



# COLLEGE OF GRADUATE STUDIES

## Graduate Council Meeting Minutes

Approved  
November 10, 2016  
01:00–03:00 PM  
Room LIB-220

Attendees:			
COB	✓ Dr. Monica Hernandez	✓ Dr. Joseph Mollick	✓ Dr. Alexandra Theodossiou
COEHD	✓ Dr. Corinne Valadez	✓ Dr. Frank Spaniol	✓ Dr. Lynn Hemmer
CLA	✓ Dr. David Gurney	<input type="checkbox"/> Dr. Charles Etheridge	<input type="checkbox"/>
CONHS	✓ Dr. Yolanda Keys	✓ Dr. Pamela Greene	✓ Dr. Sara Baldwin
CSE	<input type="checkbox"/> Dr. Chris Bird	✓ Dr. Dulal Kar	✓ Dr. Xinpeng Hu
CGS	✓ Dr. JoAnn Canales	✓ Dr. Thomas Naehr	✓ Dr. Steve Seidel
Ex-officio	✓ Dr. Catherine Rudowsky		

- I. The meeting began with a live stream of the Texas A&M University System Board of Regents meeting (until 2:35 p.m.)
- II. Dr. Gurney served as pro-tem chair for Dr. Etheridge
- III. Approval of Minutes from October 27 Meeting  
The minutes were approved upon the motion of Dr. Valadez and the second of Dr. Spaniol.
- IV. Reports and Updates

A. Graduate Council Chair – Dr. Charles Etheridge

No update

B. CGS Updates – Dr. JoAnn Canales

The 2016 TAMU System Pathways Conference was held in Prairie View and was attended by almost 900 students and faculty. TAMUCC students placed first and second in several disciplines and levels. Details will follow once TAMU Prairie View confirms the results.

Reminder that the deadline to enter grades in Banner this year is noon on December 19 and that no extensions will be possible due to changes to the Banner software.

C. Committee Reports

i. Curriculum – Dr. David Gurney

1. Summary of Graduate Catalog Review

Dr. Gurney presented a summary of the approved graduate catalog sections.

2. Action item: COB Graduate Catalog Section

The COB graduate catalog section was discussed. One area of concern is that the College does not list Student Learning Outcomes for MAcc and MBA in their catalog sections as it is customary for most other graduate programs (only broad Student Learning Goals are listed). Dr. Theodossiou suggested discussing this issue with the COB Associate Dean and Dr. Shupala in person. Dr. Naehr agreed to schedule a meeting. The vote on the COB section of the catalog was tabled pending a resolution of this item. [The COB section of the catalog was subsequently approved via electronic vote, with the

TENTATIVE FUTURE MEETING DATES:

2016: 12/08

2017: 01/12, 01/26, 02/09, 02/23, 03/09, 03/23, 04/13, 04/27, 05/11

understanding that the College will develop Student Learning Outcomes to be published in the 2018/19 catalog.]

ii. Rules and Procedures – Dr. Joseph Mollick

1. Action item: CLA Graduate Faculty Application

The subcommittee recommended approval of the CLA graduate faculty application. The recommendation passed unanimously.

Dr. Mollick stated that colleges must follow their established graduate faculty procedures and should establish committees in subject areas of their graduate faculty to ensure review is not limited to department chairs and the college Dean. Dr. Keys, Dr. Valadez, and Dr. Hu stated that this might be difficult for disciplines with small numbers of faculty. Dr. Mollick agreed that there should be some flexibility for individual disciplines but that there has to be evidence that College procedures are being followed. Dr. Canales stated that SACSCOC will require evidence that internal processes were followed. Examples could include meeting minutes, recorded votes, etc.

2. Action item: 01.01.99.C0.01 Review and Approval Rules and Procedures

The subcommittee recommended that Graduate Council would support language suggested by Faculty Senate requesting review of Rules and Procedures in coordination between Faculty Senate and Academic Affairs. The recommendation passed with one abstention.

D. Liaison Reports

i. ITDEC – Dr. Frank Spaniol

No report

ii. Faculty Senate – Dr. Corinne Valadez

No report

iii. Library – Dr. Catherine Rudowsky

No report

iv. International – Dr. Joseph Mollick

Hire of new international coordinator to support admission of international students is underway. Two candidates were interviewed.

V. Unfinished Business

None

VI. New Business

None

VII. Matters Arising

None

Meeting adjourned at 03:12 p.m.