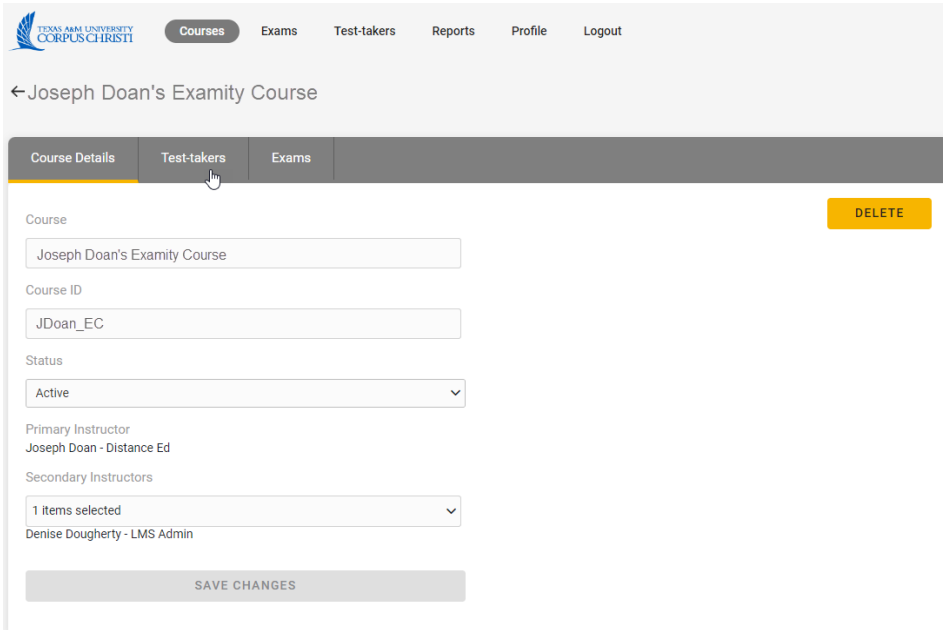


Adding Course Level Accommodations in Examiy Dashboard

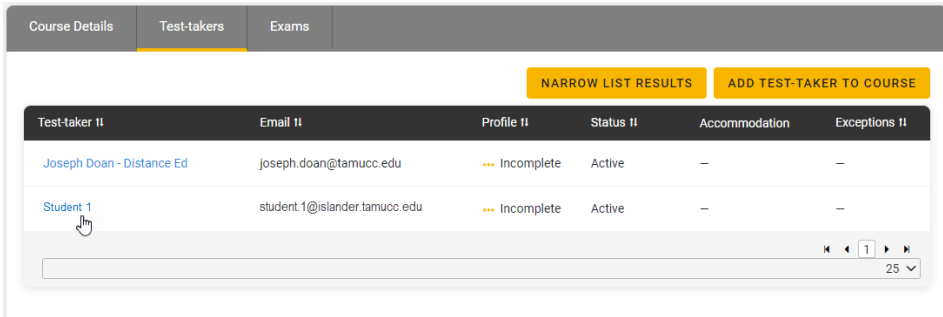
Use the steps below to set course level accommodations for test takers.

1. In the Examiy dashboard, click on your desired course, then click on Test-taker tab within the course



The screenshot shows the Examiy dashboard interface. At the top, there is a navigation bar with the Texas A&M University Corpus Christi logo and several tabs: Courses, Exams, Test-takers, Reports, Profile, and Logout. Below this, the breadcrumb path is '← Joseph Doan's Examiy Course'. The main content area has three tabs: Course Details, Test-takers (which is selected), and Exams. The 'Test-takers' tab displays a form for editing course details. The form includes fields for Course Name (Joseph Doan's Examiy Course), Course ID (JDoan_EC), Status (Active), Primary Instructor (Joseph Doan - Distance Ed), and Secondary Instructors (Denise Dougherty - LMS Admin). There is a 'DELETE' button in the top right and a 'SAVE CHANGES' button at the bottom.

