

**Council of Principal Investigators and Research Administrators**  
**Monthly Meeting**  
**February 16, 2023, 11:00 am – 12:30 pm**  
**116 O'Connor**

**MINUTES**

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**Attendees:** Jordan Greer, Erin Hill, Tianxing Chu, Ruby Mehrubeoglu, Carmen Osier, Mike Wetz, Jian Sheng, Kyoung Eun (Kelly) Lee, Heather DeGrande, Debra Plowman, Shannon Doolan-Fitzsimmons, Devon Steffan, Xinping Hu, Trent Thigpen, Alexa Hight, Patricia Spaniol-Mathews (Pat), Jennifer Epley Sanders, Patrick Crowley

**Absent:** Kelli Bippert, Joseph Mollick

**Alternates:** Liu Chuntao (Feiqin Xie), Jen Wetz (Matthew Streich), Gina Concannon (Deanna Crites), Ashley Voggt (Faye Bruun), Antonio Medrano (Michael Starek)

**Guests:**

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Quorum present

**1. Guest Speaker(s):** *Dr. Clarenda Phillips, Provost and Vice President for Academic Affairs, Texas A&M University- Corpus Christi, (20-minute presentation, 10-minute Q/A).*

- Provost Phillips introduced herself to council.
- Discussion(s):
  - a. How TAMU-CC colleges can collaborate.
  - b. Status of TAMU-CC becoming an emerging research institute.
  - c. Building generator updates.
  - d. Texas Legislature funding.
  - e. Carnegie definitions of R1 and R2 institutions.
  - f. CCCR interim director is David Scott.
  - g. Dr. Phillips is looking into securing/diverting funds for graduate student compensation support.
  - h. Student Research Symposium: this event needs more support. Currently, R&I is the only unit funding this event.
  - i. Discussion about different platforms available on campus for sharing research information (Teams, Interfolio, etc.).
  - j. Faculty need more training on Interfolio system.
  - k. Promotion and Tenure, Annual Evaluations.
  - l. SAGE funding for students. SAGE covers tuition but not fees and students have balances that are not paid for.
  - m. Inquiry and discussion about what the student fees for online and hybrid classes go toward. Faculty and students have been asking if some of the online course fees can be diverted to graduate students.
  - n. TA's do not receive tuition support.

**2. Meeting called to order by Ruby at 11:35 am.**

**3. Approve Meeting Agenda**

- **MOTION: All in favor.**

#### 4. Approve November 2022 Meeting Minutes.

- Edits: Remove all verbiage that is not related to research under the guest speaker last bullet.
  - a. Patrick Crowley was absent.
- **MOTION: All in favor.**

#### 5. Alternates/Guests introduced

- Liu Chuntao (Feiqin Xie)
- Jen Wetz (Matthew Streich,
- Gina Concannon (Deanna Crites)
- Ashley Voggt (Faye Bruun)
- Antonio Medrano (Michael Starek)

#### 6. Ex-Officio Faculty Senate Update(s)(Kelli)

- None

#### 7. Ad-hoc Scholarly Librarian Update(s) (Alexa)

- There are no more OA funds available.
- Government funded published works will be required to be public in 2026.

#### 8. CPIRA Committee Updates

##### 1. Research Administration Development & Training

- Committee is collaborating with OCSP.
- CPIRA Forum is April 13, 2023, from 5-7p.
  - Suggestion to include a poster session.
- IDC Changes:
  - FY23-FY24: Standard on campus rate for Research is 38%
  - FY25-FY26: Standard on campus rate for Research is 41%
  - FY27: Standard on campus rate for Research is 42%

##### 2. Facilities

- NRC does not have an AED in the building.
- All UPD's have AEDs.
- Autoclave issue is being worked on.

##### 3. Operations & Communications for Sponsored Projects

- Committee is collaborating with RADT and will be meeting with Janet Donaldson monthly.
- Updates are the same as RADT.

##### 4. Graduate Recruitment & Retention

- The GRR letter was sent to upper administration.

##### 5. Bylaws, Elections, Rules, & Procedures

- Committee is working on procedures of rules of engagement for CPIRA representatives.
- Lonestar is interested in joining CPIRA.

##### 6. Roles and Responsibilities

- Committee is still waiting to meet with Janet and Kim on matrix revisions.

#### 9. Other Business

##### 1. R&I Updates

- Working on PI definition.
- CPIRA is/was invited to the R&I position interviews.

##### 2. Compliance

- No updates.
- 3. CLA Policies
  - First newsletter was sent out to faculty with a blurb on research grants received.
- 4. Impact of COVID on Research: letter
  - Letter was sent to upper administration.
- 5. December 2022 Council meeting cancelled.
- 6. Open Share
  - FDP 2<sup>nd</sup> virtual conference was held at the end of January.
  - Council will vote in March to post CPIRA committees on the website.
  - Council meetings to go back to ZOOM or hybrid (face-to-face + Zoom) will be discussed in March.
  - What is considered off site regarding field trips. Need more information on this topic.
  - Rebecca is drafting a document that gives instructions on how to make an appeal to compliance.
  - Shannon asked for science fair volunteers for April 22, 2023. K-5 grade with 400 projects.
  - CBI has two students receive an outstanding award at the student research symposium.
  - Contact Trent if you are interested in the Coastal Bend Air Quality Partnership.

**10. Adjourn: 12:13p.**

- **MOTION: All in favor.**