

Graduate Council Meeting Minutes

Council Members Present: Richard Balkin, JoAnn Canales, Luis Cifuentes, Chuck Etheridge, Sherrye Garrett, Jim Gibeaut, Eve Layman, Thomas Naehr, Patricia Olenick, Marvarene Oliver, Anita Reed, Steve Seidel, Scott Sherman, Lee Smee, Sarah Sutton, Virginia Wheelless

Council Members Absent: Jim Lee, Claudia McDonald, Corinne Valadez

I. Approval of Minutes from September 8, 2011

Motion: To approve the minutes as presented

Moved: The motion was made by Virginia Wheelles.

Second: The motion was seconded by Steve Seidel.

The minutes, as read, were unanimously approved.

II. Committee Reports

A. Curriculum Committee -

Dr. Patricia Olenick and Dr. Chuck Etheridge will co-chair the committee. Dr. Olenick shared a detailed report regarding three courses submitted for approval

OCTD 5310

OCTD 5311

OCTD 5312

All three were referred back to the COE with comments for revision.

Discussion ensued regarding level of detail to be reviewed, whose responsibility it was to ensure quality/integrity of courses, the number of times Grad Council

should be asked to review the same courses evidencing the same issues.

Dr. Sherman made a motion to request that Dr. Cifuentes, Dean of Graduate Studies, be asked to discuss these issues with the respective deans when the curriculum subcommittee feels the review process is no longer productive.

Wheeless seconded the motion and it was unanimously approved.

In addition, Dr. Canales will disseminate the SACS responses which describe the processes in place. These will be the basis of the work to be undertaken by the subcommittee on Revision of Rules and Procedures.

B. Graduate Faculty Committee

Dr. Sherman, committee Chair, reported recommendations from the COE and the CLA (see below). Noted were special appointments made by the Graduate Dean at the request of the COE and S&E.

College	T/TT New [3 years]	Non T/TT Associate (Term noted in parentheses)	Non T/TT Adjunct (Term Noted in Parentheses)	Non T/TT Special Appointment* (Term Noted in Parentheses)
COE	10/13/2011 <ul style="list-style-type: none"> James Dawes Mary Alice Fernandez K. Michelle Hollenbaugh Allison Murray Lisa Wines 	10/13/2011 <ul style="list-style-type: none"> James Walter (1) 	10/13/2011 <ul style="list-style-type: none"> Kristopher Garza (3) 	10/13/2011 <ul style="list-style-type: none"> Deborah Addison (1) AVP <ul style="list-style-type: none"> Audra Sukauskaitė (1)
CLA	10/13/2011 <ul style="list-style-type: none"> Stephen Doolan Josephine Gatti Gina Glanc Ryan O'Malley Joe Pena 		10/13/2011 <ul style="list-style-type: none"> Robert Mims (3) Troy Martinez (3) 	
S & E				AVP <ul style="list-style-type: none"> James Simons (1)

He also reported that the subcommittee will begin reviewing the graduate faculty rules and procedures. Dean Cifuentes requested that the Dean of Graduate Studies automatically be given graduate status; however, upon return to faculty, the regular procedure would be in place.

C. General Section Committee

Dr. Anita Reed, committee chair, requested that the item be tabled until the October 27, 2011 meeting.

III. Matters Arising

- A. Dean Cifuentes requested that Grad Council consider the question of who can propose courses for discussion at the 10.27.11 meeting.
- B. Dean Cifuentes reported that the Provost Office is close to finalizing the membership of the various committees, charge, and meetings times and more information will be forthcoming.
- C. Dr. Oliver, Grad Council Chair, stated that she would be out of town on 10.27.11 and Dr. Wheelless inquired about the status of identifying a Vice Chair for Grad Council. The matter will be addressed as part of the development of procedures. Dr. Sherman will serve as chair in Dr. Oliver's absence.

IV. Adjournment

Motion made by: Dr. Etheridge at ?? (anyone recall when we adjourned?)