

**Texas A&M University-Corpus Christi Career Services
Authorization to Release Education Records**

The Family Educational Rights and Privacy Act of 1974 (FERPA), generally prohibits the disclosure of personally identifiable information derived from education records to a third party without the student's signed, written consent. There are a number of exceptions to FERPA's prohibition against non-consensual disclosure, where schools are permitted to disclose without consent, though they are not required to do so.

A criminal background check is required for admission to practicum/internship. The resulting report becomes part of *other student education records* and is subject to FERPA regulations. Specified members of the Career Services staff upon receipt of a report of an affirmative criminal background will release the report to the appropriate faculty delegate in the department as well as the site supervisor at the internship site listed below.

Please fill in all of the blanks as they apply. Print and sign your name and include the date you sign the authorization form. Return the form to the department that has the information you would like the University to release (Career Services).

I, _____, hereby voluntarily authorize delegated members of the staff and faculty of Texas A&M University Corpus Christi to provide the criminal background check to the following individual(s):

_____	_____
Name	Site
_____	_____
Name	Site
_____	_____
Name	Site

I understand this authorization will remain in effect from the date it is signed until revoked by me, in writing, and delivered to the Department(s) identified above.

I understand I have the right to refuse to sign this form and that I may revoke my consent, in writing, at any time (except to the extent that the information has already been released). I further understand that refusal to allow disclosure may impact my ability to complete my practicum/internship experience at certain sites.

_____	_____
Student Name (Printed)	Student ID #

_____	_____
Student Signature	Date