

Council of Principal Investigators and Research Administrators
Monthly Meeting
September 26, 2019 11:00 am – 12:30 pm
HRI 127

MINUTES

Attendees: Erin Hill, Brien Nicolau, Mark Besonen, Jocelyn Gutierrez, Jim Lee, Riccardo Mozzachiodi, Carmen Osier, Brandi Reese, James Rizzo, Phyllis Robertson, Sarah Scott, Michael Starek, Trent Thigpen, Dugan Um, Tianxing Chu, Theresa Garcia, Dorina Murgulet, Toyin Ajisafe, Jud Curtis, Heather DeGrande, Jordan Greer, Gina Glanc, Mike Wetz

Absent: Nandi Chetden,

Alternates: Deidre Williams (James Rizzo)

Guests: Miguel Moreno, Ahmed Mahdy

Quorum present 23/25

1. Guest Speaker: *Dr. Ahmed Mahdy, Vice President for Research and Innovation, TAMUCC (15-minute presentation, 10-minute Q&A, 5-minute recognition of past CPIRA Chairs)*

- Dr. Mahdy presented Council with an overview of R&I role(s) in research.
- Questions and discussion about the new AVP, Colleen Fitzgerald, role(s) in R&I.
- Questions and discussion about the university's focus on emerging research status.
- Discussion about pre and post award support from the R&I office.
- Discussion about facilities on campus.
- Dr. Mahdy presented past CPIRA Chairs with a thank you and recognition certificate (Phyllis, Dorina, Gail (not present), Miguel, Riccardo).

Meeting called to order by Sarah at 11:35 am.

2. Agenda was approved

- Removed agenda item: Immigration Support for International Scholars and Students.
- **MOTION: First-Brandi, Second-Phyllis, All in favor with the change above.**

3. September 2019 meeting minutes were unanimously approved

- **MOTION: First- Brandi, Second-Phyllis, All in favor.**

4. Alternates introduced.

- Deidre Williams (James Rizzo) introduced herself.

5. CPIRA New Members

- The new CONHS CPIRA representative, Heather DeGrande, introduced herself.

6. Robert's Rules of Order

- Miguel Moreno gave a presentation on Parliamentary Guidelines for CPIRA Council Meetings.
- Carmen Osier is the FY20 Parliamentarian.

7. CPIRA Committee Updates- all Chairs gave an overview of the charge of their committee.

1. Bylaws, Elections, Rules, & Procedures

- This committee needs more members.

2. Research Administration Development & Training
 - Jim Lee, Chair, gave an update on the committee's work on the CPIRA forum.
 - Research week will begin 10/21/2019.
 - CPIRA Forum is scheduled for 10/23/2019.
 - Waiting on budget information.
3. Roles & Responsibilities
 - No report
4. Facilities
 - Gail Sutton has agreed to continue to Chair this committee for FY20.
 - Committee still waiting to meet with Jaclyn.
 - Continued discussion about facility survey.
5. Operations & Communications for Sponsored Projects
 - New Chair is Trent Thigpen.
 - Trent introduced himself and gave an overview on the committee's work.
6. Graduate Recruitment & Retention
 - Mike Wetz is the new Chair of this committee.
 - Discussion on S&E scholarships.
7. Research Liaison
 - Phyllis will serve in this position for FY20.
 - Position description is still being developed.

8. Other Business

- Giving Tuesday
 - Gina Concannon asked Council to please volunteer for Giving Tuesday December 3, 2019
- Discussion on University Retreat and restructuring the CPIRA committees.
- PCH# was given to TAMUCC through 2023.
- QMP development is in the process through R&I.
- Discussion on compliance software.
- Discussion on the volume of emails being sent from R&I.
- Adding agenda items, send to Erin
- Multiplier Grant is open on campus, \$500-\$5000
- Discussion about building temperatures rising after 3pm.

9. Extend meeting by 10 minutes

- **MOTION: First-Phyllis, Second-Riccardo, All in favor.**

10. Master Planning Interview Questions

- Campus interview with CPIRA is October 15, 2019.
- Committee Chairs are asked to attend.
- Send your comments to Sarah by October 7, 2019.

11. Adjourn: 12:45 p.m.

1. **MOTION: First-Heather, Second-Phyllis, All in favor.**