COVID-19
The HR Covid-19 website has helpful information and links for the following:

HR FAQ | Benefits
Time Off | Managers

SAVE THE DATE
Heart Walk Kick Off  
Sept 14  
UC Anchor C & D  
11:00 a.m. - 1:00 p.m.  
FMI: See Flyer Below

Hispanic Heritage Month  
Sept. 15 - Oct. 15  
FMI: click here

Welcome Back to all Faculty and Students

FY 2022 Staff Appointment and Pay Information

Employees can see their FY 2022 rate of pay and appointment details in Workday. Individual notices will not be provided in support of continued efforts to simplify and modernize operations.

Log in to SSO and view your profile in Workday. Details about your position can be viewed, including both business title and job profile. To view your rate of pay, click on Compensation in the blue column. If you don’t see the Compensation link, scroll down and click on “More.” Four tabs are available, and you are encouraged to explore all four. The Compensation screen displays Total Base Pay. Your FY 2022 pay rate is viewable as of September 1.

Wait—there’s more!

Click on the Total Rewards tab to view your total compensation package. The total rewards amount includes base pay, any longevity or hazardous duty pay, TAMU-CC contributions to your retirement plan, and employer-paid premiums for insurance programs.

Please take a few minutes to view and verify your employment information. This is an ideal time to make updates to your personal and emergency contact information, as well. Please contact HR at human.resources@tamucc.edu with any questions.
BENEFITS

Well On Target

Access wellness tools including courses on weight management, managing stress, quitting tobacco, improving nutrition and HealthTrails wellness challenge program. For more information on this and other wellness programs, visit the TAMUS MyEvive Benefits Portal.

Heart Walk

Heart Walk Kick Off Party will be on Tuesday September 14 in the UC Anchor Ballroom C and D from 11 a.m. to 1 p.m. For more information, contact misty.kesterson@tamucc.edu

Registration Reminder for COVID-19 Testing

As a reminder, all Islander students, faculty, and staff (regardless of vaccination status) are required to receive a campus-administered COVID-19 test between August 23 and September 10. Registration is open now through September 10.

You will need to bring your SandDollar$ ID with you to check in, and upon completion of your BinaxNOW COVID-19 Antigen Self-Test, you should leave the testing site. You will be notified if you test positive or if your test is inconclusive within 24 hours. You will not be able to receive a test if you do not bring your SandDollar$ ID with you to the testing site.

For more information on how to get your SandDollar$ ID, click here.

Many campus units are contributing to this all-hands-on-deck effort. Please sign-up to work the testing event for Week 3 and help us ensure a safe return to campus.

As always, thank you for your cooperation and patience with this constantly evolving situation. A healthy and safe fall semester is our number one priority. Any updates or changes will be posted on our coronavirus website and communicated via campus announcements.
BENEFITS

Check Your Benefit Premiums!

✓ Did you make open enrollment changes?

Check your first bi-weekly paycheck or monthly paycheck to ensure the changes you made are accurate with your monthly premium deductions. If any errors are found, please email Benefits@tamucc.edu with your UIN and a description of the error.

✓ Did you complete the Two-Step Wellness activities before August 31?

If you don’t see your credit on your paycheck, contact MyEvive customer service at 1.888.208.9470 or Questions@evivehealth.com.

Yoga Stretch Breaks for Focus and Fitness

Yoga Stretch Breaks for Focus and Fitness improve your health by adding standing breaks and easy yoga stretches. Motivated? Want to learn more? A search in LinkedIn Learning returned 16 beginner courses on Desk Yoga. LinkedIn Learning is available for FREE to all employees and students.

Teacher Retirement System (TRS)

❖ The TRS employee and employer rates for FY22 are going up to 8% and 7.75%, respectively.

Log into our EAP website and swipe through these quick tips on dealing with stress. If you never logged into this useful site, you will need to register. Our webID is TAMUS. More information on employee resources can be found at here.
**Hiring Process Aids**

Fall Semester is officially here! Here are several items to aid in the hiring process.

➤ **Graduate Assistants**

Graduate Assistants only have until September 7 to enroll in benefits if they want them to begin on 9/1/2021. This is a very important deadline for our Foreign National employees who are charged a significant amount of money that is reimbursed if they enroll by Sept 7.

