

# Staff Council General Meeting

**May 14<sup>th</sup>, 2:00PM-3:30PM, UC Bayview 320**

- Call to Order:
  -
- Approval of Minutes:
  - Motioned to approve:
  - Seconded:
- Upcoming Meetings
  - Please accept calendar invites for Staff Council Meetings
  - If unable to attend, please email [Staff.Council@tamucc.edu](mailto:Staff.Council@tamucc.edu) and Stephanie Long about your absence and if you will be providing a proxy in your place.
- President's Report – Stephaine Long
  - SOP Updates
- Vice-President's Report – Joseph Doan
- Treasurer's Report - Amy Rivera –
  - Updated Executive Board on our remaining budget and provided proposed expenditures for Staff Council review and discussion.
- Parliamentarian Report – Andres Garcia
  - No report currently
- Historian Report - Yazmin Diaz
  - Send updates for website.
- Secretary Report – Ashleigh Campbell
  - Review of how Notes and Agenda are sent to members, seek information on if they prefer information sent through TEAMS or are emails more efficient?
  - Secretary SOP under review by SL and JD
- Staff Council Committee Reports
  - Nominations and Elections – **Chair: VP-Joseph Doan** (Kristina, April, Lori)
  - Executive Board Committee certified 2026 Election results

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| Division                       | Seats to Fill | Candidates                            | % of Votes |
|--------------------------------|---------------|---------------------------------------|------------|
| Academic Affairs               | 4             | Gabriella Victoria Carrillo – 19      | 57.57%     |
|                                |               | Hayford Osei – 5                      | 15.2%      |
|                                |               | Jiashi Zhao – 5                       | 15.2%      |
|                                |               | Gwyneth Ivy Mitchell – 3              | 9.1%       |
| Enrollment Management          | 2             | Amy Marie Guerra – 6                  | 42.9%      |
|                                |               | Spencer Mcelwee – 5                   | 35.7%      |
| Finance and Administration     | 2             | Alfred Gerard Tapia – 10              | 35.7%      |
|                                |               | Ryan Ray Butler – 8                   | 28.6%      |
| Institutional Advancement      | 2             | Melody Cantu – 3                      | 50.0%      |
|                                |               | Samantha Barrera – 3                  | 50.0%      |
| Institutional Excellence       | 1             | Dillon Davis Courtney<br>7 Yea, 0 Nay | 100.0%     |
| President's Office             | 4             | Jessica B. Parra<br>7 Yea, 0 Nay      | 100.0%     |
| Research and Innovation        | 2             | Victor Bottari – 11                   | 50.0%      |
|                                |               | Linda L Ramon-Barbato – 7             | 31.8%      |
| Student Engagement and Success | 1             | Brittany Claramunt – 8                | 66.7%      |

- o Communication Committee – **Chair: Secretary- Ashleigh** (Lorena, Kayleigh)
  - The Communication Committee SOP will need to be created. Chair (Ashleigh) has called for a review of the duties presented to the Communications Committee.
- o Ad Hoc Bylaws Review Committee – **Chair: Parliamentarian- Andres** (Sarina, Joseph)
- o Benefits & Employee Development- **Chair: Samuel** (Claudia, Zelda, Christopher, Mary)
- o University Relations – **Co-Chair: Anna and Katie** (Amber, Luran, Allison, Donna, Kevin, Yazmin, Amy, Alexis, Kandrea)
- University Committees Reports
  - o Calendar Committee – Claudia Ayala
  - o Campus Wellness Committee – Mary Mahan
  - o Committee on Committees – Joseph Doan

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- Kevin Houlihan (Chair) presented the review of the university committees to President's Cabinet (PC) and they approved the report. Moving forward, Committee on Committees will work on improving communication with the chairs to ensure they adhere to the requirements of using Teams and understand how to make changes. PC also supports a review of the Environmental Committee and University Safety Committee to expand their functions beyond EHS.
- University procedures to review
  - [Employee Compensation Administration](#)
  - [Filling Staff Vacancies](#)
- Environmental Committee – Lorena Newsome
- Expressive Activity Committee - Andres Garcia
- Faculty Advisory – Joseph Doan
- Historically Underutilized Business Comm. – Kayleigh Garcia
- Strategic Planning Council – President- Stephaine Long
- Student Endowment Scholarship Comm. – Kandy Ortega
- Student Success Council – April Jasso
- Transportation Advisory Committee - Lauran Guerra
- Parking Appeals Subcommittee – Yazmin Diaz
- University Safety Committee – Allison Guerra
- University Budget Advisory Committee- Treasurer - Amy Rivera
- Liaison Reports (if any)
  - Advisor Update – John LaRue
  - HR Update – Casandra Casanova
  - Faculty Advisory Update – Scott Johnson
  - Past President – Trennon Cavanagh
- Old Business:
  - Summer Dates and scheduling around Islander Launch Dates, questions regarding Absences.
    - Look into Proxy's and explore dates for Staff Council Meetings
  - Hybrid meeting format to foster full participation for all staff members.
    - Look into Bylaws, Will need a motion to investigate this matter.
    - Discuss the needs, pros and cons and possibly vote to adopt it or not.
- New Business:

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- Adjourn:
  - o Motioned to adjourn:
  - o Seconded:
- Proxy:
  - o Gabriella Carillo for Andres Garcia
  - o Cynthia Lazcano for Christopher Hempstead