October 2023

HUMAN RESOURCES NEWSLETTER

HR News

Did You Know

José Moreno Hernández (born August 7, 1962) is a Mexican-American engineer and astronaut. As a child, Hernández worked alongside his family and other farmworkers in the fields of California, harvesting crops and moving from one town to another. He did not learn to speak English until he was 12. His first memory of adjusting the television in order to watch the Apollo 17 mission in 1972.

Hernández was assigned to the crew of Space Shuttle mission STS-128. He was the Materials and Processes branch of Johnson Space Center. Hernández previously worked in equipment for full-field digital mammography at Lawrence Livermore National Laboratory.

Hernández is the subject of the 2023 biopic *A Million Miles Away*, in which he was played by Michael Peña.

*Wikipedia*
Flu Shots

The Health Center will be hosting a Walgreens Flu Vaccine event October 11, at the Dugan Wellness Center. The flu vaccine is available to all students and staff insurance. Students without insurance may qualify for a Walgreens' voucher. Supply so please encourage students to attend the event early. Once the vouchers can be directed to the Health Center to receive the flu vaccine for $22. Please speak with students and your respective departments. Contact Wellness Center, please at x2601 or at zelda.chacon@tamucc.edu.

MDLIVE

Stay ahead of your health: Health Screening Women Need at Every Age

Keeping track of which health screenings, you need and when to get them can be confusing—especially if you feel fine. Screenings can help detect issues early when they're easier to treat. So, getting them done on time can help you avoid bigger problems down the road. MDLIVE doctors pulled from their most trusted healthcare sources to compile an essential list for you. You can have more than a Wellness Visit, here are guidelines for 7 health screenings women need throughout their lifetime:

- **Full Body Skin Check**
- **PAP**
- **STD**
- **Colorectal**
- **Mammogram**
- **Bone Densitometry**

Talk to an [MDLIVE board-certified doctor](#) about screening you may need.

Airrosti

We recognize the importance of fostering employee wellness. The HR Benefits Team and Wellness Committee collaborate to facilitate and promote opportunities to enhance total well-being across campus. Airrosti is a combination of highly targeted manual therapy with customized active rehab.
exercises to target and rapidly resolve the source of your soft tissue pain or injury.

10/27 | Airrosti | 12 PM - 1 PM | Dugan Wellness Center, 2nd floor Tarpie Room

- Prevent and Relieve Tech Neck Pain
- Register by 10/20
- Lunch Provided

10/27 | Airrosti | 1 PM - 3 PM | Dugan Wellness Center 2nd floor Tarpie Room

- Complimentary 15-minute pain & injury Assessment after the presentation.
- There is zero obligation to schedule an appointment with Airrosti.

If you have any ideas to enhance our campus wellness, please feel free to email us at wellness@amuucc.edu.

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**Employment**

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**Skills-based hiring: Finding hidden talent at scale**

A skills-based hiring approach focuses on a candidate’s practical skillset that can drive business, rather than their educational achievements and previous work history. Partner David Ellis explains, “It is a forward-looking approach that selects candidates based on their potential future performance, not their past job responsibilities and track record.”

*Korn Ferry*

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**Workday Wednesday**

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**Ad hoc Workday Wednesday**

Join us for a big announcement regarding one-time payments and other HR benefits.

October 4 | 10 AM
Join Teams Meeting
Meeting ID: 978 3477 7667
Passcode: 064922
FMI: Please email Casi Casanova.

Payroll Services

FY24 Year at a Glance Calendar (Holiday/Pay Schedule) is available for use. This is a resource geared for your managers and employees to help them remember to submit timesheets and keep up with biweekly pay periods.

Pay Schedules

Biweekly Pay Schedule
- FY2023-2024 Biweekly Pay Periods and Time Sheet Deadlines

Monthly Pay Schedule
- FY 2023-2024 Monthly Pay Period Schedule

Payroll website click here, if you have questions about payroll matters, please email payroll@tamucc.edu.

Welcome Islanders!

