

Council of Principal Investigators and Research Administrators
Monthly Meeting
September 20, 2018 11:00 am – 12:30 pm
UC Anchor Ballroom A

MINUTES

Attendees: Dorina Murgulet, Elizabeth Sefcik, Erin Hill, Riccardo Mozzachiodi, Jim Lee, Miguel Moreno, Sarah Scott, Gail Sutton, Phyllis Robertson, Trent Thigpen, Mike Starek, Brien Nicolau, James Rizzo, Mark Besonen, David Yoskowitz, Michelle Hollenbaugh, Gina Concannon, Sarah Baldwin, Carmen Oser, Esmeralda Teran, Phillipe Tissot

Absent: Gail Sutton, Mark Besonen

Alternates: (Jordan Greer) Luis Hernandez

Guests: Dr. Ahmed Mahdy

Quorum present

- 1. Guest Speaker:** *Dr. Ahmed Mahdy, Vice President for Research, Commercialization and Outreach*
 - Dr. Mahdy gave a 15-minute presentation with 15-minute Q/A on TAMUCC goals and achievements.
 - Presentation included: strategic research vision, leadership on campus, talent on campus, communication, transparency, consensus building, having a dynamic approach and concrete vision.
 - Questions:
 - Will (overall) weaknesses and strengths be identified on campus? Yes.
 - How will CPIRA and RCO be a part of the new Momentum 2020? CPIRA is an advisory board and the voice for research. Will set goals that are achievable.
 - Will the overhead rate increase? Yes.
 - Will new building space be offered? An RFP went out to help campus with master plan. This is an issue currently being dealt with by Deans and Provost.
- 2. Meeting called to order by Phyllis at 11:30 am.**
- 3. Agenda was approved unanimously after first and second motions.**
- 4. August 2018 meeting minutes were unanimously approved after first and second motions.**
- 5. New CPIRA Vice-Chair for FY2019 is Sarah Scott.**
- 6. Introduction of new CPIRA Reps joining Council:**
 - Sarah Baldwin- CONHS
 - Dugan Um- S&E
 - Brandi Reese- S&E
 - James Rizzo- CBI
 - Mark Besonen- HRI
 - Mike Starek- CBI
 - Esmer Teran -RA COEHD, CLA, CNHS
 - Gina Concannon- RA CBI
 - Carmen Oser- RA HRI

7. Executive Committee

- Two open seats filled by Sarah Scott and Jim Lee.

8. Emergency and Safety Protocols

- These issues will roll into the Facilities Committee

9. Robert's Rules of Order

- Miguel gave a 14-minute presentation on Robert's Rules of Order.

10. RA Position for LA, Nursing, Education

- Position is not posted.

11. Emergency & safety protocols on campus

- Campus email was sent out showing the chain of command.
- Discussion that HRI was not in the loop of total communication. Their only communication conduit is RCO.
- S&E provided their hurricane debriefing report.

12. CPIRA Committee Updates- all Chairs gave an overview of the charge of their committee.

- IDC Distribution & Transparency
 - Gail was Chair of this committee.
 - Committee has been sunset until further notice
 - **MOTION: To add IDC to Other Business**
- Research Administration Development & Training
 - Phillippe is Chair of this committee.
 - He provided an overview of the committee's charge.
 - Philippe will step down as Chair January 2019.
- Operations & Communications for Sponsored Projects
 - Michelle is the Chair of this committee.
 - She provided an overview of the committee's charge.
 - Draft customer service survey is complete.
 - EC has reviewed the survey and edits were given to Michelle.
- Roles & Responsibilities
 - Gina is the new Chair of this committee.
 - She provided an overview of the committee's charge.
 - Matrix interpretation needs to be revisited and edited.
 - Erin will send matrix to Council.
- Bylaws, Elections, Policies, & Procedures
 - Brien is the Chair of this committee
 - He provided an overview of the committee's charge.
 - Elections are complete.
- Facilities
 - Gail is the Chair of this committee.
 - Dorina provided an overview of the committee's charge.
 - Continued discussion on lack of space on campus.
 - Committee will continue meeting with Terry Tatum.
- Graduate Recruitment & Retention
 - New Committee.

13. Committee updates and notes

- Committee Chairs were asked to have someone take notes during meetings.
- Chairs of each committee were asked to send bullet points of activities and action items to Erin to add to agenda.
- Michelle's committee agreed to provide succinct bullet points that representatives can share with their units regarding CPIRA meetings.

14. Other Business

- Continued discussion about space.
- There is a need for TAMUCC to be transparent in how they delegate space.
 - Discussion about how space requests were handled/disregarded.
 - **MOTION: discussion tabled and sent to Facilities Committee. First, Second, All in favor.**
- Continued discussion about the increasing overhead rate (IDC).
 - **MOTION: Representative asked that CPIRA ask TAMUCC for a seat at the table for this discussion. First, Second, All in favor.**

15. Adjourn: 1230