

Graduate Council Meeting Minutes

Council Members Present: JoAnn Canales, Luis Cifuentes, Chuck Etheridge, Sherrye Garrett, Jim Gibeaut, Eve Layman, Jim Lee, Claudia McDonald, Thomas Naehr, Patricia Olenick, Marvarene Oliver, Anita Reed, Steve Seidel, Scott Sherman, Sarah Sutton, Corinne Valadez

Council Members Absent: Richard Balkin, Jim Gibeaut, Thomas Naehr, Patricia Olenick, Lee Smee, Virginia Wheelless

Council Ex-Officio Present: Sherrye Garrett, Sarah Sutton

I. Approval of Minutes from February 9, 2012

Motion: To approve the minutes as presented

Moved: The motion was made by Dr. Seidel.

Second: The motion was seconded by Dr. Layman.

The minutes, as read, were unanimously approved.

II. Committee Reports

A. Graduate Faculty – Dr. Sherman - Dr. Sherman recommended for approval graduate faculty in the College of Education (17 T/TT + 1 adjunct graduate faculty), the College of Science and Engineering – special appointments (6), and the College of Liberal Arts (1). The listing of faculty can be found in the summary report attached below as Appendix 1. The recommendations were unanimously approved as submitted.

B. General Section – Dr. Reed - Dr. Reed recommended the proposed changes for 2013-14 in the General Section of the Catalog. The executive summary of changes is attached below as Appendix 2. Dr. Canales will follow up on the definition of practicum before including in the document as discussed. The proposed changes were

unanimously approved as submitted.

III. Liaison Reports

A. Library (Dr. Sutton) – No report

B. Faculty Senate (Dr. Garrett) – Will meet Friday, March 23, 2012. In the process of reviewing various documents in need of updating.

C. Instructional Technology and Distance Education Committee (Dr. Canales) – Shared that the committee met on Wednesday, March 21, 2012. On-line courses will be coded as W1(85% or more on line), W2 (50-85% online), or W3 for web-enhanced. A multi-faceted review process will be discussed to target courses, e.g., as they come on line, new courses proposed for distance learning, existing on line courses, and courses as part of the self-study process.

Dr. Layman shared that those programs joining Academic Partnerships are being asked to have their courses reviewed by Quality Matters.

Dr. Canales will communicate that and convey the need for consideration of faculty time and effort as well as accreditation agency expectations as the review policies and practices are discussed.

D. International Committee (Dr. Sherman) – Dr. Sherman shared that the Compass will be administered to the ESLI students entering their third year for use as a diagnostic tool. The results will be examined before further action is taken.

E. Retention Committee (Dr. Seidel) – Dr. Seidel disseminated a preliminary report prepared by the consultant and that when queried regarding graduate students was told that the same issues that apply to undergraduate students, apply to graduate students. Dr. Moreno is in the process of preparing a more extensive document based on committee feedback. Graduate Council will respond accordingly once the complete report is available.

F. Research Committee (Dr. Jim Lee) – Dr. Lee reported that the committee had not met. Dr. Cifuentes elaborated that the last charge to the committee was to identify cultural issues to be addressed as TAMUCC moves to an emerging research institution.

IV. Matters Arising

Dr. Layman shared that the DNP request was rescinded upon advise from the coordinating board and we are to resubmit once the issues raised have been addressed.

Dr. Cifuentes shared that the student organization increased the graduate representation

from one to two members although a suggestion was made to have at least one per college. Currently, there are three UGs per college.

V. Adjournment – Moved by Dr. Reed at 3:20 p.m.

Appendix 1

Faculty Approved for Graduate Status on March 22, 2012 by College

EDUCATION

Reappointments	<ul style="list-style-type: none">• Richard Balkin• Cilla F. Bruun (2)• JoAnn Canales• Susan Elwood• Sherrye D. Garrett• Bryant E. Griffith• Denise Hill• Mary Lou Holt-Adams• Kamiar Kouzekanani• David G. Leo (2)• Frank Lucido• Marvarene Oliver• Karen D. Paciotti• Daniel L. Pearce• Richard J. Ricard• Jana Sanders (2)• Lon H. Seiger• Robert Smith• Frank J. Spaniol• James K. Walter (1)• Martin J. Ward• Manuel Zamarripa (2)
Adjunct	<ul style="list-style-type: none">• Laura Rosales (2)• Dee C. Ray (2)

LIBERAL ARTS

Reappointments	<ul style="list-style-type: none">• Min Song
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SCIENCE & ENGINEERING

Associate	<ul style="list-style-type: none">• Allen Davis (5)• Manuela Gardner (5)• Thomas Shirley (3)• Kevin Strychar (5)
Adjunct	<ul style="list-style-type: none">• Paul W. Sammarco (5)
Special Appointment	<ul style="list-style-type: none">• Jorge Brenner (3)

	<ul style="list-style-type: none"> • Billy D. Causey (3) • Peter Etnoyer (1) • John Lawrence (2) • James McClelland (3) • Stephen A. Watts (2)
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Appendix 2

Executive Summary of Changes for Graduate Catalog 2013-2014

Admissions

- p. 1 line 23 Inserted the term “essay” for consistency across the campus
- p. 2 line 8 Inserted ESLI program as an exception to the need for the TOEFL for international students.
- p. 2 lines 8-13 Deleted the additional GRE/GMAT requirement for international students again for consistency as it is not required for ESLI students.

General Academic Policies and Regulations

- p. 2 (line 13) -3 (line 13) Added section titled, “ Exceptions to Full Time Enrollment Minimums to accommodate students enrolled in Peace Corps Master’s Program
- p. 3 word smithing regarding significance of final digits in course numbers to be consistent with information disseminated campus wide.

Graduate Academic and Degree Requirements

- p. 9 Dissertation Defense/Final Examination – Changes reflect decisions of doctoral program ad hoc committee’s recommendations
- p. 10 Application for Degree – inserted verbiage to clarify when diplomas are issued.
- p. 11 Graduate Assistantships – editorial change to reflect current status of program administrators