

# Graduate Council Meeting MINUTES

Approved  
April 23, 2015  
1:00 PM  
IH 323

<b>Council Members Present</b>	JoAnn Canales; Anita Reed; Melissa Jarrell; Yolanda Keys; Richard Smith; Claudia McDonald; Charles Etheridge; Sherry Garrett; Joe Pena; Monica Hernandez; Karen McCaleb; Corinne Valadez; Chris Bird
<b>Council Members Absent</b>	Eve Layman; Scott King; Robert Cutshall
<b>Ex-Officio Members Present</b>	Thomas Naehr
<b>Ex-Officio Members Absent</b>	Catherine Rudowsky; Bryant Griffith

Meeting began at 1:04 pm

## I. Approval of Minutes from March 26, 2015

- A. Dr. Garrett moved to approve the March 26 minutes; Dr. Pena seconded the motion. Minutes were approved unanimously with one minor spelling correction.

## II. CGS Updates

- A. Gems from the Dean – Dr. JoAnn Canales
  - i. The University just received confirmation that the DNP program was approved by the Coordinating Board.
  - ii. Program Reviews continue; Masters of Public Administration review will finish on April 24; two more reviews are forthcoming.
  - iii. TAMUCC will host the 12<sup>th</sup> Annual TAMU System Pathways research symposium; dates will be confirmed by Friday, April 24; more details to come as the organizing committee starts to meet; initial planning as already started.
  - iv. Dr. Fowler, the AGEF program manager at TAMU was on campus Wednesday, April 22<sup>nd</sup> to meet with participating faculty and students; the 2015 AGEF meeting will take place together with the Pathways symposium.

## III. Committee Reports

### A. Curriculum – Dr. Sherrye Garrett

- i. Action item: Executive MBA proposal
  - 1. Revise and Resubmit - BUSI 5235: syllabus does not list required readings, just says “articles”.
  - 2. General questions/concerns: many SLOs listed in the syllabi appear to require only basic skills, no higher order learning outcomes were

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listed; assignments are not clearly outlined; some course descriptions could be condensed.

3. Dr. Etheridge moved to approve BUSI courses and Executive MBA program; Dr. Keys seconded the motion.

4. Discussion:

a. The first paragraph of the catalog description is not clear on the Executive MBA part; recommendation to add an additional sentence that explains what the Executive MBA requires from incoming students.

b. Additional explanation with regard to funding of the program is suggested; will there be extra compensation of existing faculty teaching on weekends? Will additional adjuncts be brought in to deliver courses?

5. Council approved Executive MBA and associated courses with recommendations; 11 members approved, 1 opposed, and 1 abstention.

ii. Action item: CONHS course: NURS 5315

1. Course was approved unanimously.

#### **B. Rules and Procedures – Dr. Melissa Jarrell**

1. Action item: COE graduate faculty applications

Committee recommend approval of graduate faculty status for the COE faculty listed on handout; all members approved.

### **IV. New Business**

#### **A. Discussion of CR/NC and S/U grading of research courses – Dr. Thomas Naehr**

i. Neither grading scheme affects GPA, but catalog limits CR/NC grading to 12 SCH for doctoral students. No such limit exists for S/U. Dr. Naehr asked the council whether both grading schemes are needed. Topic will be discussed further in the Fall.

#### **B. Review of DNP courses for 2016/17 catalog – Dr. Eve Layman**

i. Dr. Keys reported on behalf of Dr. Layman who was in Austin for the approval of the DNP program.

ii. CONHS is asking whether DNP course descriptions can be submitted for catalog approval without complete syllabi; Dr. Layman is concerned that there won't be enough time to put together all syllabi by the catalog deadline; Council agrees that DNP course descriptions can be submitted without complete syllabi and will go through the approval process for inclusion in the 2016/17 catalog; syllabi still need to get approved, but this can happen at a later date.

**V. Liaison Reports**

**A. ITDEC – Dr. Richard Smith**

- i. Committee has not met – no report

**B. International – Dr. Scott King**

- i. Absent – no report

**C. Retention – Dr. Sherrye Garrett**

- i. Committee has not met – no report

**D. Faculty Senate – Dr. Bryant Griffith**

- i. Absent – no report

**E. Library – Dr. Catherine Rudowsky**

- i. Absent – no report

**VI. Matters Arising**

**A. Graduate Appreciation Week**

- i. Dr. Garrett mentioned that the Awards Luncheon was well received by all participants.
- ii. Students liked the photo sessions.
- iii. Dr. Etheridge commented that the turnout this year was much better than last year.
- iv. Possibly of adding evening sessions was discussed.

- B. May meeting will be a breakfast meeting; Council agreed on May 14<sup>th</sup> at 10:00 am; calendar invite will be sent out to all.**

**Meeting adjourned at 2:11 pm**