

**Council of Principal Investigators and Research Administrators**  
**Monthly Meeting**  
**January 19, 2023, 11:00 am – 12:30 pm**  
**UC Lone Star 142A**

**MINUTES**

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**Attendees:** Jordan Greer, Erin Hill, Tianxing Chu, Gina Glanc, Ruby Mehrubeoglu, Carmen Osier, Deanna Crites, Mike Wetz, Jian Sheng, Aaron Baxter, Faye Bruun, Kyoung Eun (Kelly) Lee, Heather DeGrande, Joseph Mollick, Debra Plowman, Shannon Doolan-Fitzsimmons, Matthew Streich, Devon Steffan, Xiping Hu, Trent Thigpen, Michael Starek, Alexa Hight, Kelli Bippert

**Absent:** Feiqin Xie, Jennifer Epley Sanders, Patrick Crowley

**Alternates:** Sebastian Garcia (Patricia Spaniol-Mathews (Pat)),

**Guests:**

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Quorum present

1. **Guest Speaker(s):** *Mr. Scott Meares, Associate Vice President for Operations, Texas A&M University-Corpus Christi, (20-minute presentation, 10-minute Q/A).*
  - Mr. Meares introduced himself to CPIRA.
  - He has been with TAMU-CC since June 2022.
  - He went over the facilities website and how to submit a work order.
  - Ruby informed Mr. Meares about the facility workorder form CPIRA has on their website.
  - Discussion about purchasing generators for CS and NRC buildings.
    - a. Proposals have been submitted to obtain funds to purchase generators.
  - Other social interactions, not all necessarily related to TAMU-CC facilities, included:
    - a. Discussion about building another road onto the island or walkway.
2. **Meeting called to order by Ruby at 11:24 am.**
3. **Approve Meeting Agenda**
  - **MOTION: All in favor.**
4. **Approve November 2022 Meeting Minutes.**
  - **MOTION: All in favor.**
5. **Alternates/Guests introduced.**
  - Sebastian Garcia (Patricia Spaniol-Mathews (Pat))
6. **Ex-Officio Faculty Senate Update(s) (Kelli)**
  - Concerns about 360 evaluation feedback: Only the IP addresses are collected and only two people see this information.
7. **Ad-hoc Scholarly Librarian Update(s) (Alexa)**
  - OA funds are still available.

- The library will store your data.
- Discussion about copyrights with publisher.
- NSF is making their funded project publications available to the public. (May need to find out how this impacts copyright transfers to publishers)

## 8. CPIRA Committee Updates

1. Research Administration Development & Training
  - Committee is collaborating with OCSP.
  - Committee is meeting monthly with Janet Donaldson.
  - Tentative date for the CPIRA Forum is April 13, 2023, from 5-7p.
    - No presentations.
    - Forum will be a social between CPIRA and OSRA.
  - Five positions are open in F&I
    - Three in OSRA
    - Director of Oil Spill
    - Research Development Officer
  - FDP conference is next week.
  - Working on changes to the definition of PI eligibility.
2. Facilities
  - None
3. Operations & Communications for Sponsored Projects
  - Committee is collaborating with RADT and will be meeting with Janet Donaldson monthly.
  - Updates are the same as RADT.
4. Graduate Recruitment & Retention
  - The GRR letter will be sent soon to upper administration.
5. Bylaws, Elections, Rules, & Procedures
  - Committee is working on procedures of rules of engagement for CPIRA representatives.
  - Fei has a class scheduling issue during the Thursday meeting times and will be sending an alternate this semester.
  - Committee will discuss how to represent the two colleges from the COSE split.
  - Lone Star will be represented in CPIRA next year.
  - College of CLA will be splitting.
6. Roles and Responsibilities
  - Committee is working with Janet and Kim on matrix revisions.

## 9. Other Business

1. R&I Updates
  - See RADT updates.
2. Compliance
  - No updates.
3. CLA Policies
  - Ruby and Jennifer met with Dean Campbell about current CLA issues.
4. December 2022 Council meeting cancelled.
5. Open Share
  - Debra Plowman needs science fair judges
  - Trent Thigpen, ORE call for Broader Impact Funds closes 1/31/2023.
  - Health Services is offering free CPR classes on campus for TAMU-CC community.
  - An apology letter was sent to Dr. Mahdy regarding last month's council meeting.

10. Adjourn: 11:58a.

- **MOTION: All in favor.**