



COLLEGE OF GRADUATE STUDIES

Graduate Council Meeting MINUTES

Approved
March 09, 2017
01:00–03:00 PM
Room LIB-208

Attendees:			
COB	✓ Dr. Monica Hernandez	✓ Dr. Joseph Mollick	✓ Dr. Alexandra Theodossiou
COEHD	✓ Dr. Corinne Valadez	<input type="checkbox"/> Dr. Frank Spaniol	✓ Dr. Lynn Hemmer
CLA	✓ Dr. David Gurney	✓ Dr. Charles Etheridge	<input type="checkbox"/>
CONHS	✓ Dr. Yolanda Keys	✓ Dr. Pamela Greene	✓ Dr. Sara Baldwin
CSE	✓ Dr. Chris Bird	<input type="checkbox"/> Dr. Dulal Kar	✓ Dr. David Felix
CGS	<input type="checkbox"/> Dr. JoAnn Canales	✓ Dr. Thomas Naehr	✓ Dr. Steve Seidel
Ex-officio	✓ Dr. Catherine Rudowsky		

I. Visit by Dr. Alana James, Founder of DoctoralNet

Dr. Alana James introduced DoctoralNet and presented an overview of the resources available to doctoral students at TAMU-CC. Faculty commented that it would be beneficial if committee chairs would be alerted when their students use DoctoralNet.

II. Degree Planner: Morgan Beard

Ms. Beard provided an overview over Degree Planner, highlighting various features that will make it easier for faculty and academic advisors to monitor student progression through their degree programs. Dr. Naehr reminded the Council members that preliminary degree plans should be submitted once students reach the halfway point of their program.

III. Approval of Minutes from February 09 meeting

The February 09 minutes were approved unanimously.

IV. Reports and Updates

A. Graduate Council Chair – Dr. Charles Etheridge

No updates.

B. CGS Updates – Dr. Thomas Naehr

Dr. Naehr stated that CGS has developed an online form that should be used to request data, reports, etc. from CGS. He showed where the form was located and asked the Council members to alert College faculty to use the form for future data requests.

C. Committee Reports

i. Curriculum – Dr. David Gurney

1. Discussion item: Review of stacked courses

Dr. Gurney stated that the subcommittee is working on a review procedure for stacked courses. Discussion whether Special Topics courses that are offered as stacked courses should be reviewed. Consensus was that regular Special Topics courses are not reviewed by Graduate Council, which should also apply to stacked courses. Once a Special Topics course becomes

permanent, it will be reviewed as any other course. The proposed review procedure will be presented at the March 23 meeting for a vote.

ii. Rules and Procedures – Dr. Joseph Mollick

1. Action item: Graduate Faculty recommendations

Dr. Mollick stated that the subcommittee had 15 pending graduate faculty applications that require additional discussion at the subcommittee level before a recommendation can be made. Dr. Etheridge asked the subcommittee to put forward a recommendation at the March 23 meeting.

D. Liaison Reports

i. ITDEC – Dr. Frank Spaniol

Not present – no report

ii. Faculty Senate – Dr. Corinne Valadez

The Senate's Awards/Bylaws/Elections Committee will be asking for Faculty Senate nominations by March 16.

An amendment to add two Senators representing the Department of Undergraduate Studies and any other faculty not affiliated with an academic college has been proposed and will be sent to faculty for a vote.

Two-step authorization for SSO will be enforced starting April 02.

iii. Library – Dr. Catherine Rudowsky

The Media Site proposal has been approved. Demo for faculty will follow soon.

Space for library archives will be remodeled during the summer and archives will be moved to the second floor of the library, swapping spaces with Faculty Senate.

Re-mapping of the digital repository webpage is underway to improve user-friendliness.

A tool to host open-access journals called Open Journal Systems is available through the Texas Digital Library.

iv. International – Dr. Joseph Mollick

No report – committee has not met.

V. Unfinished Business

Dr. Naehr reminded the Council that Graduate Council recommendations to CDC and Faculty Senate should be completed by April 01.

VI. New Business

Dr. Naehr alerted the Council that Procedure 12.99.99.C3.01 Designation of Graduate Faculty will be provided to the Rules and Procedures Subcommittee for discussion. Following R&P review, the procedure will be discussed by the full Council membership.

VII. Matters Arising

None

Meeting adjourned at 02:49 p.m.