**Graduate Council Meeting**

**MINUTES**

**i3 Suite (Library 220)**

**Council Members Present**  
Anita Reed; Yolanda Keys; Dulal Kar; Charles Etheridge; Sherrye Garrett; David Gurney; Corinne Valadez; Chris Bird; Frank Spaniol; Glenn Blalock

**Council Members Absent**  
Richard Smith; JoAnn Canales; Eve Layman; Monica Hernandez; Thomas Naehr; Joseph Mollick; Linda Gibson-Young

**Ex-Officio Members Present**  
Corinne Valadez

**Meeting began at 1:10pm**

I. **Approval of Minutes from October 08 Meeting**
   A. Minutes were approved unanimously.

II. **Report and Updates**
   A. Graduate Council Chair – Dr. Anita Reed
      i. Preparing checklist for review of new graduate programs
      ii. Adhoc committee will bring draft document to Council for discussion and approval.
   B. CGS Updates – Dr. Steven Seidel
      i. Pathways Student Research Symposium
         1. Over 450 students presented, 150 faculty & staff attended, and 98 awards were won.
         2. Thank you to all who judged and participated!
         3. Ideas & suggestions for future Pathways symposia:
            a. May want to consider a Health Sciences discipline as it does not fit well into any other category.
            b. Would like to see more involvement from the host school’s faculty.
            c. Scheduling ‘snafus’ should be avoided in the future.
            d. Provide a more user-friendly schedule.
   C. Committee Reports
      i. Curriculum – Dr. Charles Etheridge
         1. Catalog copy
            a. CSE is still under review.
            b. New & changed courses are awaiting approval.
            c. Discussion ensued over the catalog review process. Council feels strongly that the process needs to be streamlined.
ii. Rules and Procedures – Dr. Sherrye Garrett
   1. Subcommittee membership/structure
      a. Still under review.

D. Liaison Reports
   i. ITDEC – Dr. Richard Smith
      1. Not present
   ii. Faculty Senate – Dr. Corinne Valadez
      1. Academic Affairs program reviews
         a. Currently, Graduate Council does not have criteria for new
            program reviews. Criteria are now being developed and will
            be sent to Faculty Senate once complete. There is a need to
            determine where Faculty Senate fits in the program review
            process.
   iii. Library – Dr. Catherine Rudowsky
      1. Not present

III. Unfinished Business
   A. Review of Bylaws
      i. Revised Bylaws were submitted to the Council for review by the Rules &
         Procedures Subcommittee
         1. The revised Bylaws were discussed and updated to simplify the
            verbiage.
         2. Approval of the revised Bylaws will be tabled until the next meeting in
            December.

IV. New Business
   A. Guest Speaker – Dr. Christine Shupala
      i. Request from Academic Affairs to change program SLOs
         1. The Catalog is official record.
         2. Any non-substantive changes can be made in WEAVE before
            changing the catalog SLOs, but the current information will be kept
            as well.
            a. Catalog changes will continue following a 12–18 months
               review cycle.
            b. If changes to SLOs are made, they must be noted in the
               following catalog copy.
            c. The Council agrees that non-substantive changes can be
               made mid-cycle.

V. Matters Arising
   A. None

Meeting adjourned at 3:00 pm