



# COLLEGE OF GRADUATE STUDIES

Approved

## Graduate Council Meeting MINUTES

March 27, 2014  
1:00 PM  
OCNR 363

<b>Council Members Present:</b>	JoAnn Canales, Sherrye Garrett, Melissa Jarrell, Scott King, Eve Layman, Thomas Naehr, Patricia Olenick, Scott Sherman, Lee Smee, Anita Reed, Stephanie Rodriguez
<b>Council Members Absent:</b>	Richard Balkin, Robert Cutshall, Charles Etheridge, Claudia McDonald
<b>Ex-officio present:</b>	Bryant Griffith
<b>Ex-officio absent:</b>	Christine Shupala
<b>Council Guest Absent:</b>	Evan Paret
<b>Notetaker:</b>	Lori Shearin

## AGENDA

### I. Approval of Minutes from February 13, 2014

**Motion:** To approve the minutes as presented.

**Moved:** The motion was made by Dr. Sherman to approve the minutes with the addition of III.B.iii: "Increasing volume and type of special appointment requests are cause for concern."

**Second:** The motion was seconded by Dr. McCaleb. Unanimously approved. 1 abstained.

### II. CGS Updates – Dr. JoAnn Canales

**A. Master's Program Working Group Summary Report (sent as a meeting document):** Group concluded work last Friday, March 21. The report includes emerging themes: program focus, program quality and program support and recommendations: develop a master's handbook, professional development, student support, academic performance assessment.

#### **B. Graduate Student Appreciation Week:**

<http://gradschool.tamucc.edu/appreciationweek.html>

In conjunction with the National Association of Graduate-Professional Students, College of Graduate Studies has partnered with across-campus units to establish the 1st annual Graduate Student Appreciation Week (GSAW), a week-long series of campus-wide events to honor and recognize the contributions of our graduate students. Events for the week of April 7-11 are spread throughout different times during the day and offered via WebEx to include all graduate students. Please RSVP for the awards luncheon as soon as possible. Please consider allowing class to be released a half hour early or begin late so students can participate and promote as

much as possible. Volunteers are needed, especially for WebEx sessions. Please contact [Cassandra.Casanova@tamucc.edu](mailto:Cassandra.Casanova@tamucc.edu).

- C. **Graduate Scholarships – Dr. Thomas Naehr:** Summer priority awarding period is over. Only Business and S&E awarded Summer priority scholarships. A meeting is being planned to discuss changes and criteria before April 15 (final deadline for Summer scholarships). Starting with the Fall semester, the time for committee review will increase from one week to two. More information about the April 15 resolution regarding offers of financial support will be distributed.

### III. Committee Reports

- A. **Curriculum – Dr. Sherrye Garrett:** no committee activity since last report
- B. **Rules and Procedures – Dr. Scott Sherman**
  - i. **Action Item: S&E Graduate Faculty Requests:** Subcommittee recommends all but three faculty on the provided list for reappointment (three applications will be sent back to college for further documentation/modification of request)  
**Approval to vote:** unanimously approved, 1 abstained

### IV. Liaison Reports

- A. **ITDEC – Dr. Eve Layman:** this committee has not met since the last report
- B. **Graduate Student Representative – Evan Paret:** not present to report
- C. **International – Dr. Scott King:** committee has met twice, discussion included: ESLI preparedness, travel, committee will be working with the new Director of ESLI; Dr. Griffith: students are supposed to introduce themselves to faculty and give a brief overview of their background.
- D. **Faculty Senate – Dr. Bryant Griffith:** Working on a post-tenure document; Senate elections are being held this week. The need for timeliness in order for Senate to have time to consider items was reiterated.
- E. **Library – Dr. Christine Shupala:** not present to report; Dr. Sherman: Next week, 2 candidates for Library Director will be on campus.
- F. **Retention – Dr. Scott Sherman:** committee has not met since last report.

### V. Matters Arising

- A. **Program Coordinator Reports:** only completed applications will be forwarded to program coordinators. Previous practice of giving access to incomplete applications created confusion. Request was made for previous practice to continue or implementation of some system for allowing program coordinators to see in-progress applications. Request will be considered by CGS.
- B. **CMSS Master's Program:** has not appeared yet on THECB agenda, but may only need to go to Board of Regents. New Search pieces are ready. Some of the "planned programs" are included, but will not be ready to accept students as advertised due to delays in the approval process.

Dr. Sherman motioned to request better documentation of the flow process and timeline for new graduate program approval process, streamlining the process, and eliminating delays in the process. Dr. Jarrell seconded. 8 approved, 1 opposed

- C. Dr. Canales: Final graduate council meeting on May 8 will be a breakfast. E-sign Live will be replacing Echosign. Program Coordinator Meetings will be reinstated. University Rule 12.99.99.C03 (Graduate Faculty) will be revisited.
- D. Students are utilizing Social Media to express concerns about admissions decisions and other university issues.
- E. Grad Council elections: current list with membership terms will be sent to Associate Deans with a request to hold elections for retiring members.
- F. Legislature is considering incentives for doubling nursing enrollment. Non-achievement means repaying funds.

**VI. Adjournment**

Dr. Sherman moved to adjourn the meeting. Dr. Smee seconded. Meeting adjourned at 2:21 PM.

<b>TENTATIVE FUTURE MEETING DATES: 4/10; 4/24; 5/8; 5/22</b>
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