**INFORMATION IN BLUE IS INSTRUCTIONAL AND SHOULD BE REMOVED FROM THE FINAL DOCUMENT. INFORMATION IN RED IS VARIABLE AND REQUIRES EDITING.**

**CHANGE THE TEXT TO BLACK ONCE EDITING IS COMPLETE. REVISIONS MAY NOT BE ACCEPTABLE TO REQUIRED LANGUAGE.**

**Use wording consistent with 5th to 8th grade reading level; simple words, short sentences, small paragraphs, etc.**

**INFORMATION SHEET FOR CLASSROOM PROJECTS**

**<Project Title>**

**Introduction**

I am a student at Texas A&M University-Corpus Christi. As part of my classroom assignments, I am conducting a classroom project to practice research skills learned in class. The purpose of this form is to provide you information that may affect your decision as to whether or not to participate in this classroom project.

**Why is this classroom project being done?**

The purpose of this classroom project is to <state project objectives in lay language>.

**Who can be in this classroom project?**

We are asking you to be a part of this classroom project because <state why, i.e. you are enrolled in a science course>. To be eligible to be in this classroom project, you <must/must not>:

* <state basic eligibility criteria, i.e. be over the age of 18 and>
* <be currently enrolled in a science course>

**What will I be asked to do?**

Being in this classroom project involves <add a brief summary of project procedures, i.e. taking a brief survey or being interviewed by the project team on your views about X>. If you agree to be in this classroom project, you will be in this classroom project for <add total time in minutes/hours/days/weeks/months>.

Below are common procedures that you can choose from or add your own.

If you choose to be in this classroom project, the following things will happen:

* <Your participation will involve collecting information about you from your <x> records.>
* <You will be asked to answer some questions by <a brief interview, filling out questionnaire, quality of life survey.>
* You will be asked to complete tasks. <Describe in general the tasks.>

If the project involves several different procedures, include the time involved for each. **What are the risks involved in this classroom project?**

This classroom project involves minimal risks or risks that are no more than what you may experience in everyday life. The main risk may include:

* <list important risks>.
* Confidentiality risk: Your participation will involve collecting information about you. There is a slight risk of loss of confidentiality. Your confidentiality will be protected to the greatest extent possible. You do not have to give any information to the classroom project that you do not want to give.
* Survey Questions: Some questions may be embarrassing or uncomfortable to answer. Sample questions that you may be asked are: <add some sample questions that give subjects a flavor of what they will be asked>. You do not have to answers questions you do not want to.

**What are the alternatives to being in this classroom project?**

Instead of being in this classroom project, you may say no to participating.

**What are the possible benefits of this classroom project?**

There are no direct benefit to you from being in this classroom project. By being in this classroom project, you are assisting me in practicing research skills to be applied to my future career.

**Do I have to participate?**

No. **Being involved in this classroom project is voluntary.** If you choose not to participate, there will be no penalty or loss of benefits to which you are otherwise entitled.

**What if I change my mind?**

You may quit at any time. There will be no penalty or loss of benefits to which you are otherwise entitled. You may decide not to participate or quit at any time without your current or future relations with Texas A&M University-Corpus Christi.

**Who will know about my participation in this** classroom project?

This classroom project is Choose one or the other; can’t be both.<anonymous (meaning you will not know who participated) or confidential (you will know who participated but treat the data with care to avoid others from accessing the information>.

Because this is a classroom project, the results of this project will be presented in class or reported in a class paper. Your name or other identifiers linking you to this classroom project will not be included in any class report or presentation.

At the end of the class all data collected will be deleted or shredded and destroyed.

The data collected for this project will not be presented at any scientific meeting or off campus or be submitted for publication.

**Who can I contact with questions about th**e classroom project?

<Add faculty member’s name> oversees this classroom project. You may call <faculty member name> at <faculty contact number or email> with questions at any time during the classroom project.

**Who can I contact about my rights as a participant?**

You may also call Texas A&M University-Corpus Christi Institutional Review Board (IRB) with questions or complaints about this classroom project at irb@tamucc.edu or 361-825-2497. The IRB is a committee of faculty members, researchers, community advocates, and others that protects the rights and welfare of participants.

**CONSENT TO PARTICIPATE**

To participate in this classroom project, <state how to move forward with the project, i.e. click continue to begin fill out the survey>. By <state the action by which they consent, i.e. clicking continue and filling out the survey>, you are agreeing to participate in the classroom project. <By participating in this classroom project, you are also certifying that you are 18 years of age or older.>

If you do not agree to participate in the classroom project, please <state how they can exit the process, i.e., exit this form and do not fill out the survey, do not fill out the survey and turn in a blank survey without anything filled in>.