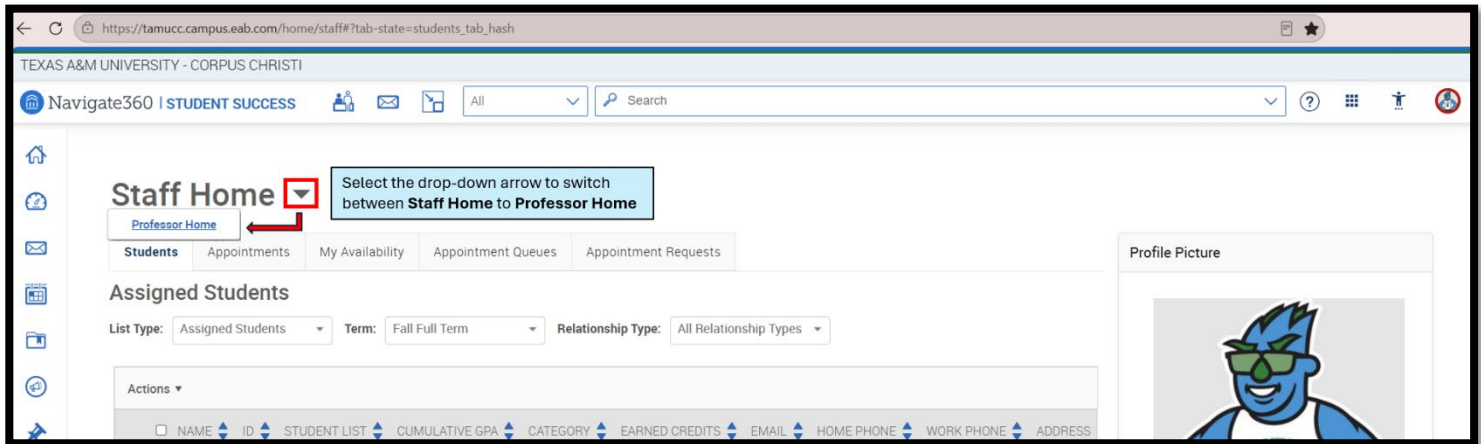


Reviewing Your Submitted Alerts

You can return to Navigate at any time to review the status of alerts you have submitted. This allows you to see where the alert currently stands and any updates that have been made to the case.

1. Go to Professor Home

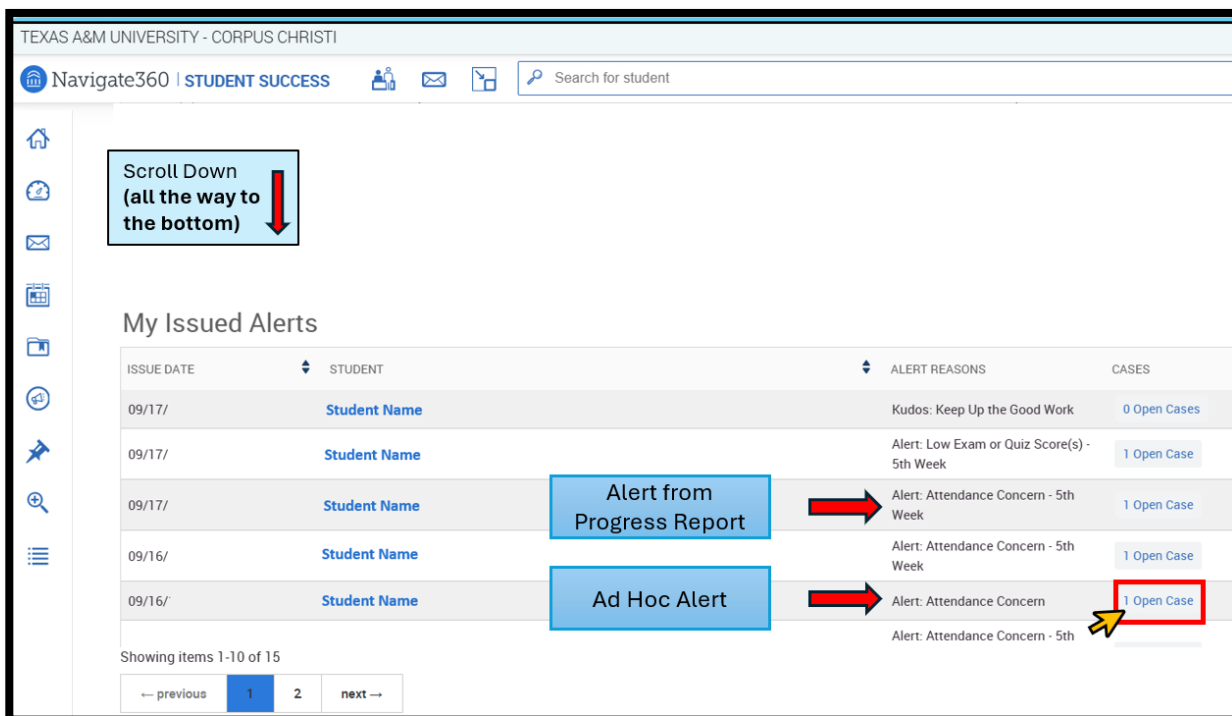
Log in to [Navigate](#) and open Professor Home.



2. Find "My Issued Alerts"

Scroll down to the section labeled My Issued Alerts. Here, you can view:

- Alerts you submitted through the 5th Week Course Progress Report & Alerts you submitted manually outside of the report (Ad Hoc Alerts).
- Find the alert you would like to review and select **Open Case(s)** button to open up the Case Info page.



3. Select the Case ID

https://tamuccampus.eab.com/e/EHYT79FcQq

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Navigate360 | STUDENT SUCCESS

Search

CASE INFO

Alert For

Issued on 9/17 @ 11:00 am CT

CASE ID	ALERT REASON	STATUS	CASE C
57	Alert: Low Exam or Quiz Score(s) - 5th...	Open	

Showing items 1-10 of 15

← previous 1 2 next →

4. Review additional case details, including:

- The current case status: *Open, In Progress, Pending, or Closed*
- The assigned Case Manager (Person addressing the alert)
- The number of days since the case was last updated
- Case activity, such as comments included when the alert was created or updates added by the Case Manager

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Search for student

Manage Case 55 for Student Name

Quick Actions Follow Followers (0)

Case Summary

Student Name
Care Unit - I Reason: Alert: Attendance Concern - 5th Week
Class: USSE-1201-000-LEC UNIVERSITY SEMINAR
Opened by Professor Name at 9/16/ 11:00 AM CT
Last Modified by SI Nino at 9/19 9:56 AM CT

Owner Assignees Case Status Days Since Last Activity Total Days Open

SI Nino 1st Outreach Attempt 0 3

Case Activity

Search by activity type (for example, 'comment', 'link', or 'assign') to filter the entries shown.

+ Add Comment

Search Case Activity

Items

SI Nino updated case status from Open to 1st Outreach Attempt
9/19 9:56 AM CT

SI Nino added comment
9/19 9:56 AM CT
I reached out to via email and provided him with my contact information to encourage him to make an appointment with me so we can discuss this case. I also provided him some information on how this is a required course for his degree completion and that I would be happy to sit down and discuss our options for him at this time

SI Nino assigned case to SI Nino
9/19 9:56 AM CT

Questions?

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