

# Graduate Council Meeting MINUTES

Approved

September 23, 2010

2:00 PM

NRC 2003

**Council Members Present:** Mary Bantell, JoAnn Canales, Luis Cifuentes, Jim Gibeaut, Hongyu Guo, Thomas Naehr, Patricia Olenick, Anita Reed, Scott Sherman, Robert Smith, Virginia Wheeless

**Council Members Absent:** Chuck Etheridge, Sam Hill, Eve Layman, Jim Lee, Marvarene Oliver

**Council Ex-Officio Members Present:** Sarah Sutton, Sherrye Garrett

## Agenda

**NOTE:** Scott Sherman Chaired the meeting in the absence of Eve Layman, Graduate Council Chairperson.

### I. Approval of Minutes from 9.9.10

Motion: To approve the minutes as amended.

**Moved** - Robert Smith; **Second** - Virginia Wheeless. Unanimous approval

### II. Subcommittee Reports:

A. Graduate Faculty - Scott Sherman shared the subcommittee's recommendation for approval of the following:

COE - 4 new faculty for a 3 year appointment (Randall Bowden, Phyllis Hensley, Alison Murray, Evan Ortlieb)

1 Special Appointment for a 2 year appointment (Victoria Smith)

CLA - 3 new faculty for a 3 year appointment (Elenie Opffer, Michelle Maresh, Stephanie Rollie, Stephanie

4 faculty for a five year reappointment (Molly Englehardt, Amanda Garcia, Peter Moore, Virginia Wheeless)

Unanimous Approval with one abstention

III. **Online MBA Program** - JoAnn Canales shared that based on the forms online [http://academicaffairs.tamucc.edu/aa\\_forms.php](http://academicaffairs.tamucc.edu/aa_forms.php), the internal approval process

did not include graduate council or faculty senate approval as the program was an existing one. Key external approvals needed, however were SACS 6 months prior to the 1<sup>st</sup> day of class as well as Regional Council approval 60 days prior to the 1<sup>st</sup> day of class. However, Paul Meyer would be sharing additional information on the approval process.

Additionally, programs offering <25% of the coursework online did not need additional approval; >25% did warrant SACS approval.

**IV. Counselor Education** - JoAnn Canales shared that adding an emphasis to an existing program with a couple of new courses would follow the same internal process as for catalog copy approval. A request for a minor or to have the specialty area appear on the transcript would warrant a different process.

**V. Matters Arising**

1. JoAnn Canales shared that online catalogs will become Archived Catalogs on Day 1 of the Academic Year. Live Catalogs will be dynamic and eligible for updates throughout the year. Colleges and units will designate individual(s) to have master edit access and Cely Smart will provide the training. Once the changes are approved at the Provost Level, Cely will make the changes visible on the Live Catalog. Discussion ensued in terms of who should have read access and at what point. JoAnn Canales will share additional information as it becomes available and will communicate with the General Sections subcommittee members to begin the review process.
2. Scott Sherman welcome new members Anita Reed (COB) and Thomas Naehr (S&T) and Mary Bantell (CONHS).

**VI. Adjournment**

Anita Reed moved for adjournment at 2:35 p.m.

