



Dear COEHD Student,

Your application for university admission for a graduate program at Texas A&M University-Corpus Christi was reviewed. This letter serves as a formal offer for **seeking teacher certification** through our Educator Preparation Program and **requires** the following to finalize your participation status with our program and the state:

- Signed acceptance letter
- Payment for Texas Education Agency (TEA) fee [19 TAC 229.9(7)]
Utilize [link](#) to submit payment; **Due before 1st day of class.**
Provide copy of payment receipt to: CertOfficeRR@tamucc.edu
- Enrollment in program course(s) beyond semester census date for the semester/year your program participation begins.*
For initial semester, failure to enroll or maintain enrollment past semester census date will be considered a candidate's formal notice of denying program's offer to seek teacher certification through our Educator Preparation Program.

Please indicate the one field/area in which you will seek certification while in the ACE program:

Early Childhood - Grade 6

Core Subjects EC-6 with Science of Teaching Reading**

Grades 4–8

Math

For initial teacher certification eligibility at program completion, all of the following is required:

- ❖ Successful completion of all course work.
- ❖ Pass required TExES content area exam as indicated above for your degree plan. Area indicated with (**) requires an additional exam (Science of Teaching Reading) for certification eligibility.
- ❖ Pass required TExES pedagogy exam.
- ❖ Successful completion of all program requirements.
- ❖ Submission of certification application, completion of fingerprinting process, & paid associated fees for both.
- ❖ Pass fingerprint background check/TEA***.

***Texas Education Agency (TEA) requires passing a fingerprint background check for certification issuance. If needed, a person who is enrolled or planning to enroll in a State Board for Educator Certification-approved educator preparation program or planning to take a certification examination may request a preliminary criminal history evaluation letter regarding the person's potential ineligibility for certification due to a conviction or deferred adjudication for a felony or misdemeanor offense. Click here for instructions for this process.

Notices:

The semester PRIOR to internship, apply for a job to work as either an intern teacher (a year-long, paid position in charge of your own classroom) or a clinical teacher (a single semester position in a classroom with a teacher). If you choose the clinical teaching path, you will register for 6 hours of clinical teaching for the fall. These hours are not accepted for graduate credit therefore you will be required to take two additional graduate level courses within the teacher preparation coursework.

You are responsible for information about academic standing, course loads, comprehensive examinations, time limitations, campus clearance eligibility, completing program & certification requirements, state testing, applications/fees, other information in the catalog related to your program. It is the responsibility of program candidates to complete the certification application process within a timely manner after program completion & passing all required certification exams or run the risk of losing passed exam(s) and certification eligibility due to unpredictable changes in state law and rules. Program candidates are to contact the certification office to request procedures (CertOfficeRR@tamucc.edu) once they have met all requirements.

For ACE Program questions, contact Dr. Barbara.Birdwell@tamucc.edu. For certification questions, contact Carol.Pike@tamucc.edu.

I accept the responsibilities associated **with seeking teacher certification** & participation in the ACE Program in the Educator Preparation Program at Texas A&M University – Corpus Christi (178504).

Student Name: _____

A#: _____

Student Signature: _____

***Educator Preparation Program**

Acceptance Date:

Date will correlate with the university's enrollment census date for the semester/year your program participation begins:

- Fall/Spring semesters: 12th day of class
- Summer sessions: 3rd day of class