Council of Principal Investigators and Research Administrators
Monthly Meeting
October 17, 2019 11:00 am – 12:30 pm
HRI 127

MINUTES

Attendees: Erin Hill, Brien Nicolau, Mark Besonen, Jocelyn Gutierrez, Jim Lee, Carmen Osier, Brandi Reese, Sarah Scott, Michael Starek, Trent Thigpen, Tianxing Chu, Theresa Garcia, Dorina Murgulet, Toyin Ajisafe, Jud Curtis, Heather DeGrande, Jordan Greer, Gina Glanc, Mike Wetz

Absent: Nandi Chetden, Phyllis Robertson, Dugan Um

Alternates: Bryan Gillis (James Rizzo), Miguel Moreno (Riccardo Mozzachiodi)

Guests: Colleen Fitzgerald

Quorum present

1. **Guest Speaker**: *Dr. Colleen Fitzgerald, Vice President for Research, TAMUCC (15-minute presentation, 10-minute Q&A)*

   - Dr. Fitzgerald gave an introduction of herself and employment background with NSF (see presentation).
   - In her position at TAMUCC she will help increase faculty NSF submissions, focus on trans disciplinary research, foster interdisciplinary research both funded and non-funded.
   - She oversees Research Commercialization, OSRA, and National Oil Spill School.
   - She will be hosting training opportunities November 4, 2019, November 20, 2019, and a two-day workshop for NSF submissions January 14-17, 2019 (January dates are tentative)
   - Questions:
     o Will the reviews of submissions include feedback on how to improve submissions? Yes.
     o Would finding external reviewers be a possibility? Yes.
     o Are you cross-trained in signatory authority in R&I? Currently, no but this is in the works.
   - Dr. Fitzgerald asked CPIRA to provide her with ideas and suggestions for what training faculty and staff want.

Meeting called to order by Sarah at 11:25 am.

2. **Agenda was approved**

   - **MOTION: First-GIna, Second-Terri, All in favor with the change above.**

3. **September 2019 meeting minutes were unanimously approved**

   - **MOTION: First- Gina, Second-Terri, All in favor.**

4. **Alternates introduced.**

   - **Bryan Gillis (James Rizzo), Miguel Moreno (Riccardo Mozzachiodi)**

5. **CPIRA Committee Updates- all Chairs gave an overview of the charge of their committee.**

   1. Bylaws, Elections, Rules, & Procedures
      - No update

2. <u>Research Administration Development & Training</u>
   - Jim Lee, Chair, gave and update on the committee's work on the CPIRA forum.
   - Research week will begin 10/21/2019.
   - CPIRA Forum is scheduled for 10/23/2019.
   - Sarah presented Council the forum agenda of events.
3. <u>Roles & Responsibilities</u>
   - No report
4. <u>Facilities</u>
   - Discussion about TAMUCC facilities survey that was sent out this month.
5. <u>Operations & Communications for Sponsored Projects</u>
   - Trent gave an overview of the committee's work.
6. <u>Graduate Recruitment & Retention</u>
   - Mike is setting up a committee meeting for this month.
7. <u>Research Liaison</u>
   - Position description is still being developed.

6. **Research Café**

- November 13, 2019 is the next event by Cindy Lyle.
- Convergence workshop.

7. **Other Business**

- College and Unit IDC policies need to be submitted to R&I.
- Open access publishing fund is now available.
- Data Sciences Learning Lab is now available, Tuesday and Wednesday from 3-6pm.
- Discussion about Immigration- send specific issues to Carmen.
- ResearchNews emails have been reduced to one email weekly.
- Discussion about Master Planning Interview. CPIRA EC and Committee Chairs attended.
- Giving Tuesday is 12/3/2019, CPIRA is asked to participate.

8. **Adjourn: 12:18 p.m.**

   1. **MOTION: First-Heather, Second-Jim, All in favor.**