

Council of Principal Investigators and Research Administrators
Monthly Meeting
January 16, 2020 11:00 am – 12:30 pm
HRI 127

MINUTES

Attendees: Jim Lee, Carmen Osier, Sarah Scott, Trent Thigpen, Tianxing Chu, Theresa Garcia, Dorina Murgulet, Toyin Ajisafe, Jordan Greer, Gina Glanc; Riccardo Mozzachiodi, Nandi Daru, Phyllis Robertson, Dugan Um, Brien Nicolau, Brandi Reese, Jud Curtis, Heather DeGrande, Erin Hill

Absent: Mike Wetz

Alternates: Diedre Williams (James Rizzo), Lucy Huang (Michael Starek), Deanna Greer (Gina Concannon) Katya Wowk (Mark Besonen)

Guests: Dr. Kelly Miller

Quorum present

1. Guest Speaker: *Dr. Kelly Miller, President/CEO, TAMUCC (15-minute presentation, 10-minute Q&A)*

- Dr. Miller gave an overview of the employee salary study.
- Discussion about campus growth is expected to be 2-3% per year
- Discussion about graduate tuition and fee stipends.
- Discussion about hired researchers not having resources on campus to conduct research.
- Discussion on building construction and updating older buildings.
- Questions
 - Master's students' fees are going up but salaries are staying the same. Will graduate pay increase? This is being looked at.
 - Can students who run their own be classified as staff? Currently no, but this can be looked at. To get tuition paid for, you need to be a full-time employee.
 - Miller is trying to get employee dependents TAMUCC tuition discounts.
 - How can we ensure new faculty can hit the ground running? In the process of getting all the blueprints for all the buildings. Need to have a catalog of "needs and purpose of rooms."
- Discussion that CPIRA will be involved in the campus' strategic planning.

Meeting called to order by Sarah at 11:33 am.

2. Agenda was approved

- **MOTION: First-Carmen, Second-Terrie, All in favor to add Ex-Officio updates to agenda.**

3. December 2019 meeting minutes were unanimously approved

- **MOTION: First- Carmen, Second-Riccardo, All in favor.**

4. Alternates introduced.

- Diedre Williams (James Rizzo), Lucy Huang (Michael Starek), Deanna Greer (Gina Concannon) Katya Wowk (Mark Besonen)

5. R&I Social

- Scheduling social is in progress.

- Erin and Criselda working on details.
- Will be scheduled for a Thursday evening.

6. Ex-Officio Senate Updates

- Senate has not met yet.
- EC meetings moved to Thursday so updates can be given to Senate.
- A proposal on spousal hires is in the works.
- Graduate tuition is still a high priority in Senate and CPIRA.

7. CPIRA Committee Updates

- Research Administration Development & Training
 - Sarah asked committee to start planning for 2020 Forum.
- Roles & Responsibilities
 - No report
- Facilities
 - Campus wants to bring back building coordinators.
 - **MOTION: CPIRA is in support of bringing back building coordinators and submitting a memo stating this. First-Phyllis, Second-Brandi, All in favor 14, opposed 0, abstaining 2.**
- Operations & Communications for Sponsored Projects
 - Trent is scheduled to meet with Colleen and Mayra.
 - Microsoft Teams will be used to test communication between PIs and R&I staff.
- Graduate Recruitment & Retention
 - Graduate Fellowship Voucher Program Plan is out.
 - Will cover tuition and fees for terminal degree students.
 - Discussion about vouchers and how programs will select students for awards.
 - CPIRA generated a list of questions for the Provost on the new program.
- Bylaws, Elections, Rules, & Procedures
 - PI CPIRA census data is being generated by Sharmeen.
 - Tuan and Dan will generate PI census data for internal award recipients.
 - Three open seats on council, Riccardo, Phyllis, and Brien.
- Open Access
 - Committee is Toyin, Jim and Mark.
 - Currently \$15k is available.
- Research Liaison
 - Phyllis met with Andy Piker and Sam Ramirez.
 - Discussion about this position duplicating an already existing position on campus.

8. **MOTION: Extend meeting 10 minutes. First-Riccardo, Second-Brien, All in favor.**

9. Vice CPIRA Chair

- Brandi Reese is stepping down as Vice Chair.
- No one wanted to nominate themselves.
- **MOTION/VOTE: In favor of Mark Besonen for Vice Chair First-Carmen, Second-Terri, All in favor.**

10. Other Business

- R&I Updates
 - Next Research Café, 2/18/2020.
 - 2/21/2020 deadline for Summer Grant Fellows Program.
 - Question: Are there exceptions for those who teach online?

- R&I is working with the library to pilot two funding databases. They would like volunteers from CPIRA.
- Research Development Officer position (Cindy Lyle's position) is open.
- Immigration Support
 - Sarah asked one rep from each college to send Carmen any issues by the end of January 2020.
- CPIRA Budget
 - Council received a copy of the budget request memo.
 - **MOTION: CPIRA approves budget with \$ amount for Forum changed to \$1500.00 and okays to send to Provost. First-Phyllis, Second-Riccardo, All in favor.**

11. Adjourn: 12:42p.m.

- **MOTION: First-Carmen, Second-Brien, All in favor.**