If you have not entered GA appointments in to Workday, please complete these immediately. The HR Office continually has GA’s visit our office to enroll in benefits and we are unable to assist because we cannot locate hire information in Workday; unfortunately have to turn many of them away. Only when the new GA has completed onboarding in Workday will benefit elections become available.

➤ **Reports in Workday**

Two reports are helpful in completing the hire process

- Onboarding Status Summary Report
- New Employees Event Status Summary

*Please run these reports and follow up with New Hires to ensure they complete all tasks in Workday as soon as possible.*

➤ **Form I-9**

The **Form I-9** must be completed on or before an employee’s date of hire! Once a hiring decision has been made, please inform the employee to complete a background authorization form and send them to HR with their employment eligibility documents.

**Workday Services Education: September Webinars**

**Workday 2021 R2 Preview (Repeat Session)**

**Description:** Provides an overview of new features and changes within Workday coming September 11.

September 7 | 1:30 p.m - 2:30 p.m.

[Link to Meeting Here]

Dial in Audio: 1-855-282-6330 | Event Number: 145 445 6306
Medical exams taken for Green Card cases which were previously valid for two years are now valid for four years.

- H1B dependent applying for H4 status are no longer required to travel to San Antonio for Biometrics.
- We are seeing more employment-based green card cases being approved without the interview in San Antonio.
- Visa Availability for September 2021
  - The good news is that Visa Numbers are authorized for issuance only for applicants whose priority date is earlier that the final action date listed below. If you have an approved I-140 and your priority date is current "C" or earlier than the date listed below, you may now submit your Green Card application to the USCIS.
  - The bad news is that the USCIS is currently taking 24.5 to 62.5 months to adjudicate employment-based Green Cards. While your case is pending however, we want to make sure you maintain your employment authorization status.
- FMI Call Ext 2198 or email Norma Lozano.

### Student Workers Unable to Work Due to Covid

Student employees are not eligible for paid time off and may need assistance if they are unable to work due to COVID. The Office of Student Financial Assistance (Financial Aid) may be able to assist with [CARES Act Emergency Funding](#). Students can contact the Office of Student Financial Assistance at faoweb@tamucc.edu or 361.825.2338 for more information. Advise them to have their "A" number available. Another great resource for students who may be in need is [Izzy’s Food Pantry](#).

### New... HR Website

The [HR website](#) has been impacted from the migration to the new website. Many of our pages have been recently updated and are now functional. We are working diligently to get our website back to 100%. Please email [Human Resources](#) to report any broken links.

### IMMIGRATION

On the Immigration Front...

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SHAKAS Welcome to August Hires!

Dominic Burch | Research Specialist I
Tara Davis | Administrative Associate IV
Barret Flaminio | Communications Specialist III
Allison Foster | Assistant Director
Karl Gonzales | Bursar Service Representative
Tim Gunter | Director, National Spill Control School
Billy Harris | Administrative Associate IV
Valeria Hinojosa | Case Manager
Gee Lawler | Assistant Women’s Basketball Coach
Stephanie Long | Senior Administrative Associate
Kristin Meza | Administrative Associate III
Donald Reyes | Program Specialist I
Adrian Rodriguez | Vice President for Student Affairs
Cristina Rubio | Administrative Associate IV
Brian Tietje | Dean
Laverne Turruviate | Accounting Assistant III
Rachel Wallace | Administrative Associate IV
Micah Wyssmann | Postdoctoral Research Associate

The Future of Recruiting

COVID-19 is transforming hiring. Virtually recruiting remote workers is the new norm for many. Internal mobility and upskilling programs are being built out, many for the first time. Diversity is finally being treated with the urgency and accountability it always deserved. Click here to read 6 recruiting trends that is shaping 2021.

Hispanic Heritage Month 2021 at Texas A&M University-Corpus Christi

In celebration of Hispanic Heritage Month (Wednesday, Sept. 15, through Friday, Oct. 15), Texas A&M University-Corpus Christi is hosting a variety of cultural events, both on campus and on virtual platforms. All of the events, excluding the Bravo performance on Oct. 1, are free and open to the public. For a full list of events click here.
HEART WALK KICKOFF PARTY

TUESDAY, SEPT. 14

UNIVERSITY CENTER ANCHOR C&D BALLROOM
11AM-1PM

Sign your teams up to walk!
Prizes
Food

FOR MORE INFORMATION, CONTACT
MISTY.KESTERSON@TAMUCC.EDU