

Sta Council General Meeting Agenda
UC Bayview 320- August 7th, 2025 - 2:00pm-3:30pm

- Call to Order:

- Approval of Minutes:
 - _____ motioned to approve
 - _____seconded.
- Guest Speakers
 - Neftali Rivera (Assistant VP for University Auxiliaries)
 - Ryan Butler (Assistant Director of Operations for University Services)
- President's Report – Stephaine Long
 - Updates on: I-Engage, TEAMS, and Website
 - Storage Room Update

- Upcoming Meeting Times
 - September 11th, 2:00PM-3:30PM, UC Bayview 320
 - October 9th, 2:00PM-3:30PM, UC Bayview 320
 - November 6th, 2:00PM-3:30PM, UC Bayview 320
 - December 11th, 2:00PM-3:30PM, UC Bayview 320
 - January 8th, 2:00PM-3:30PM, UC Bayview 320
 - February 12th, 2:00PM-3:30PM, UC Bayview 320
 - March 19th, 2:00PM-3:30PM, UC Bayview 320
 - April 9th, 2:00PM-3:30PM, UC Bayview 320
 - May 14th, 2:00PM-3:30PM, UC Bayview 320

- Vice-President's Report –
 - Introduce New Members
- Treasurer's Report -
 - FY2025 Current Year Review
 - Discuss Remaining Balance
 - Discuss Staff Council Events, Begin Purchasing for Events with Remaining 2025 Budget?
 - Halloween Break-in the Day

- Shark Week
 - Homecoming
- Year-End Deadlines for procurement Credit Card Purchases is 08/25/25 and Delegated POs in Islander Buy 08/29/25
- Parliamentary Report –
 - Discuss Bylaws and Review Process: Ad-Hoc will meet to review and edit several areas noted in need of updates.
- Historian Report –
 - Update website
 - New members
 - Photos – updating headshots
 - Reporting information updated
- Secretary Report -
 - Attendance: Executive Board reviewing attendance and Proxy guidelines.
- Staff Council Committee Reports
 - Nominations and Elections -**Chair: VP-Joseph Doan** (Kristina, April, Lori)
 - Communication Committee – **Chair: Secretary- Ashleigh** (Lorena, Kayleigh)
 - Ad Hoc Bylaws Review Committee – **Chair: Parliamentarian- Andres** (Sarina, Joseph)
 - Benefits & Employee Development- **Chair: Samuel** (Claudia, Zelda, Christopher, Mary)
 - University Relations – **Co-Chair: Anna and Katie** (Amber, Lauran, Allison, Donna, Kevin, Yazmin, Amy, Alexis, Kandrea, Cierra)
- University Committees Reports
 - Calendar Committee – Claudia Ayala
 - Campus Wellness Committee – Mary Mahan
 - Committee on Committees – Joseph Doan
 - Environmental Committee – Lorena Newsome
 - Expressive Activity Committee - Andres Garcia
 - Faculty Senate – Vice President- Joseph Doan
 - Historically Underutilized Business Comm. – Kayleigh Garcia
 - Strategic Planning Council –Stephaine Long
 - Student Endowment Scholarship Comm. – Kandrea Ortega
 - Student Success Council – April Jasso
 - Transportation Advisory Committee - Lauran Guerra
 - University Safety Committee – Allison Guerra
 - University Budget Advisory Committee- Treasurer - Amy Rivera

- Liaison Reports (if any)
 - Advisor Update – John LaRue
 - HR Update – Casandra Casanova
 - Faculty Senate Update- Scott Johnson
 - Past President- Trennon Cavanagh
- Old Business:
 - Parliamentarian: Updates from prior meeting on ‘New Business’: Virtual/Remote option wording
 - Recycle Bins: Claudia emailed prior team handling it and issue was resolved by Rick (removed the bins)
 - Website Photo: Kayleigh photo fix. Done
- New Business:
- Adjourn:
 - _____motioned to approve
 - _____seconded