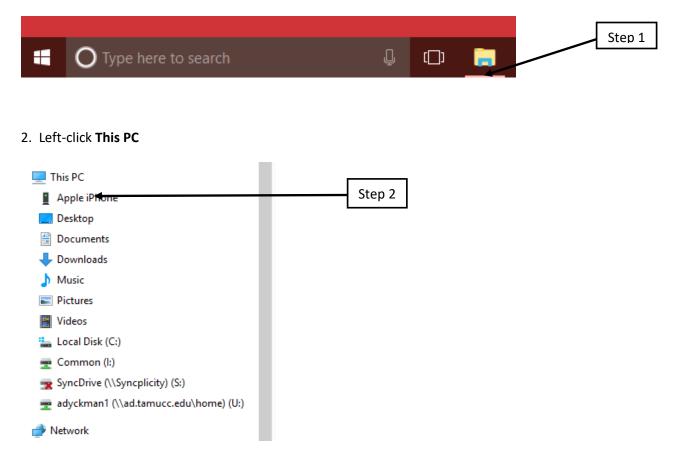
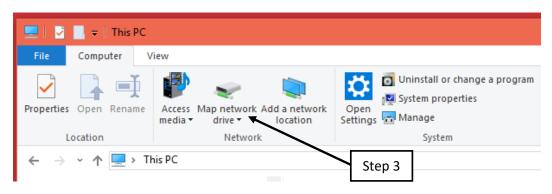
The following steps will walk you through how to access the network drive or i:drive. If you are attempting to access the i:drive from off campus you will need to connect to the campus network using VPN first.

1. Left-click the File Explorer icon on your task bar.



3. Left-click Map network drive



4. At the Drive dropdown Menu Select I:

- 5. In the Folder: field Type <u>\\ad.tamucc.edu\Common</u>
- 6. We suggest that you uncheck **Reconnect at logon** if you are connecting from off campus.

	,	×
🔶 🧟 Map N	letwork Drive	
What n	etwork folder would you like to map?	
	e drive letter for the connection and the folder that you want to connect to:	9.4
Drive:	I: (\\ad.tamucc.edu\Commor ~ Step 5	5
Folder:	Example: \\server\share Step 6	1
	Connect using different credentials	1
	Connect to a Web site that you can use to store your documents and pictures.	Step 7
	Finish Cancel	1

7. Left-click Finish.

NOTE: If you are prompted for your credentials you will need to input your IslandID and password. Furthermore, you may need to put TAMUCC\ preceding your IslandID if you are using a non-university computer.