I. Dr. Boham called the meeting to order at 1:05. Attendance is reflected above.

II. Minutes for the November 18, 2021 meeting were approved.

III. Reports and Updates

A. Graduate Council chair update: Dr. Boham had no updates.
B. CGS Update: Dr. McCaleb welcomed council members back for the spring semester. She reported on the virtual orientation; she indicated that over 120 students attended representing all colleges. She indicated that program coordinators and faculty members had been outstanding. She noted students indicated both anxiety and excitement about being here. Graduate enrollment SCH continues a steady increase with master's being up about 6% and doctoral up about 17% year-to-date. She noted that graduate advisors reach out to students who have not enrolled and help them trouble-shoot prior to the semester. She also informed members about Pathways, which will take place March 3-4 in College Station. She invited council members to consider judging. 3 MT ® will take place the first week of April during Graduate and Professional Student Appreciation Week. The Dean announced that the GROW Suite has moved to the first floor of the library and discussed plans for the new, larger space. CLA will have a new graduate advisor; Amanda Bocanegra will be serving that college while the search for the new advisor is underway. The Fall graduating class included 313 graduate students, 10 of whom were terminal degree students.

Dr. Oliver informed council that flyers for 3 MT ® are posted on campus and encouraged members to let their students know about it. She informed people she will re-send links to all council folders. Dr. Oliver also informed council members she will conduct an updated Dissertation Chairs training that will add information about the clearance process that happens in CGS once students upload their theses/dissertations to Proquest; she noted that students are often anxious during the process and that the process can be frustrating if students do not know what to expect. Providing information to dissertation chairs should enable them to help their students know what to expect and how to move through the Proquest process more smoothly.
She also informed council members that she received information from ADs in CLA and COSE about what they would like to see in training for TAs. She reviewed it briefly and indicated she would send a document with that information for their consideration. She requested that council members bring feedback to the next meeting.

C. Committee Reports
i. Curriculum: Dr. Hu reported there are no updates for the curriculum committee. He also asked whether CourseLeaf will be replacing Curriculog. Dr. Moore and Dr. McCaleb indicated that it will be.
ii. Rules and Procedures: Dr. Rauhaus was unable to attend; Dr. Boham provided the report from the committee about Graduate Faculty Nominations. The committee reviewed seven nominations and recommended that the report be approved. The report was approved with one abstention. The Discussion and possible action regarding Graduate Faculty Status Applications; discussion and possible action regarding amendments to bylaws

D. Liaison Reports
i. DLAI: Dr. Platt was unable was unable to attend. Dr. Oliver reported for Dr. Platt that the group had not met. Dr. Rudowsky reported that the group is changing their charter and that further information will be forthcoming.
ii. Faculty Senate: Dr. Isla Schuchs Carr informed the council that Faculty Senate meets 01/14 and that there is no report.
iii. Library: Dr. Catherine Rudowsky reported on the One Button studio, which should open the week of 01/17. She also provided information about a new mobile cart with computers and software that can be used in the classroom. The library is getting a VR lab, which should arrive in March and will be located in the former GROW Suite. Dr. Rudowsky also highlighted the new Learning Commons.
iv. International Education Committee: Dr. Jack Clampit reported that the committee has not met.

IV. Unfinished Business: Dr. Oliver asked the council if they want Rebecca Ballard to meet with the council to discuss questions and concerns about the new system and about compliance. Dr. Schuchs Carr asked about training for the faculty; Dr. Oliver indicated she would send members a link to the training Ms. Ballard conducted for faculty members in the fall. She also told the council she would ask Ms. Ballard to attend in the spring. Dr. Boham brought up the By-Laws that are being addressed; as yet, there has not been significant work done on possible amendments to same.

V. New Business: Dr. Crowley brought up the fact that COB is now the largest college, driven largely by the online MBA. He addressed the possible importance of Graduate Council in fostering best practices in online education for graduate students. Dr. McCaleb responded that the council can take that on as an area of interest and noted that students in orientations are expressing a desire to engage.

VI. Matters Arising: None

VIII. Adjournment: Dr. Hu moved the meeting be adjourned. The meeting adjourned at 2:00.