Meeting began at 1:05 pm

I. Approval of Minutes from November 13, 2014

Dr. Layman moved to approve the November 13, 2014 minutes with one minor correction. Dr. Comparini seconded the motion; minutes were approved with one abstention.

II. CGS Updates – Dr. JoAnn Canales

A. Graduate Studies View Book and Search Piece

Dr. Canales reminded the council members that both documents are available from CGS to advertise TAMUCC graduate programs. Copies were handed out to council members.

B. Phi Kappa Phi Honors Society

PKP officers will meet next week to identify students, faculty, and staff eligible for membership. The first induction is scheduled for March 2015.

C. CGS Fellow

A position description for the CGS fellow is being developed and will be send to the Provost for approval. Focus of CGS fellow will be to develop professional development programs (Preparing Future Faculty/Preparing Future Professionals).

D. Annual CGS Meeting

Dr. Canales gave a summary of the annual meeting of the Council of Graduate Schools:

- Graduate education is not a top priority for lawmakers

- Congress has questioned the importance of some research funded by NSF. Underlines the importance of being mindful when approving dissertation titles/abstracts.
ProQuest has developed a new dashboard that tracks hits on individual dissertations.

E. Other

Graduate student space in the Library will be named “Graduate I3 Suite”. There will be a new part-time employee available to assist doctoral students.

III. Committee Reports

A. Curriculum – Dr. Sherrye Garrett
   i. Action item: Graduate catalog revisions
      Subcommittee recommended approval (with some revisions) of the graduate catalog. Graduate council voted to approve the graduate catalog.

   ii. Action item: MS proposal for Chemistry
      Subcommittee recommended approval of the proposal to create a MS degree in Chemistry with minor revisions. Graduate council voted to approve the proposal.

B. Rules and Procedures – Dr. Melissa Jarrell
   i. Discussion item: Revised Graduate Faculty Procedure
      The subcommittee has received input on the proposed changes to procedure 12.99.99.C3.01 Graduate Faculty, which will be reviewed for the February 2015 graduate council meeting.

IV. Liaison Reports

A. ITDEC – Dr. Richard Smith

   Dr. Smith reminded the council that Examity is now available for online test proctoring and that there will be a full-time person available to provide TAMUCC support.

   Starting Fall 2014, grades can now be submitted through Blackboard.

   Science and Engineering conducted a review of the college’s online education efforts. Issues that arose were that the designation of how much of a course is online is often incorrect and the lack of faculty incentives to teach online. The library will be reporting next.

   Microsoft Office is now free for students and available through the Island Online website.

B. International – Dr. Scott King

   Nothing to report.

C. Retention – Dr. Monica Hernandez

   Nothing to report.

D. Faculty Senate – Dr. Bryant Griffith

   TENTATIVE FUTURE MEETING DATES:
   12/11, 01/08, 01/22, 02/12, 02/26, 03/12, 03/26, 04/09, 04/23
Graduate catalog review will commence in January. Large number of changes will most likely require a substantial amount of time to review.

E. Library – Dr. Catherine Rudowsky

Dr. Rudowsky reported that a new life sciences collection will be added to JSTOR and gave an update on access to dissertations and theses.

Dr. King moved to adjourn and Dr. Keys seconded the motion; Meeting adjourned at 01:55 pm.