

Approved
1/28/10
2:00PM
NRC 2010

Graduate Council Meeting Minutes

Council Members Present: Suzanne Beltz, JoAnn Canales, Hongyu Guo, Sam Hill, Cristina Kirklighter, Paul Montagna, Patricia Olenick, Marvarene Oliver, Anita Reed, Carey Rote, Scott Sherman

Council Members Absent: Jack Cassidy, Jim Gibeaut, Harvey Knull, Eve Layman, Jim Lee Robert Smith

Council Ex-Officio Members Present: Sarah Sutton, Sherrye Garrett

Agenda

I. Approval of Minutes from 1/14/10

Motion: To approve the minutes as presented

Moved: - Scott Sherman; Second – Marvarene Oliver - Unanimous approval

II. Committee Reports

A. New Directions Committee

Dr. Sherman reported the following on behalf of the committee.

The New Directions committee recommends a two-pronged approach is necessary to provide guidance for certificate programs, especially at the graduate level. The two prongs are:

1. The Graduate Council requests that the Provost Office develop over-arching policies and specific procedures, guidelines, and templates to guide development, approval, and implementation of certificate programs at all levels and types.

2. The New Directions Committee should continue to develop interim guidelines, procedures, and templates for use by colleges interested in developing, gaining approval, and implementing certificate programs at the graduate level for future consideration by the Graduate Council.

Each of the recommendations was unanimously approved by the members present.

B. Curriculum Committee

Dr. Oliver presented the report on behalf of the committee. CNEP 5381 and MATH 6316 were recommended for approval. The former consisted of a title change and a subsequent course description change for congruency. The latter course was commended for responding to committee feedback based on a previous submission. MATH 5337 and Math 5343 will be

reconsidered with revisions. This is the second time both have been submitted with a similar outcome. The main issue for MATH 5337 of having a graduate course stacked with a prerequisite undergraduate course has not been addressed among other concerns. MATH 5343 needs more explicit description of assignments and clarification of evaluation criteria, e.g., two midterm exams? Final exam – comprehensive?

The proposed certificate program in Homeland Security was also approved and commended for its level of detail.

C. CLA

Dr. Guo recommended approval of the changes made by CLA. Dr. Canales reported that committee member concerns such as removal of a GRE requirement for the Homeland Security Certificate Program had been addressed. Recommendation was unanimously approved.

D. S&T

Dr. Sherman served as temporary chair while Dr. Beltz gave the committee report. Dr. Beltz reported that the committee had concerns with the GSEN section as there were several editorial inconsistencies and issues with clarity that were carried over from the previous year and not addressed despite feedback from the committee. There was also an issue with congruency between the executive summary and the clean copy re: STBIO10G2. The members of the council voted to accept the committee's recommendation for approval, however, Dr. Canales will visit with Cely Smart about the concerns.

E. General Catalog

Dr. Guo presented the Graduate Academic and Degree Requirements section for approval. Council members had previously been sent an electronic detailed listing of all the proposed. Changes. The council members voted to unanimously approve the changes with the following edits:

- p. 2 line 12 - change "are having" to "experience"
- p. 2 line 17 - add the word mentors to advisor to be consistent with previous text
- p. 4 line 26 – delete colon
- p. 5 line 18 - insert "is or" as well as "has been" for clarity

Dr. Guo presented the General Academic Policies and Requirements section for approval. The major substantive change was the addition of a section on Academic Grievance. The council members voted to unanimously approve the changes.

III. Matters Arising

Dr. Oliver inquired if it was ok to lift whole sections from the graduate catalog for inclusion in program handbooks. The general consensus was - "absolutely"!

IV. Adjournment - Dr. Sherman recommended the meeting be adjourned at 3:30 p.m.