

Council of Principal Investigators and Research Administrators
Monthly Meeting
August 8, 2020 11:00 am – 12:30 pm
WEBEX

MINUTES

Attendees: Jim Lee, Sarah Scott, Trent Thigpen, Tianxing Chu, Theresa (Terrie) Garcia, Toyin Ajisafe, Jordan Greer, Riccardo Mozzachiodi, Phyllis Robertson, Judd Curtis, Erin Hill, Gina Concannon, Mark Besonen, Gina Glanc, Jocelyn Gutierrez, Heather DeGrande, Nandi Daru, Carmen Osier, Dugan Um, Mike Wetz, Brien Nicolau, Michael Starek

Absent: Brandi Reese, Dorina Murgulet

Alternates: Devon Steffan (James Rizzo)

Guests: Alexa Hight, Samme Rijkhoff

Quorum present

1. Meeting called to order by Sarah at 11:00 am.
2. Agenda was approved
 - **MOTION: First-Terrie, Second-Judd, All in favor.**
3. June 2020 meeting minutes were unanimously approved.
 - **MOTION: First- Mark, Second-Riccardo, All in favor.**
4. Alternates/Guests introduced.
 - Devon Steffan alternate for James Rizzo.
 - Guests: Alexa Hight and Sanne Rijkhoff.
5. Ex-Officio Senate Updates
 - No updates.
6. CPIRA Committee Updates
 - Research Administration Development & Training
 - Research Week is moved to April 2021.
 - Committee needs a new Chair.
 - Facilities
 - Concerns about supplies available from EHS.
 - EHS supply request form has been updated with dropdown boxes showing what is available.
 - Form is not posted on the EHS website.
 - Operations & Communications for Sponsored Projects
 - Trent is meeting regularly with Colleen.
 - R&I offered quarterly updates on internal policy changes.
 - Suggestion and discussion about having R&I updates monthly.
 - Trent has the CPIRA website up-to-date.
 - Graduate Recruitment & Retention
 - Discussion regarding international graduate students being required to take classes on campus during fall 2020. This is no longer an issue.

- Committee working on a graduate student survey to assess COVID impacts to their research.
- Bylaws, Elections, Rules, & Procedures
 - One seat open in COSE. A special election will take place.
 - Brien will continue to manage the FY21 census and elections.
- Open Access
 - CPIRA letter of support to continue OA funds was sent to library, R&I, and Provost.
 - Committee will be sunsetted 8/31/2020.
- Roles and Responsibilities
 - Committee is waiting on R&R matrix from R&I to review changes.

7. Other Business

- R&I Lunch and Learn and Research Cafes
 - Grant Writing Workshop with Lucy Deckard was held August 2020.
 - Send workshop suggestions to Colleen.
- Impact of COVID-19 on Research Productivity
 - TAMU system survey results were summarized and discussed.
 - Full survey report has not yet been released for public review.
 - Discussion about finding solutions for mitigating COVID negative impacts.
 - TAMU survey did not cover COVID indirect impacts to research.
 - Discussion and concerns about hiring students researchers due to budget cuts.
- Gift Money
 - If a deliverable is required, the money will go through R&I.
 - Process of receiving gift money will go into the R&I handbook.
- Compliance
 - System has delayed compliance software purchase.
 - Rebecca is currently using REDCap as a temporary alternative.
- CPIRA Budget
 - No update.
- Adding a Library Representative to CPIRA
 - **VOTE: Invite the Scholarly Communications Librarian as a non-voting member on CPIRA for the upcoming academic year then the following year change status to non-voting Ex-Officio member and amend bylaws as needed. 1st- Carmen, 2nd- Judd. All in favor.**

8. Thank You

- Sarah's last meeting as CPIRA Chair. The council thanked her for her strong leadership and commitment to CPIRA.
- Mark will take the CPIRA Chair role beginning 9/1/2020.
- Brien, Brandi, Phyllis, Jim, and Riccardo are rolling off council. Council thanked all of them for their commitment to CPIRA.

9. Adjourn: 12:00 p.m.

- **MOTION: First-Toyin, Second-Terrie, All in favor.**