

**Council of Principal Investigators and Research Administrators**  
**Monthly Meeting**  
**June 17, 2021, 11:00 am – 12:30 pm**  
**WEBEX**

**MINUTES**

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**Attendees:** Mark Besonen, Trent Thigpen, Jordan Greer, Erin Hill, Gina Concannon, Judd Curtis, Theresa (Terrie) Garcia, Daniel Newmire, Tianxing Chu, Michael Starek, Joseph Mollick, Faye Bruun, Celil Ekici, Gina Glanc, Jeffrey Turner, Ruby Mehrubeoglu, James Rizzo, Aaron Baxter, Alexa Hight, Heather DeGrande

**Absent:** Nandi Daru, Dugan Um, Sarah Scott

**Alternates:** Aime West (Mike Wetz), Abbey Opoola (Carmen Osier)

**Guests:** None

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Quorum present

1. **Guest Speaker: No guest speaker**
2. **Meeting called to order by Mark at 11:02 am.**
3. **Approve Meeting Agenda.**
  - I. **MOTION: All in favor.**
4. **Approve April 2021 Meeting Minutes**
  - I. **MOTION: All in favor.**
5. **Alternates/Guests introduced.**
  - I. Aime West (Mike Wetz)
  - II. Abbey Opoola (Carmen Osier)
6. **Ex-Officio Faculty Senate Update(s)**
  - I. No update.
2. **Ad-hoc Scholarly Librarian Update(s)**
  - I. Open Access Funds: \$9,000.00 is remaining for this fiscal year.
  - II. Elsevier Negotiations: Library is close to a deal.
3. **CPIRA Committee Updates**
  - I. Research Administration Development & Training
    - No update
  - II. Facilities
    - Committee is working with Dawson to prioritize facility projects.
    - Jeffrey asked for more CPIRA Reps to join this committee.
  - III. Operations & Communications for Sponsored Projects
    - Working on CPIRA Teams data infrastructure.
    - Discussion about PI interest in salary savings. Mike S. and Faye volunteered to give their perspective.
  - IV. Graduate Recruitment & Retention
    - No update

- V. Bylaws, Elections, Rules, & Procedures
  - Elections are under way in CONHS, COB, and COLA.
  - COB is getting one new 'fixed seat'.
  - Judd will be leaving TAMU-CC and his seat needs to be filled.
  - Terrie G. will be our Vice-Chair for FY22.
- VI. Roles and Responsibilities
  - Committee is still waiting on R&R Matrix and OSRA Handbook from R&I to review changes.

#### 4. Other Business

- I. R&I Updates
  - R&I Staff
    - OSRA Director:
      - First search failed.
      - Second search is in progress.
      - Mark and Gina C. are on Search Committee.
      - Interviews are taking place.
    - Export Control:
      - Job announcement is out.
    - R&I Contract Negotiator Specialist II:
      - Applications were received.
    - CCCR Director:
      - Search is closed.
      - Terrie is on the search committee.
    - Assistant Director for OSRA
      - Kim Hawkenson new position.
  - TCRF Grants
    - TCRF money is available.
    - CPIRA will be co-hosting two TCRF workshops next week. Mark asked Council to send the workshop announcement to their colleagues.
- II. Compliance
  - Discussion of current compliance issues impacting researchers.
  - Mark is drafting a letter of concern.
- III. Impact of COVID-19 Survey
  - Survey for faculty and staff is being worked on by CPIRA and jointly with R&I and Faculty-Senate.
- IV. Scientific Diving Safety & Maintenance
  - Ad hoc committee has met three times to review the diving safety fee changes.
  - A report was drafted but has not been released.
  - Mark is on this committee.
- V. Intellectual Property
  - CPIRA met with R&I to discuss IP issues 6/2/2021. (Mark, Mike, Ruby, James, Erin, Sharmeen, Ahmed)
  - Discussion about class material IP.
  - Technology Transfer Center will be developed in R&I.
- VI. TAMUCC Website
  - New website templates will be launched this summer.
- VII. July Council Meeting
  - Cancelled.
- VIII. August Council Meeting

- In person

5. Adjourn: 11:43 a.m.

- MOTION: All in favor.