COVID-19
The HR Covid-19 website has helpful information and links for the following:

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SAVE THE DATE
JULIE BURCH SERIES
Personality Styles: Leadership
2-Hour Webinar Deep Dive
June 6 | 1:00 p.m. - 3:00 p.m.

Click here to register

“Life Lessons Rocky Style”
June 21 | 1:00- 2:00 PM

Click here to register

Catapult Health
June 27
Dugan Wellness Center
Schedule an appointment at the Patient Scheduler

PAYROLL SERVICES
- Payroll Schedules
- Payroll Forms

NEWSLETTERS
- Benefit Briefs
- Finance &Administration
- Staff Council

CALENDARS
- HR Calendar
- WORKDAY SeriesCalendar

Year 3 - Staff Equity Increases
HR is working on Year 3 of a 3-year initiative to improve the competitiveness of staff pay. The University remains committed to paying the majority of the workforce at or above 85% of the market median and having a campus wide average compa ratio of 100%.

Contingent upon confirmation of funds, $500,000 had been allocated to Year 3 equity increases for positions that are funded from university supported accounts. Units that pay employees from non-university supported accounts will hopefully be able to allocate funds for these increases.

A market median has been established for every position. Market median is the average pay in the relevant market and is obtained from published salary survey sources (CUPA-HR, CompAnalyst, and the DOL Bureau of Labor Statistics).

We hope to have recommendations to VPs for distribution to Deans and Department heads by mid-June. Approved increases will be effective September 1, 2022.

Direct Deposit
Don’t be caught without your money!

The hurricane season runs from June 1 through November 30. Be prepared and make sure you are able to access your money when you need it. Payroll checks could be delayed, especially if you evacuate the area. Sign up for direct deposit via Workday

See Attached Flyer Below
Be Prepared, Hurricane Season June 1 - November 30

Texas A&M University - Corpus Christi uses many methods and outlets for communicating to students, faculty, staff and the greater community the current situation of a hurricane/tropical storm and what plans are going into effect. Please update your contact information by visiting the Code Blue Emergency Notification System website.

See Also: Quick Reference Guide to Campus Emergencies

26th Annual Islander Awards

There were 173 recipients of service pins! The 40-Year Service pin went to Dr. Philip Rhoades, Professor in the College of Liberal Arts. Three members of the HR team were recognized for 10 and 20 years of service! Congratulations to Raquel Flores, Anna de la Garza and Toni Nerren on our team!

The Interdivisional Collaboration Award for Excellence this year was awarded to Islander Beach Bash. This year’s winning team consisted of the largest collaboration seen submitted for this award. Representatives from Student Activities, the University Center, Marketing and Communications, Academic Affairs, the Islander Alumni Association, each of the 5 academic colleges, University Services, Recreational Sports, Islander Athletics, Islander Dining, administrative operations, the University Police Department, and Environmental Health and Safety came together to establish a new signature welcome event for the islander community.

The Parade of Achievers recognized 39 employees who recently received degrees from TAMUCC. Staff and Faculty Excellence Awards were also awarded. Congratulations to all award recipients!

Please go to the Islander Awards webpage to view the event program, the list of service pin recipients, and winners of Excellence Awards.

Julie Burch | Professional Development

Personality Styles: Deep Dive 2-hour Webinar

June 6 | 1:00 p.m. - 3:00 p.m.
Meeting link: click here

Professional Development Series “Life Lessons Rocky Style”

June 21 | 1:00 p.m. to 2:00 p.m.
Meeting link: click here
Open Enrollment is July 1-31

Important Changes for FY22

- There will be no grace period to enroll or make changes after Open Enrollment closes July 31
- No corrections can be made in the month of August before the effective date of September 1
- Changes cannot be made after the first payroll deduction of the fiscal year, as has been allowed in previous years
- Addition of Dependents to plans require dependent documentation such as birth such as birth certificates, marriage certificates, federal tax returns, and proof of joint ownership. The required Dependent Documentation must be uploaded in HR Connect Legacy before July 31
- No exceptions

Coming Soon

The 2022 Summer Challenge

The 2022 Summer Challenge launches this month! All A&M Care Plan enrollees can participate in the challenge for a chance to win the grand prize of a $250 donation to the charity of their institution’s choosing. What you need to know:

- Your first step is to register with MyEvive if you have not already done so. Visit MyEvive or download the MyEvive App and register.
- Complete both Game Days on June 8 and June 22. You will receive a message announcing that it is Game Day, then make sure to participate by the end of the day!
- Encourage your fellow coworkers to register and play the Game Days.

