' to first item under 'CPIRA Committee Updates'
 - **MOTION: All in favor.**

5. Approve May 2023 Meeting Minutes.

- **MOTION: All in favor**

6. Ex-Officio Faculty Senate Update(s)(Mohamed)

- I. Faculty Senate are on summer break.
- II. No update

7. Ad-hoc Scholarly Librarian Update(s) (Alexa)

- I. \$1300.00 is available in OA funds.

8. CPIRA Committee Updates

I. VOTE: Code of Conduct

- i. Discussion about the necessity of this document.
- ii. Suggestions were to make a few edits and include additional information of the role of the Chair.
- iii. Suggestion to include the document in a welcome packet to new CPIRA members.
- iv. **MOTION:** Vote will be tabled until August 2023.
 1. 1st Patrick, 2nd Devon
- v. **VOTE: All in favor** to table the COC (Now Meeting Etiquette) document vote until August 2023.

II. Research Administration Development & Training

- i. No update.

III. Operations & Communications for Sponsored Projects

- i. Committee is working on compiling the compliance issue list for the NCURA review in October 2023.

IV. Facilities

- i. Committee asked Facilities if there is a temporary fix for power outage electricity issues until the generators are installed?
- ii. Every patrol car on campus has a portable AED.
- iii. Mr. Meares provided a list of all the plugs on campus that are attached to a generator.

V. Bylaws, Elections, Rules, & Procedures

- i. Elections are underway.
- ii. Trent Thigpen will continue as representative for Research Engagement.
- iii. Erin Hill is CCS's representative for a full term (3 years).
- iv. Mike Starek extended his stay on council for a full term (3 years).
- v. Elections will take place in COE and COS in July.

VI. Graduate Recruitment & Retention

- i. Ruby met with Dean McCaleb about how many TAMU-CC students need support.

VII. Roles and Responsibilities

- i. Matrix is finished and posted on the R&I website!
- ii. Good job Committee!!!

9. **Other Business**

1. R&I Updates
 - OSRA updated their phone numbers on the R&I website.
2. Compliance
 - CPIRA asked for a timeslot with NCURA during their review.
3. Research Time & Effort (Faculty)
 - Discussion about the memo that was sent out via email regarding the need for time and effort approval by your Chair or Supervisor prior to submitting a proposal.
4. RA posting for COHNS, COEHD, CLA
 - Position is still open.
5. CPIRA July Council Meeting
 - Cancelled.
6. CPIRA Coordinator
 - Two (2) recommendations thus far.
7. FDP
 - Janet Donaldson attended the meeting.
8. Open Share
 - None

10. **Adjourn: 12:23p.**

- **MOTION: All in favor.**