

Graduate Council Meeting Minutes		September 28, 2017 1:00 – 3:00 PM LIB-208
Attendees:		
Dr. Joseph Mollick	X Dr. Alexandra Theodossiou	X Dr. A. N. M. Waheeduzzaman
X Dr. Frank Spaniol	X Dr. Lynn Hemmer	X Dr. Faye Bruun
Dr. Charles “Chuck” Etheridge	X Dr. Steven Seidel	X Mr. Louis Katz
Dr. Pamela Greene	Dr. Sara Baldwin	X Dr. Susan Dyess
Dr. Dulal Kar	X Dr. Xinping Hu	Dr. Christopher Bird
X Dr. JoAnn Canales	X Dr. Marvarene Oliver	Dr. Catherine Rudowsky

- I. Dr. Seidel called the meeting to order at 1:01 p.m. Attendance is reflected above.
- II. Approval of Minutes from September 14, 2017 Meeting
 - A. Motion to approve by Mr. Katz; seconded by Dr. Hu.
 - B. Motion to approve carried unanimously.
- III. Reports and Updates
 - A. Graduate Council Chair – Dr. Seidel commented on workload and expectations of committees, including timelines for completion.
 - B. CGS Updates
 - i. Drs. Canales and Oliver provided brief information concerning the Graduating (Graduate) Student Survey questions and reminded members that the questions are in DropBox for their review.
 - ii. Dr. Canales clarified that Institutional Research conducts the survey.
 - iii. This will be an agenda item at the next meeting. Council members are encouraged to consider whether current questions are useful.
 - iv. Katherine Mason was identified as an excellent resource for information.
 - v. Dr. Oliver asked Council members to encourage students to participate in 3MT and noted that first place includes a \$500 gift card.
 - C. Committee Reports
 - i. Curriculum
 - a. Dr. Waheeduzzaman provided the report from the Curriculum Committee and noted that the committee recommended approval of CONHS course changes.
 - b. Dr. Waheeduzzaman moved that Graduate Council approve the recommendation of the Curriculum Committee. No second was required. The motion passed unanimously.
 - ii. Rules and Procedures – Mr. Katz noted that the committee is reviewing Graduate Faculty Application materials. He noted that he believes the committee will be able to complete its current work and recommend action at the next meeting.
 - a. Possible discussion and action regarding Graduate Faculty Status applications
 - D. Liaison Reports
 - i. ITDEC – none

- ii. Faculty Senate – Dr. Spaniol reported that the University Curriculum Committee is set for possible start in January 2018. He recommended that the Council invite Dr. Corinne Valadez to discuss the process involved in the UCC and the role of the Graduate Council.
 - iii. Library – none
 - iv. International Education Committee – Dr. Waheeduzzaman noted that this committee and liaison should be included as part of all future agendas. He reported that a report concerning internationalization of the campus is being circulated and will be voted on next week.
- IV. Unfinished Business – none
- V. New Business – none
- VI. Matters Arising
- A. Dr. Dyess raised question from colleague about schedule of Graduate Council. Dr. Seidel stated that bylaws indicate two meetings per month but noted that meetings may be cancelled if there are no pending action items.
 - B. Dr. Seidel noted that 10/27/2017 is the deadline to submit catalog changes to Faculty Senate.
- VII. Motion to adjourn was made by Mr. Katz. The meeting adjourned at 1:33 p.m.

TENTATIVE FUTURE MEETING DATES

2017: 10/12; 10/26; 11/09; 12/14

2018: 01/25; 02/08; 02/22; 03/08; 03/22; 04/12; 04/26; 05/10