



Graduate Council Meeting Minutes		February 22, 2018 1:00 – 3:00 PM LIB-208
<b>Attendees:</b>		
<input type="checkbox"/> Dr. Joseph Mollick	<input type="checkbox"/> Dr. Alexandra Theodossiou	<input checked="" type="checkbox"/> Dr. A. N. M. Waheeduzzaman
<input checked="" type="checkbox"/> Dr. Frank Spaniol	<input type="checkbox"/> Dr. Lynn Hemmer	<input type="checkbox"/> Dr. Faye Bruun
<input checked="" type="checkbox"/> Dr. Charles “Chuck” Etheridge	<input checked="" type="checkbox"/> Dr. Steven Seidel	<input checked="" type="checkbox"/> Mr. Louis Katz
<input checked="" type="checkbox"/> Dr. Pamela Greene	<input type="checkbox"/> Dr. Sara Baldwin	<input checked="" type="checkbox"/> Dr. Susan Dyess
<input type="checkbox"/> Dr. Dulal Kar	<input checked="" type="checkbox"/> Dr. Xinping Hu	<input type="checkbox"/> Dr. Christopher Bird
<input type="checkbox"/> Dr. JoAnn Canales	<input type="checkbox"/> Dr. Marvarene Oliver	<input checked="" type="checkbox"/> Dr. Catherine Rudowsky

- I. Dr. Seidel called the meeting to order at 1:05 pm. Attendance is reflected above.
- II. Guest Speaker - Dr. Corinne Valadez discussed the University Curriculum Committee per request of members of the Graduate Council. Dr. Valadez emphasized that the role of Graduate Council is still very important. The big change is that representatives of both undergraduate and graduate councils both vote on curricular changes along with academic affairs committee representatives. Dr. Valadez assured the council that the process is still faculty-driven. Administrative members of the committee (deans, chairs, admissions, registrar, etc.) are there to for advisory purposes only and rules are established to prevent this advisory body from having undue influence on the process of curricular approvals. Dr. Valadez added that it may be hard for some to vote with a dean sitting in the room; however, it is important that representatives elected by faculty on the committee be able to stand up and say things need to be said in order to maintain the integrity of the process. The UCC needs to see that votes are coming from departments via appropriate documentation. Dr. Greene inquired about whether a flow chart existed that mapped out the approval process. Dr. Valadez affirmed that such a document does exist.
- III. Minutes of the February 8, 2018 could not be approved due to lack of quorum. They will be reviewed at the next council meeting.
- IV. Reports and Updates
  - A. Graduate Council Chair – Dr. Seidel announced that the deadline for 3MT competition, Feb. 23, would likely be extended 1 week .
  - B. CGS Updates – No report. Dr. Canales and Dr. Oliver were away at a conference.
  - C. Committee Reports
    - i. Curriculum Committee: Dr. Etheridge reported that the committee reviewed current policy on transferring credits aimed at allowing more room for transferring credits. The subcommittee recommended editorial changes and is in the process of consulting with the College of Graduate Studies about them. Once these changes are finalized, the

subcommittee will vote on the changes and will then share the final document with full council.

ii. Rules and Procedures

- a. Professor Katz commented that new tenure-track professors in a graduate program automatically get graduate faculty status. Discussion revealed some uncertainty about the process and the committee would like clarification.
- b. Due to a late arrival, the Graduate Council reached quorum long enough to allow for a vote on the recommendations of the Rules and Procedures Committee. Professor Katz made a motion to approve the graduate status applications of the following candidates: Jennifer Gerlach (COEHD), Benoit Lebreton (COSE); Leticia Bajuhó (CLA), Tonya Jeffry (COEHD), Chrissy Lau (CLA), Nancy Miller (CLA), Robert Poole (CLA), Lucy Sheehan (CLA), and Lauren Hutchinson. The council voted unanimously to approve the report and graduate status of this group of faculty members.

D. Liaison Reports

- i. ITDEC – Dr. Spaniol indicated there was no report or no major concerns at this time.
- ii. Faculty Senate – Dr. Spaniol reported that Faculty Senate has been evaluating the university policy on service animals and commented that according to the proposed policy, miniature horses and small dogs are allowed on campus.
- iii. Library – Dean Rudowsky reported that the Garcia collection has returned to the University. The library is working on a “History Harvest” in cooperation with the History Department and League of United Latin American Citizens (LULAC). She also announced that librarians now have faculty status and that the library has recently hired a nursing librarian (Emily Metcalf), who has experience working in medical libraries. Ms. Metcalf will begin work on March 12.
- iv. International Education Committee – No report
- v. Other reports – None

V. Unfinished Business: None

VI. New Business: None

VII. Matters Arising: None

VIII. Adjournment: The meeting was adjourned at 1:52.

TENTATIVE FUTURE MEETING DATES  
2018: 03/08; 03/22; 04/12; 04/26; 05/10