

Staff Council General Meeting Minutes

June 18th, 2:00PM-3:30PM, UC Oso 221

Call to order:

- Joseph Doan – 2:03 p.m.

Approval of the Minutes:

- Motion to approve: Adres Garcia
- Second by: Allison Guerra

Upcoming Meetings:

- July 16, 2026, UC Bayview Rm 320
- Meeting attendance:
 - Missing more than 3 meetings without a proxy is grounds for removal from the Council.
 - If you will miss a meeting send notification to staffcouncil@tamucc.edu with the following:
 - Subject: “Meeting Attendance”
 - Whether or not you will have a proxy. If you will have a proxy, include your proxy’s full name and TAMU-CC email.

Note* An eligible proxy is a staff member, as classified by Human Resources, from your division. The proxy does not need to be a member of your EEOC.

President’s Report – Joseph Doan

- Officer Election: President Elect/Vice President, Parliamentarian, Secretary, and Treasurer positions still need members to come forward to self-nominate or encourage a qualified member to run for those positions.
- Staff Council and University Committee assignments:
 - Calendar Committee: Brittany Claramunt
 - Campus Wellness Committee: Zelda Chacon
 - Environmental Committee: Linda Barbato
 - Expressive Activities Committee: Andres Garcia
 - HUB Committee: Kayleigh Garcia
 - Student Endowment Scholarship Committee: Samantha Barrera
 - Student Success Council: April Jasso
 - University Safety Committee: Jessica Parra
 - Transportation Advisory Committee: Justin Guajardo
 - TAC Parking Appeals Subcommittee: Dillon Courtney
- Staff Council Committees:
 - University Relations Committee: Co-Chairs: Katie Skora, Gabriella Carrillo

- Members: Allison Guerra, Amber Castillo, Brittany Claramunt, Christopher Hempstead, Dillon Courtney, Melody Cantu, Ryan Butler, Spencer Mcelwee, Victor Bottari
- Benefits Employee Development: Chair Justin Guajardo
 - Members: Zelda Chacon, Melody Cantu, Linda Barbato, Dr. Samantha Barrera
- Nominations/Elections: Chair: SC Vice President
 - Amy Guerra, Alexis Rodriguez, Andres Garcia, April Jasso
- Communications: SC Secretary
 - Brittany Claramunt, Jessica Parra, Gwyneth Mitchell
- Ad-Hoc Bylaw Revision Committee: Parliamentarian
 - Samantha Barrera, Hayford Osei, Jiashi Zhao
- Shark Week preparations
 - Katie Skora has been attending meetings
 - Planned for July 29th 11:30am-1pm
 - Room reservation secured
- Communication protocols
 - MS TEAMS usage
 - Store Council and Committee meeting agendas & minutes, relevant working documents
 - Enable notifications to get important messages such as policy reviews
 - Committee meeting minutes to be stored in TEAMS files
 - Communication committee will be responsible for communication that goes out to university.
 - Title 2: Digital Accessibility
 - Department of Justice adopts WCAG 2.1 standard of accessibility. Deadline for compliance was April 26, 2026 for all organizations to comply...new deadline is April 26, 2027. Communications Committee is tasked with reviewing all flyer communications for accessibility compliance.

Vice-President's Report

- None

Treasurer's

- None

Parliamentarian's Report

- None

Historian's Report

- None

Secretary's Report

- None

Staff Council Committee Reports

- Nominations and Election
- Communication
- Benefits & Employee Development
- University Relations
- Bylaws Revision

University Council/Committee Reports

- Faculty Advisory Council
- Strategic Planning Council
- Student Success Council

- Calendar Committee
- Campus Wellness Committee
- Committee on Committees
- Environmental Committee
- Expressive Activity Committee
- Historically Underutilized Business Committee
- Parking Appeals Subcommittee
- Student Endowment Scholarship
- Transportation Advisory Committee
- University Budget Advisory
- University Safety

Liaison Reports (if any)

- Advisor: John LaRue
- Human Resources: Cassondra Casanova
- Faculty Advisory Council:
- Past President: Stephaine Long

Old Business

- Islander Launch orientations are scheduled July 7-10, so the July Staff Council has been moved to Thursday, July 18.
- All past members responsible for SOP review, please send to President, Joseph Doan.
- Encourage all members to read the Bylaws as they are Staff Council's guiding principles.

New Business

Good for the Order

Adjourn:

- Motion to adjourn: Justin Guajardo
- Seconded: Brittany Claramunt

Proxy: