

Council of Principal Investigators and Research Administrators
Monthly Meeting
January 20, 2022, 11:00 am – 12:30 pm
Zoom

MINUTES

Attendees: Mark Besonen, Trent Thigpen, Jordan Greer, Erin Hill, Daniel Newmire, Tianxing Chu, Michael Starek, Joseph Mollick, Faye Bruun, Gina Glanc, Ruby Mehrubeoglu, Aaron Baxter, Alexa Hight, Heather DeGrande, Nandi Daru, Carmen Osier, Patricia Spaniol-Mathews, Patrick Crowley, Devon Steffan, Feiqin Xie, Deanna Crites, Xinping Hu, Kyoung Eun (Kelly) Lee, Jennifer Epley-Sanders, Mike Wetz, Pablo Rangel

Absent: Jeffrey Turner

Alternates:

Guests: Sharmeen Ahmed

Quorum present

1. Guest Speaker: Sharmeen Ahmed, Program Director of Technology Transfer and Commercialization, TAMU-CC. 20-minute presentation with 10- minute Q/A.

- Ms. Ahmed gave a presentation of TAMU system policies on technology transfer and commercialization. She offered to visit with TAMU-CC units that have specific questions regarding technology transfer and commercialization. She shared her presentation with CPIRA members.
- Presentation included:
 1. TAMU system policy 17.01.01 'ownership of intellectual property'.
 2. When to submit an invention disclosure.
 3. How to file a patent as an inventor.
 4. What to do when students contribute to an invention.
 5. Explained the difference between ownership and contributor.
 6. Explained the IP management process.
 7. Explained the royalty distribution of net income from an invention.
- Questions
 1. Invention disclosure vs. patent?
 - Need to disclose when you have an invention idea.
 - a. Two types of disclosure (1) invention, (2) software.

2. Meeting called to order by Mike at 11:34 am.

3. Approve Meeting Agenda

- **MOTION: All in favor.**

4. Approve December 2021 Meeting Minutes after one spelling error was corrected.

- **MOTION: All in favor.**

5. Alternates/Guests introduced.

- None

6. Ex-Officio Faculty Senate Update(s) (Pablo)

- New ex-officio: Pablo Rangel replaced Celil Ekici .

- Pablo sent 15 documents for CPIRA to review from Senate.
 - a. Send comments to Senator Johnson.
- Changes will be made to the curriculum catalog.

7. Ad-hoc Scholarly Librarian Update(s) (Alexa)

1. OA funds of 9K are still available.
2. Library is very cold; HVAC is still being worked on.
3. Library is planning 'Topic Events', Alexa asked CPIRA to email her ideas.
4. Discussion about publication fees have drastically increased and if OA available funds can be increased.
 - a. No, funds operate on a fiscal year September-August.
 - b. 3K limit per publication.

8. CPIRA Committee Updates

1. Research Administration Development & Training
 - Research Week is tentatively scheduled for April 2022.
 - Dr. Mahdy is planning a Research Symposium as a pilot with presentations from two colleges (S&E + Ed&HD) during Research Week.
2. Facilities
 - Committee is prioritizing action items.
3. Operations & Communications for Sponsored Projects
 - Committee is researching alternate channels to communicate research on campus.
4. Graduate Recruitment & Retention
 - Discussion about the previous concern about increased TA loads. However, the TAMUC-CC TA loads are comparable to other universities.
 - Real issue is the low pay to graduate students and lack of tuition support and stipends which renders TAMUCC not competitive compared to other institutions.
 - Committee will develop a student survey to address this issue.
5. Bylaws, Elections, Rules, & Procedures
 - Committee is working on an election SOP.
6. Roles and Responsibilities
 - Still reviewing the new matrix from Michigan.

9. Other Business

1. R&I Updates
 - i. R&I Staff
 - AVP for Research
 - Three CPIRA reps are on the search committee.
 - Six candidates have been selected to phone interview.
 - OSRA Director
 - Position is posted.
 - Gina C. will be going back to CBI.
 - CBI
 - CBI is hiring a new Director.
 - COSE
 - COSE is splitting into two colleges (1) Science and (2) Engineering
 - Two new Deans will be hired.
 - Dr. Mahdy is sitting as Interim Dean for COSE.
2. Compliance
 - Discussion of current compliance issues impacting researchers.

- CPIRA is planning a separate compliance meeting with Rebecca Ballard to meet only with CPIRA reps.
- 3. Motion to Extend Meeting to 12:40 pm- all approved
- 4. Impact of COVID-19 Survey
 - Survey is in Qualtrics.
 - Survey is ready for CPIRA's comments.
 - Survey includes creative activity section.
 - Survey will need to go through IRB to request not for human subjects.
- 5. Pipette Cleaning Service
 - Dan N. asked council if they have a need for a pipette cleaning service.
 - No decision was made.
- 6. R&I Toolbox Documents
 - Mike thanked CPIRA for their feedback on the toolbox documents.
 - Four more documents will be sent to council for feedback.
 - All documents are NSF specific right now.
- 7. February Council Meeting Guest
 - President Miller
- 8. Other Items
 - Tabled

10. Adjourn: 12:36 pm.

- **MOTION: All in favor.**