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| The purpose of this checklist is to provide a quick reference for determining when the International Shipping form needs to be completed and forwarded to the Export Control Officer for review. | | |
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| 1. Are you shipping internationally?  Yes  No   If yes, continue. If no, the International Shipping Form is not needed. | | |
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| 1. Are you shipping any of the following? | | |
| Yes  No | Specialized Instruments: Those designed to accomplish a particular scientific purpose including but not limited to analytical, detecting, imaging, measuring, positioning, or other specialized scientific purpose; radiation safety equipment; any item radiation-hardened; chemicals and specially formulated raw materials; biological materials (including Biosafety Level 2+ materials)  *Note: Ordinary laboratory consumables (standard lab supplies) and standard office supplies, including business computers.* | |
| Yes  No | Specialized Software: Specialized software to drive specialized instruments; proprietary (non-published) source code | |
| Yes  No | Proprietary Technical Data | |
| If yes to any of the above, then continue. If no, the International Shipping Form is not needed. | | |
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| 1. Is the specialized instrument, specialized software, or proprietary technical data available in the public domain?  Yes  No | | |
| If yes, **seek ECO consultation** **through** [600.01 Form, International Shipping](https://laserficheforms.tamucc.edu/Forms/60001)  If no to all, then ECO consultation is not required | | |
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