Evive will keep track of the players of each round of Game Day. The institution with the highest percentage of participants in the two Game Days will win the grand prize.

2nd.MD webinar series, 2nd.MD House Calls, gives you access to hear from expert specialists on topics relevant to your health needs – all from the comfort and safety of your home.

Health Equity: How 2nd MD Helps Diverse Populations Gain Equal Access to Care

June 16th | 12:00 p.m. - 1:00 p.m.

Link click here

Several On Demand videos are available at: Webinars – 2nd.MD
**BENEFITS**

Free preventative care is covered at 100% for Employees and Spouses enrolled in the A&M Care Plan. Know your health status related to diabetes, heart disease, and stroke. Lab results available in minutes with review by board certified Nurse Practitioner.

June 27 | Dugan Wellness Center

Schedule An Appointment at the Patient Scheduler

The Wellness Exam is part of the Two-Step Wellness Program designed to lower employee premiums. Have you completed the items on your Two-Step Check List?

Go to MyEvive.com to find out.

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**Customs and Border Protection (CBP) Urges Travelers to Apply for I-94 Online Before Arriving at US Land Borders**

A Form I-94 is needed by all visitors entering the U.S. except U.S. citizens, returning resident aliens, aliens with immigrant visas, and most Canadian citizens visiting or in transit.

Travelers will be issued an I-94 during the admission process at the port of entry.

If you are traveling via a land border you may apply for an I-94 in advance visit [https://i94.cbp.dhs.gov/I94/#/home](https://i94.cbp.dhs.gov/I94/#/home). At this website you may apply and prepay online for the New I-94 prior to arrival to reduce wait time while at the port of entry. You may also retrieve your most recent I-94 and your travel history.

Wishing everyone a happy and safe summer!
Workday Release Notes

Time Tracking

➢ Time Off approval emails have been updated to provide more details about the time off type and hours requested.

Compensation

➢ Sponsored Research Partner approval step has been added in Request Compensation Change business process.

➢ Eligibility rules have been added to allowance plans to prevent them from being removed automatically during the Change Job business process.

Payroll

➢ The name of the earning code "Teaching in Excess of 100%" has been changed to "Teaching in Excess of 100% - Faculty". The earning code Extra Pay Outside of Regular Job Duty can now be used as an allowance or a One-time Payment.

For these and other Workday Release Notes visit Workday Help.

Workday Assistant Joke of the Day

Q: Why was the cell phone wearing glasses?

A: It lost its contacts.
Refocusing on "Screening In" and More Recruiting Trends for 2022

Experts agree that the typical recruitment practice of screening out—or eliminating candidates because they don't meet all criteria—is not workable in the present environment. Instead, we should practice more "screening in," or hiring for competencies and training on the particular role. Click here to read more.

Source: Roy Maurer, Online Manager/Editor, Talent Acquisition

On June 16, 1519, upon arriving at a bay on the territory of Texas, explorer Alonzo Pineda gave the new city the name of Corpus Christi.
Don’t be caught without your money...The hurricane season has arrived. Prepare and make sure you are able to access your money when you need it. Payroll checks could be delayed, especially if you evacuate the area. Sign up for direct deposit via Workday.

How to Sign up for Direct Deposit During the Onboarding Process or Edit your Payment Elections in Workday

Log in to Workday via Single Sign On:  https://sso.tamu.edu

There are 3 separate job aids available through Workday Help in your SSO Menu. On the Workday Help homepage, click Education in the upper toolbar and select User Guides. You can scroll down to view and/or print out these job aids:

Payment Election Enrollment Event (Onboarding)

The process for an Employee to manage payment elections during the onboarding process

https://it.tamus.edu/workdayservices/job_aid/Payment-Election-Enrollment-Event-Onboarding

Managing Your Bank Accounts

This job aid outlines the activities for an Employee to add an additional bank account for use when electing direct deposit for payment and how to edit existing bank accounts in Workday.

https://it.tamus.edu/workdayservices/job_aid/Managing-Your-Bank-Accounts

Edit Payment Elections

This job aid outlines the process for an Employee to edit their own payment elections outside of the onboarding process.

https://it.tamus.edu/workdayservices/job_aid/Edit-Payment-Elections

For Direct Deposit questions please email Payroll at payroll@tamucc.edu.

For assistance resetting your SSO password, please call Human Resources at 361.825.2630