

Approved
11/12/09
2:00PM
NRC 2010

Graduate Council Meeting Minutes

Council Members Present: Suzanne Beltz, JoAnn Canales, Jack Cassidy, Jim Gibeaut, Hongyu Guo, Cristina Kirklighter, Harvey Knull, Eve Layman, Jim Lee, Paul Montagna, Patricia Olenick, Anita Reed, Carey Rote, Scott Sherman, Robert Smith.

Council Members Absent: Sam Hill, Marvarene Oliver

Council Ex-Officio Present: Sarah Sutton, Sherrye Garrett

Agenda

I. Approval of Minutes from 10/22/09

Motion: To approve the minutes as presented

Moved: Robert Smith; Second – Eve Layman. Unanimous approval

II. Presentation: Post Bac Title V Grant – Dr. Laura Rosales

The Grant is entitled *Continuing the Title V Pipeline in Graduate Studies* and addresses 4 components: Post-Bac Students, Faculty Development, Research Engagement, and Resources and Services. Five positions will be filled: Director – Laura Rosales and to be hired Activity Associate Director, Business Support Specialist II, Intervention Specialist, and System Support Specialist. The first year is primarily a planning year.

III. Subcommittee Requests

A. New Directions

Scott Sherman shared the two primary tasks to be undertaken by the subcommittee.

Task 1. 12.10.09

Survey the colleges to determine what graduate degree programs they have in planning stages, particularly in the following five categories in:

- 1) Proposal has been submitted and is in the process.
- 2) Proposal is in final stages of development and will be submitted this academic year (prior to 5/1/2010).
- 3) Proposal is in development and will be submitted after this academic year (after 5/1/2010).
- 4) Concept is under consideration and no proposal is in development.
- 5) Potential concept for future consideration and may be a proposal some, some day.

Task 2. 12.3.09

Identify recently-considered programs and examine as case studies (@ 3-4) for ease of moving through the system.

Task 3. Make recommendations to the Council.

B. Graduate Faculty

Eve Layman shared that:

1. New appointments brought forward will be approved for 3 years by the Graduate Dean subsequent to approval by the College Dean.
2. Individuals typically not eligible for graduate status include Post Doc students and individuals without terminal degrees. Exceptions to this will be reviewed on an individual basis.

The following recommendations were made to Grad Council and unanimously approved

1. Reappointments brought forward will be approved provided each college has a post-tenure review process. Otherwise, the subcommittee will review the individuals.
2. Non-Tenured/Tenure-Track Requests, accompanied by the appropriate documentation (CVs and rationale) will be reviewed by the sub-committee and recommendations will be made to Grad Council. Members were provided with a matrix by college and the various Grad Faculty Categories indicating the individuals that were approved for grad status.

COB - none submitted

COE - 1 new T/TT

CLA - 6 new T/TT; 2 third-year reappointments

CONHS - 6 new T/TT; 7 fifth year reappointments; 3 non-T/TT Associates, 2 Adjuncts, and 3 special appointments

S&T - 3 new T/TT, 2 fifth year reappointments; 1 non-T/TT Associate, 1 Adjunct, 5 special appointments.

A recommendation was made for the Grad Faculty Subcommittee to revisit the wording on the non-T/TT categories to address concerns raised by the

subcommittee during their deliberations.

C. Curriculum Committee

Cristina Kirklighter reported on behalf of the subcommittee. A recommendation was made to change the wording on the approval form for courses submitted needing revisions from *Approved with Revisions* to *Reconsider with Revisions*. She shared that the subcommittee had reviewed five proposed courses. PADM 5383 was Approved and four will be Reconsidered with Revisions including PSCH 5360, MATH 6316, MATH 5337, and MATH 5343.

D. Catalog Copy - General Section

The section on Research Resources was reviewed. There was considerable discussion on what constitutes centers and the status decisions on the various centers and institutes prepared by Mary Sherwood was shared. Recommendations for revisions were made as well as a request for Dr. Knull to revisit the status of the ECDC with Mary Sherwood.

The section on Graduate Assistantships was postponed to the following meeting.

IV. Announcements

A Request from Provost Office re: SACS standard 3.6.2

Knowledge of the Discipline & Ongoing Research - The institution structures its graduate curricula to (1) include *knowledge of the literature of the discipline* and (2) ongoing student engagement in *research and/or appropriate professional practice and training* experiences. Grad Council members were asked to convey the importance of programs and course syllabi reflecting the two points in Standard 3.6.2 that Dr. Nelsen felt were going to be problematic during the SACS review.

B. Dr. Marvarene Oliver will represent Grad Council on the International Education Council

C. Enrollment Status - Dr. Knull shared that enrollment was beyond the previous year at the same time.

V. Matters Arising - none

VI. Adjournment – Moved by Jack Cassidy