Council of Principal Investigators and Research Administrators
Monthly Meeting
February 21, 2019 11:00 am – 12:30 pm
UC Room 221

MINUTES

Attendees: Erin Hill, Riccardo Mozzachiodi, Miguel Moreno, Sarah Scott, Mike Starek, Gina Concannon, Tianxing Chu, Gail Sutton, Theresa Garcia, Jocelyn Gutierrez, Dorina Murgulet, Dugan Um, Luis Hernandez, David Yoskowitz, Michelle Hollenbaugh, James Rizzo, Brien Nicolau, Mark Besonen

Absent: Elizabeth Sefcik, Brandi Reese, Jim Lee, Esmeralda Teran, Phyllis Robertson

Alternates: Carole Moody (Trent Thigpen), Alex Garner (Carmen Osier)

Guests: Ed Warga, Joshua Gonzalez

Quorum present

1. **Guest Speaker:** *Ed Warga, Digital Collections Library, (10 minute presentation, 5 minute Q&A)*
    1. Mr. Warga presented information about DOI's.
    2. GRIIDC- first dataset on campus housed at HRI.
       https://data.gulfresearchinitiative.org/about-griidc
    3. Discussion about the TAMU-CC repository for data. https://tamucc-ir.tdl.org/
        - "The Texas A&M University-Corpus Christi (TAMU-CC) repository is an open online site for storing and sharing digital content created or owned by the TAMU-CC community. Content includes published and unpublished research and scholarship as well as archival materials. The service is managed by the Mary and Jeff Bell Library in cooperation with the Texas Digital Library. For more information contact Ed Warga at the Bell Library."
    4. Questions:
        - Explain TAMU-CC TDL.ORG?
            - We have a membership with Data Cite Registering Agency and is on a contractual agreement.
        - Is there a storage time limit for data?
            - No, it is long term.
        - Is this a platform for data sharing?
            - Yes.

2. **Meeting called to order by Sarah at 11:18 am.**

3. **Agenda was approved**

    - **MOTION: First-Miguel, Second-Riccardo, All in favor.**

4. **January 2019 meeting minutes were unanimously approved with edits to the attendee list.**

    - **MOTION: First- Miguel, Second- Riccardo, All in favor.**

5. **Introduction of new CPIRA member(s).**

    1. Jocelyn Gutierrez, new CASA representative
    2. Theresa Garcia, new Nursing and Health Science representative

6. **RA Position for Liberal Arts, Nursing and Health Science, Education and Human Development**

   1. Hiring process has still been delayed due to immigration paperwork that needs to be completed. Will take 90-120 days to generate.
   2. Discussion about the soft opening for the new center this spring 2019, with hard opening Fall 2019.

7. **EVP for F&A**

   1. No offer was made to the candidates, position will reopen again.

8. **AVP for R&I**

   1. Position is now posted
   2. Interviews will start February 22, 2019.

9. **CPIRA Committee Updates- all Chairs gave an overview of the charge of their committee.**

   1. Research Administration Development & Training
      - Mike gave an update on the RADT work with training and the upcoming forum.
      - Lucy Deckard and Mike Cronan with Academic Research Funding Strategies, LLC will be asked to present at the 2019 forum.
      - Forum will be held April 2019.
      - **MOTION: All in favor of CPIRA co-sponsorship (no financial obligation) for R&I's panel discussions on internal funded projects (late March 2019)? First-Gina, Second- Brien. Yes, all in favor.**
      -
   2. Operations & Communications for Sponsored Projects
      - Survey is complete, waiting on Mahdy to approve and will be sent out by the end of the week.
   3. Roles & Responsibilities
      - Edits have been made to the matrix and sent to R&I.
   4. Bylaws, Elections, Rules, & Procedures
      - Elections will be held May 2019.
   5. Facilities
      - Tidal Hall move will begin March 7-8 with LSCI offices first.
         - No date has been set for PENS move to Tidal Hall.
         - Labs are scheduled to move the week of March 20th, 2019.
         - Official opening is scheduled for March 6, 2019.
         - Ribbon cutting with the Chancellor is scheduled for April 12, 2019.
      - Mold remediators are working in the CS.
         - CS building may not be salvageable.
      - Committee is trying to get back on scheduled meeting with Facilities.
      - Facility issue(s) list is still being generated.
      - SSC surveys will be sent out, they are done quarterly.
      - Discussion about multiple building coordinators per building due to multiple colleges per building.
   6. Graduate Recruitment & Retention
      - Interim Dean with Graduate Studies, Jaclyn Mahlmann are working on covering tuition for doctoral students.

10. **Other Business**

    1. Campus printing options

- Library has a new large plotter available.
- Sylvia Sanchez is the contact coordinator.
- Cost is $0.68/foot to print.
- Currently, only matte paper is available.
- Question, do they print on cloth? Sarah will ask.

2. Computer programs available on campus
   - Discussion about the need for software request protocols.
   - Sarah is working with Dan Riechers and Ed Evans about developing a software request process.
   - Josh Gonzalez with IT is currently working on development of a more fluid request for software process.
     - Discussion with Josh about software that is no longer supported on campus. There is an exception process.

3. Request from OSRA
   - Please notify OSRA when you send project reports directly to your sponsor.

4. Internal funding presentation by Dan Riechers
   - Sarah gave an overview of Dan's presentation.
   - Presentation would be beneficial to all new faculty.
   - Discussion about how the reviewers are chosen for internal funds.
   - Student competition awards are still $800.00.

5. Faculty Senate
   - Phyllis is talking with Faculty Senate this Friday about IDC and CPIRA.

6. Leadership Retreat
   - Date is May 3, 2019.
   - Topic is research.
   - Sarah, Phyllis, and Gail were asked to present about CPIRA's roles, collaborating efforts, and accomplishments.

11. Adjourn: 12:11 p.m.

1. **MOTION: First- Mike, Second- Brien, all in favor.**