



Graduate Council Meeting MINUTES		1:00 – 3:00 p.m. Online August 18, 2022
Attendees:		
<input checked="" type="checkbox"/> Dr. David Zhang	<input type="checkbox"/> Dr. Patrick Crowley	<input checked="" type="checkbox"/> Dr. Jack Clampit
<input checked="" type="checkbox"/> Dr. Mikaela Boham	<input checked="" type="checkbox"/> Dr. Corinne Valadez	<input checked="" type="checkbox"/> Dr. Kevin Bazner
<input checked="" type="checkbox"/> Dr. Yuliana Zaikman	<input checked="" type="checkbox"/> Dr. Peter Moore	<input type="checkbox"/> Vacants
<input type="checkbox"/> Vacant	<input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Dr. Tammy McGarity
<input type="checkbox"/> Dr. Dorina Murgulet	<input type="checkbox"/> Dr. Fereshteh Billiot	<input type="checkbox"/> Dr. Patrick Larkin
<input type="checkbox"/> Dr. Hua Zhang	<input checked="" type="checkbox"/> Dr. Lucy Huang	<input checked="" type="checkbox"/> Dr. Medhi Sookhak
<input checked="" type="checkbox"/> Dr. Isla Schuchs Carr	<input checked="" type="checkbox"/> Dr. Marvarene Oliver	<input checked="" type="checkbox"/> Dr. Catherine Rudowsky
<input checked="" type="checkbox"/> Dr. Karen McCaleb		

- I. Call to Order: Dr. Oliver called the meeting to order and called roll.
- II. Graduate Council Chair election: Dr. Oliver noted the need to elect a chair for the upcoming year. Dr. Valadez nominated Dr. Boham; the nomination was seconded by Dr. Clampit. Dr. Oliver asked for any additional nominations. She asked if Dr. Boham was willing to serve; Dr. Boham indicated she was. The committee elected Dr. Boham by acclamation.
- III. Introduction of new members: Dr. Boham briefly introduced new members. She noted the separation of science and engineering into two colleges. Graduate Council now has three members from the College of Engineering and three members from the College of Science.
- IV. Approval of May 2022 minutes: Dr. Valadez moved to approve the May 2022 minutes; Drs. Zhang and McGarity seconded. The motion carried unanimously.
- V. Reports and Updates
 - A. Graduate Council Chair Update: Dr. Boham had no updates. She welcomed everyone back.
 - B. CGS Update: Dr. McCaleb and Dr. Oliver – Dr. McCaleb addressed the council and thanked them for their willingness to serve. She stressed that members are the voice of graduate education about everything that comes to her about scholarship/academic graduate concerns. She asked that members bring things to the council that come up in their college and expressed her desire for authentic conversation in council meetings. She reported on orientation and noted that there were over 200 attendees. She noted she will attend meetings as often as possible.

Dr. Oliver informed the council about new dissertation/thesis templates, new CGS student and program coordinator handbooks, her retirement, and not meeting in Sept unless there is a strong need. She also informed council that any email to her will go to the gradcollege email effective 9/1 and will be routed to the appropriate staff to address the need or question. Dr. McCaleb invited questions to be directed to her as necessary. Dr. Oliver noted that bylaws will need to be addressed during the current year to reflect current needs. Dr. Valadez asked if

committees will still meet during September. Dr. Oliver indicated that committees will meet and that meetings will be established by the committee chairs.

- C. Committee Reports: Dr. Boham discussed the function of each committee in general. She asked members for agreement to address Rules and Procedures first; agreement was provided.
 - i. Curriculum: Dr. Boham discussed function of the committees in general. Addressed R&P membership first. Dr. Valadez and Dr. Zhang will serve as reps to UCC from grad council. Dr. Valadez informed council that UCC has not yet set meetings and that there is new software (CourseLeaf) that is being used. She has requested some training for committee; noted she will relay information to council as she has it. Dr. O will request access for CC members from Jenny.
 - ii. Rules and Procedures: Dr. Boham sought volunteers for this committee. Tammy McGarity is the chair; additional members named are Mikaela Boham, Jack Clampit, Patrick Larkin, Hua Zhang, and Yuliana Zaikman. Dr. Oliver provided council members with information regarding the needs for August faculty and that Tammy McGarity, as chair, reviewed all nominees that require approval prior to the August meeting. Dr. McGarity gave her report and moved that council approve it. The motion carried unanimously. Dr. Oliver informed the committee that a last-minute addition was made to the folder; following discussion, it was decided that Dr. McGarity will review and submit report so that the letter of appointment can be sent.
- D. Liaison Reports
 - i. Instructional Technology Committee -- Dr. Boham is on the committee and will serve as the council's representative to the committee.
 - ii. Faculty Senate: Dr. Schuchs Carr introduced herself and reported that she will continue to serve as the liaison between Faculty Senate and Graduate Council.
 - iii. Library: Dr. Rudowsky brought council members up to date about on-going projects. The two one button studios are being continually improved and bugs seem to be nearly all worked out. The virtual reality projection lab construction was completed last week, and equipment will be installed next week. She hopes to invite faculty to the library for an event to show new space. Dr. Moore asked for explanation of the one button studio; Dr. Rudowsky provided the requested information.
 - iv. International Education Committee: Dr. Clampit serves on the IEC and thus will serve as the graduate council's liaison to the committee. Dr. Zaikman asked for information about what the IEC does. Dr. Clampit and others provided information.

VI. Unfinished Business: Dr. Schuchs Carr asked about Pathways timing; Dr. McCaleb reported that Pathways will be held in the spring. Dr. McCaleb provided information about the Pathways program and encouraged council members to encourage participation.

VII. New Business: Dr. Zaikman asked for clarification about stipends for students. Dr. McCaleb explained CGS's allocation of money.

VIII. Matters Arising: Dr. Valadez and Bazner raised questions about language relative to course numbering, specifically related to 5000/6000 courses. Dr. Bazner informed council about a new program being proposed and how the 5000/6000 designations and requirements impact that process. Initial discussion ensued. Dr. McCaleb asked council to consider implications and potential costs/benefits as conversation moves forward. Dr. Bazner noted two levels of concern: one is the immediate impacts on their program and the other is the broader conversation about the topic as a

whole. Dr. Valadez noted the possibility of having options for students who are floundering at doctoral degree level. She would like the council to consider the topic further.

Dr. Boham asked for clarification about continuing zoom meetings. Dr. Oliver indicated we will keep zoom for October and noted that, with space being an issue, we will need to plan face-to-face meetings well in advance.

- IX.** Adjournment: Drs. Clampit and Valdez moved to adjourn. The meeting was adjourned at 2:23 p.m.

FUTURE MEETING DATES

10/13/22, 11/10/22, 12/8/22

01/12/23, 02/09/23, 03/09/23, 04/13/23, 05/11/23