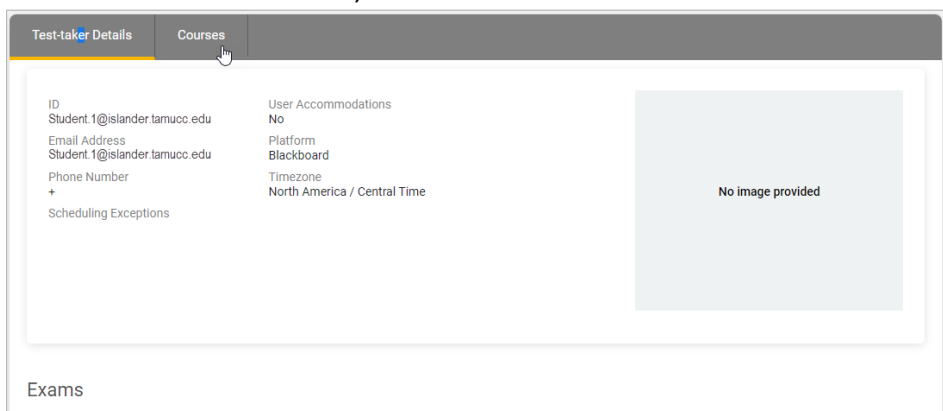
2. Click on the name of the test taker you would like to add the accommodation(s) to



The screenshot shows the 'Test-takers' tab in the Examiy dashboard. It features a table with columns: Test-taker ID, Email ID, Profile ID, Status ID, Accommodation, and Exceptions ID. There are two buttons at the top right: 'NARROW LIST RESULTS' and 'ADD TEST-TAKER TO COURSE'. The table lists two test takers: 'Joseph Doan - Distance Ed' and 'Student 1'. The 'Student 1' row is highlighted, and a mouse cursor is pointing at the name. A pagination bar at the bottom shows '1' of 25 items.

Test-taker ID	Email ID	Profile ID	Status ID	Accommodation	Exceptions ID
Joseph Doan - Distance Ed	joseph.doan@tamucc.edu	... Incomplete	Active	—	—
Student 1	student.1@islander.tamucc.edu	... Incomplete	Active	—	—

3. From the Test-taker screen, click on the Course tab



The screenshot shows the 'Courses' tab in the Examiy dashboard. It displays a list of user accommodations for a specific test taker. The accommodations are: No, Platform (Blackboard), and Timezone (North America / Central Time). There is a 'No image provided' placeholder on the right side. The 'Exams' tab is visible at the bottom.

ID	User Accommodations
Student.1@islander.tamucc.edu	No
Student.1@islander.tamucc.edu	Platform Blackboard
Student.1@islander.tamucc.edu	Timezone North America / Central Time

4. Click on the pencil icon under the Accommodations column

Course	Course ID	Status	Accommodations
Joseph Doan's Course Sandbox	JDoan_SB	Active	-

5. Expand and add the required accommodation(s) and click **Save**

Course Accommodations [Close]

These accommodations have been selected for this test-taker for every proctored appointment within this course.

Student 1

Joseph Doan's Course Sandbox

- > Proctoring (0)
- > Time (0)
- > Test Environment (0)
- > Devices and Software (0)
- > Other (0)

SAVE

Course Accommodations [Close]

These accommodations have been selected for this test-taker for every proctored appointment within this course.

Student 1

Joseph Doan's Course Sandbox

- ✓ Proctoring (0)
 - Chat communication required
- ✓ Time (0)
 - Extra time
 - Additional Off - Camera Breaks
 - Additional On - Camera Breaks
- ✓ Test Environment (0)
 - Human scribe or Translator
 - Background noise or music
 - Speaking aloud
 - Medication, food or drink
 - Care for a dependent
 - Shared or public testing space
- ✓ Devices and Software (0)
 - Screen reader or text read-aloud software
 - Speech/Voice-to-text software
 - Magnification tools
 - Calculator
 - Personal medical device
 - Sensory processing items (ex. Fidget tools)
- ✓ Other (0)
 -