September 2023 New Hires

Ekansh Agarwal | Postdoctoral Research Associate
Louisa Andrews | Communications Specialist III
Mahtob Aqazade | Assistant Professor
Kasey Arrendondo | Admissions Specialist II
Jeff Baker | Lead Maintenance Technician
Jessica Bates | Asst. Clinical Professor of Athletic Training
Nathan Black | Instructor of Chemistry
Lauren Breckenridge | Student Development Specialist II
Allison Brombach | Assistant Athletic Trainer
Bryce Burgwyn | Postdoctoral Research Associate
Rebecca Cepeda | Assistant Professor
Marco Cerqueira | Assistant Professor
Micah Coe | Registered Nurse
Leobardo Diosdado | Assistant Professor
Luis Espinoza | Assistant Professor
Sarah Fisher | Professional Assistant Professor
Brenda Frye | Assistant Professor
Liz Gillenwater | Administrative Associate IV
Sandra Golaszewski | Clinical Assistant Professor
Amiee Griffis | Clinical Assistant Professor
Jennifer Guerra | Instructor
Sarah Guy | Assistant Professor
Jonah Hamilton | Research Assistant
Mary Harper PhD | Assistant Professor
Alexander Hausladen | Asst. Men’s Basketball Coach
Araceli Hernandez | Clinical Assistant Professor
Jamie Ho | Assistant Professor
Rory Huang | Assistant Professor
Taoran Ji | Assistant Professor
David Jimenez | Assistant Professor
Dylan Johnson | Asst. Men’s Basketball Coach
Robert Jones | Visiting Assistant Professor
Ben Karimi | Assistant Professor
Srijana Karki | Assistant Professor
Huyen Le | Assistant Professor
Harry Lee | Assistant Professor
Bozhen Liu | Assistant Professor
Zhihui Liu | Professional Assistant Professor
Manuel Lopez Vidal Garcia | Asst. Tennis Coach
Ryan McFarlin | Asst. Strength Coach
Katherine McVay | Assistant Professor
John Majoris | Assistant Professor
Patricia Martinez | Visiting Assistant Professor
Nana Adjoah Mbrouh | Postdoctoral Research Associate
Kristina Messoline | Academic Advisor
Caitlin Mockmore | Transcript Analyst II
Roya Narimani | Postdoctoral Research Associate
Cosmina Nicula | Visiting Assistant Professor
Marissa Oglesby | Asst. Cross Country Track & Field Coach
Angela Perez | Professional Assistant Professor
Caleb Pickering | Assistant Professor
Richard Porter | Mechanic HVAC Specialist
Christian Ramirez | Assistant Professor
Briyana Rana | Data Analyst
Sebastian Rodriguez | Director of Development
Marc Rozanski | Business Coordinator I
Kristen Ruggles | Instructor of English
Rebecca Ruiz | Athletic Academic Coordinator
Donna Scott | Development Officer IV
Lacy Stanley | Clinical Assistant Professor
Eleanor TenBrink | Research Technician I
Tsi Tippin | Project Coordinator IV
Deandra Travis | Professional Assistant Professor
Katie Walker | Clinical Assistant Professor
Yongzhi Wang | Assistant Professor
Collin Webster | Associate Professor
Christopher Wertheim | Assistant Professor
Cassie White | Assistant Professor
Matthew York | Instructor of Music
Lingxiang Yun | Assistant Professor
Catherine Zeller | Clinical Assistant Professor

Workday News

Making Workday Work for You: Learn to use Workday
Workday Help supports the Workday application by providing our users just-in-time information for learning to use Workday. The learning hubs provide targeted training resources for specific Workday functionality. They filter the curriculum for release notes, FAQs, job aids and webinars into one easy to use location for security roles. Job Aids in Workday Services includes the learning hubs like Time Tracking, Absence, and more.

Job Aid of the Month

Job Aids in Workday Services includes the learning hubs like Time Tracking, Absence, and more.

Managing Your Time Off

This job aid outlines the process for an Employee to request time off, cancel a Time Off request and correct a Time Off request that was approved or sent back by the Manager.

- **Request:** In order to be able to request time off in Workday, you must be hired into a position in which you are eligible for Time Off.
- **Cancel:** You can only cancel a Time Off request if your manager has not yet taken action. If you want to change the Time Off request, you can ask your manager to select Send Back. Alternatively, you can wait until it is approved and then follow the Correct a Time Off Request process described in this job aid.
- **Correct:** You can only initiate a Time Off Correction after it has been approved. Otherwise, you can ask your manager to select Send Back on the request and then make necessary changes without canceling the process.

For the job aid to Request, Cancel or Correct click here.

LinkedIn

Each month we will highlight a training available in LinkedIn Learning. TAMU-CC offers LinkedIn Learning to all employees and students. If you took a course, you believe others might find helpful, please send that recommendation to Linda.CruzFlores@tamu.edu.

The key to Good Communication: Your Audience

Communication is a complex art. Listening, making oneself understood, and the elements of what it means to communicate effectively. Great communicators need skills and apply them strategically, depending on what they’re trying to achieve. Thus, the art of narrative storytelling to get a team excited about a project is an example of how to be applied. In a negotiation, you might deliberately signal a willingness to walk other side to action. Or if the goal is to understand the ideas and intentions of others, you might ask a series of sincere, open-ended questions. This course is designed to teach these situations and more, offering tips, strategies, and broad observations for communicators in many different roles—from an award-winning actor to an F
Save the Date

10/11 | Flu Shot Clinic | Dugan Wellness Center | 9 AM - 1 PM

10/27 | Airrosti | Dugan Wellness Center, 2nd floor Tarpe Room

10/31 | Halloween Break in the Day

- All employees (staff, faculty, and student workers) are invited to the 2023 Halloween Break In The Day on October 31st, from 11:30 AM - 1:30 PM at the UC Anchor Ballrooms. Bring your SandDollar$ ID card. The event includes food, games, the Pumpkin Decorating Contest, and the Individual and Group Costume Contest. For full details and registration, please visit the Staff Council website. Staff Council thanks the co-sponsors of the event: University Services, Coca-Cola, and the President's Office. For questions or more information, please get in touch with staff.council@tamucc.edu.

- 11/6 | Healthy Holiday Eating, BCBS of Texas | Noon | Dugan Wellness Center, Tarpe Room, 2nd Floor

We will learn about

- Tips for wisely choosing healthier holiday and party foods
- Preparing mindful meals with suggested serving sizes
- Healthier variations for popular holiday meals and beverages
- Tips on how to stretch your holiday food budget

2024

2/25-3/2 | Islander Homecoming

- Details available on Nov. 1 | HERE

Newsletters & Calendars

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Keep up with us!

HR Staff Directory and Functional Contact List

- Benefits Email: benefits@tamucc.edu
- Employment Email: employment@tamucc.edu
- Payroll Email: payroll@tamucc.edu
- HR Email: human.resources@tamucc.edu
- HR Website
- Facebook Page
- Instagram/HR
- LinkedIn/HR