FLOW CHART FOR ACCIDENT RESPONSES
TEXAS A&M UNIVERSITY-CORPUS CHRISTI

REPORT ALL INCIDENTS ON CAMPUS EXCEPT MOTOR VEHICLE ACCIDENT & FIRE TO EH&SO AT EXT. 5555

EH&SO RESPONSES TO INCIDENT ON CAMPUS TO INVESTIGATE

REMEDIAL ACTION TAKEN, IF NECESSARY BY EH&SO

WORK ORDER TO PHYSICAL PLANT TO CORRECT SAFETY NEEDS

EH&SOS SENDS COPIES OF REPORTS TO:
- RISK MANAGEMENT
- ADMINISTRATIVE SERVICES OFFICE
- STUDENT AFFAIRS (IF STUDENTS INVOLVED)

REPORT MOTOR VEHICLE ACCIDENT & FIRE TO UNIVERSITY POLICE AT EXT. 4444

UNIVERSITY POLICE CALLS TO ON-CAMPUS ACCIDENT SCENE TO INVESTIGATE

UPD CALLS AMBULANCE IF NECESSARY

UPD SENDS POLICE REPORT TO EH&SO

EMPLOYEE FILLS OUT THE FOLLOWING FORMS IF:
- MOTOR VEHICLE ACCIDENT (SYSTEM FORM 9) – TO EH&SO
- EMPLOYEE’S INJURY, FORM TWCC-1 – TO HR
- STUDENT OR VISITOR ACCIDENT, EMPLOYEE WITNESSING ACCIDENT FILLS OUT SYSTEM INCIDENT/INJURY/PROPERTY DAMAGE REPORT FORM – TO EH&SO

EMPLOYEE REQUESTS POLICE REPORT FROM CITY OF ACCIDENT AND SUBMIT TO EH&SO