

Graduate Council Meeting Minutes

Council Members Present: JoAnn Canales, Luis Cifuentes, Chuck Etheridge, Hongyu Guo, Eve Layman, Jim Lee, Patricia Olenick, Marvarene Oliver, Scott Sherman, Robert Smith, Virginia Wheelless

Council Members Absent: Mary Bantell, Jim Gibeaut, Sam Hill + three reps from COB, COE, and S&T yet to be named

Council Ex-Officio Present: Sarah Sutton

Council Ex-Officio Absent: Sherrye Garrett

- I. **Introductions** - Luis Cifuentes, the new AVP for Research and Creative Activities and Dean of Graduate Studies, made some introductory remarks and explained the name shift from Office of Graduate Studies and Research to Office of Research and Graduate Studies (RGS). He also added that process and function of admissions and tracking would be a primary focus during FY11. This explanation was followed by introductions of all council members present as well as a brief discussion of the role and responsibilities of the Graduate Council.
- II. **Election of Chair** - Eve Layman will serve as chair for FY 11
- III. **Approval of Minutes** from May 6, 2010
 - Motion:** To approve the minutes as presented
 - Moved:** The motion was made by Marvarene Oliver.
 - Second:** The motion was seconded by Scott Sherman.The minutes, as read, were unanimously approved.

IV. Committee Assignments

JoAnn Canales disseminated a copy of the committee assignments. Discussion followed regarding the roles and responsibilities of each of the committees. Scott Sherman shared that the New Directions Sub-Committee completed its work and will summarize its recommendations on new graduate programs in a memo to Dr. Cifuentes and the University Graduate Council. The committee structure for FY11 will consist of S&T/Nursing; COE/COB; General Section & LA; Curriculum; and Grad Faculty. Each committee consists of a minimum of three representatives from the various colleges with a goal of having each member on at least one committee.

V. Catalog Copy Deadlines

JoAnn Canales shared that the Provost's office would be letting us know how this process will work now that we are online.

VI. Matters Arising

Among the issues to be examined/addressed in FY 11:

1. A review of the requests for exceptions.
2. COB will be submitting request for a new course and a possible online MBA program.

JoAnn Canales will follow-up on university, system, state, and SACS requirements for the process.

3. COE will be adding a new specialty in addiction counseling to its master's in counseling. - JoAnn Canales is to follow-up with university, system, state, and SACS requirements for the process.
4. Non-degree Seeking students - Whose responsibility? How should they be handled?
5. Reapplication for admission policy and procedure.
6. JoAnn Canales will be contacting the Graduate Faculty subcommittee to review applications for approval at the Sept 23 meeting.

VII. Adjournment: Scott Sherman moved for adjournment at 3:05 p.m.