Graduate Council Meeting
MINUTES

Approved
October 13, 2016
01:00–03:00 PM
Room LIB-220

Attendees:
✓ Dr. Monica Hernandez  ✓ Dr. Joseph Mollick  ✓ Dr. Alexandra Theodossiou
✓ Dr. Corinne Valadez  ✓ Dr. Frank Spaniol  ✓ Dr. Lynn Hemmer
✓ Dr. David Gurney  ☐ Dr. Charles Etheridge  ☐
☐ Dr. Yolanda Keys  ✓ Dr. Pamela Greene  ✓ Dr. Sara Baldwin
☐ Dr. Chris Bird  ✓ Dr. Dulal Kar  ✓ Dr. Xinping Hu
☐ Dr. JoAnn Canales  ✓ Dr. Thomas Naehr  ✓ Dr. Steve Seidel
✓ Dr. Catherine Rudowsky

I. Approval of Minutes from September 22 Meeting
The minutes were unanimously approved upon the motion of Dr. Hemmer and the second of Dr. Hu.

II. Reports and Updates
A. Graduate Council Chair – Dr. David Gurney (pro tem)
   No updates

B. CGS Updates – Dr. Thomas Naehr
   Graduate admissions will move to Admissions and Records under Oscar Reyna on October 17. A meeting was held on October 11 with Margaret and Dechant Oscar Reyna to discuss the transition:
   Sandra Kureska, Maria Fonseca, and Yoshiko Boulan will be moving to Admissions and Records. Timothy Boulan will continue at 0.5 FTE in CGS.
   Any admission-related exception requests (TOEFL waivers, GPA waivers, etc.) waiver will be handled by Oscar Reyna.
   Unresolved issues include use of the 2177 extension, gradweb email, etc.

i. Reminders
   1. Faculty Forums, October 14, 10:00 am – noon, 1:00–3:00 pm, UC Anchor D
      Topics will include the role of CGS and a general discussion of graduate-related matters.
   2. Dissertation Writing Workshop, October 15, 9:00 am – 2:00 pm, GROW
      Graduate students will meet at GROW; benchmarks will be set and progress of dissertations will be shared with committee chairs.
   3. College Meetings with CGS – November
      College Meetings with CGS will take place during the week of November 7th. CGS will provide updates to deans, associate deans, chairs, and program coordinators. Scheduled to date is COSE for Nov. 7th from 1:00 to 3:00 pm.
Dr. Mollick asked whether the graduate faculty application process will be discussed at the college meetings. Dr. Naehr stated that this discussion might be better suited for a separate meeting.

4. 3MT Competition, November 10, 6:00-8:00 pm, UC Anchor D
   At least eight students will be participating. Deadline to register is Friday, October 14.

5. Graduate Appreciation Week, April 04–08
6. Pathways Student Research Symposium at PVAMU
   A total of 69 students will be traveling to PVAMU to present at the Pathways conference. Ten faculty will also attend.

C. Committee Reports
   i. Curriculum
      1. Status of graduate catalog review
      2. Status of fast-track proposal review
         The Curriculum Subcommittee is currently reviewing the graduate catalog, including the proposed fast-track programs. Feedback regarding suggested changes was received from some of the colleges. The subcommittee will meet during the week of October 17 and will present its recommendation at the October 27 meeting.
   ii. Rules and Procedures
      1. Status of graduate catalog review
         No update.
      2. CLA Graduate Faculty Application
         Dr. Mollick stated that it is difficult to assess graduate faculty applications without knowing the criteria each college uses to recommend faculty for graduate faculty status. Dr. Naehr stated that college criteria are available and that he would send those to the subcommittee.
         Dr. Naehr also stated that a revision of the university procedure on graduate faculty has been attempted since 2012. The current procedure is outdated, but Graduate Council has not found consensus regarding a new procedure. Recommendation regarding the CLA application was tabled pending receipt of college criteria and process.

D. Liaison Reports
   i. ITDEC – Dr. Frank Spaniol
      No report – committee will meet on October 14.
   ii. Faculty Senate – Dr. Corinne Valadez
      No report – Senate has not met.
   iii. Library – Dr. Catherine Rudowsky
Dr. Richard Smith gave a presentation about the library’s digital map initiative during the President’s Lunch and Learn series, an event for donors to the university. Library allocations to individual programs are now available. Letters will be sent out soon.

iv. International – Dr. Joseph Mollick

No report – first meeting will be on October 13.

III. Unfinished Business
None

IV. New Business
None

V. Matters Arising
None

Meeting Adjourned at 1:45 pm.