

Sta Council General Meeting Minutes

Bayview 320-July 10, 2025 - 2:00pm-3:30pm

- Call to Order:
 - 2:04 PM by Stephaine Long
- Approval of Minutes:
 - Anna Whetstine motioned to approve
 - Christopher Hempstead seconded.
- President's Report – Stephaine Long
 - Appoint Vice President and Historian
 - No ballot/election needed due to only one self-nominee for each open officer position.
 - Positions announced at Meeting.
 - Vice President- Joseph Doan
 - Historian - Yazmin Diaz
 - Proxy
 - Mary Mahan
 - Zelda Chacon
 - Guest Speakers
 - Please email Stephaine Long with any ideas for Guest Speakers
 - Will be conducting a steady speaker process for Staff Council Meetings
 - Current Ideas
 - SEAS (Student Engagement and Success) Leadership
 - HR for changes in Workday
 - UC Dining provided Updates for new amenities and Dining Places
 - IT to discuss new updates
 - Upcoming Meetings
 - August 7th, 2:00PM-3:30PM, UC Bayview 320
 - September 11th, 2:00PM-3:30PM, UC Bayview 320
 - October 9th, 2:00PM-3:30PM, UC Bayview 320
 - November 6th, 2:00PM-3:30PM, UC Bayview 320
 - December 11th, 2:00PM-3:30PM, UC Bayview 320
 - January 8th, 2:00PM-3:30PM, UC Bayview 320
 - February 12th, 2:00PM-3:30PM, UC Bayview 320
 - March 19th, 2:00PM-3:30PM, UC Bayview 320
 - April 9th, 2:00PM-3:30PM, UC Bayview 320
 - May 14th, 2:00PM-3:30PM, UC Bayview 320
 - Please accept calendar invites for Staff Council Meetings
 - If unable to attend, please email Staff.Council@tamucc.edu and Stephaine Long with your absence and if you will be providing a proxy in your place.

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- New Member Access
 - All Staff Council Members should be added to their respective Staff Council Committees on the Teams Channel.
- Committee Assignments
 - August will be the first official month of Committee Meetings.
 - Please see Staff Council Committee Reports and University Committees Reports for list of Committees and Staff Council Representatives.
 - Please contact Staff.Council@tamucc.edu for official Committee Assignments if you are unsure.
- Website Updates
 - If you would like to update your Headshot on the Staff Council Website, please email Staff.Council@tamucc.edu and Yazmin Diaz.
 - Stephaine will add new members to Teams Channels for Committees
- Vice-President's Report –
 - N/A, election of this position will be held during July general meeting due to no nominations before June meeting.
 - Joseph Doan Elected
- Treasurer's Report - Amy Rivera
 - Cleaning up Staff Council Accounts
 - \$6,100 for Events
 - \$2,000 in Ink Supply
 - Requesting to roll into General Funds
 - Staff Council no longer runs the recycling bins for ink cartridges, contact UC for Removal.
 - Yeater Scholarship has more funds this year.
 - Amy Rivera and Stephaine Long will be reviewing the budget to see what comes in and goes out.
 - Remaining Funds do not roll over to next term, Staff Council will begin to look into plans to utilize remaining budget by August 31st.
 - Nametags may be a good idea for events.
 - Licensing issues with Marcomm. Sarina Garcia- possible ribbon flag to identify staff council member
- Parliamentarian Report – Andres Garcia

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- No Report
- Historian Report -
 - N/A, election of this position will be held during July general meeting due to no nominations before June meeting.
 - Yazmin Diaz Elected
- Secretary Report – Ashleigh Campbell
 - Attendance is required every month, please see the Staff Council Bylaws for more information.
 - 3 Absence Rule for every Staff Council Member for an entire term.
 - Providing a Proxy will not count towards total absence count.
 - Attendance for July 10th

Member		6/12/2025	7/10/2025
Claudia	Ayala	Attended	Attended
Amber	Castillo	Attended	Attended
Zelda	Chacon	Absent	Proxy
Donna	DeLeon	Attended	Absent
Lori	Flaminio	Proxy	Absent
Kayleigh	Garcia	Attended	Attended
Sarina	Garcia	Attended	Attended
Samuel	Glowacki	Attended	Attended
Allison	Guerra	Proxy	Attended
Lauran	Guerra	Attended	Attended
Christopher	Hempstead	Attended	Attended
April	Jasso	Attended	Attended
Mary	Mahan	Attended	Proxy
Kevin	Martin	Absent	Attended
Kristina	Messoline	Attended	Absent
Lorena	Newsome	Attended	Absent
Kandy	Ortega	Attended	Attended
Alexis	Rodriguez	Attended	Attended
Katherine	Skora	Attended	Attended
Anna	Whetstine	Attended	Attended
Ashleigh	Campbell	Attended	Attended
Yazmin	Diaz	Attended	Attended
Joseph	Doan	Attended	Attended
Andres	Garcia	Attended	Attended
Stephaine	Long	Attended	Attended
Amy	Rivera	Absent	Attended
Cassandra	Casanova	Proxy	Attended
Trennon	Cavanagh	Absent	Absent
John	LaRue	Absent	Absent
Shay	Lee	Attended	Attended
Scott	Johnson	Attended	Absent

- Staff Council Committee Reports

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- Nominations and Elections -**Chair: VP-Joseph Doan** (Kristina, April, Lori)
 - Staff Council has four positions open. Committee will be planning to meet to fill open positions
 - (1) Student Engagement Success
 - (2) Two for President Office
 - (1) Research Innovation
- Communication Committee – **Chair: Secretary- Ashleigh** (Lorena, Kayleigh)
- Ad Hoc Bylaws Review Committee – **Chair: Parliamentarian- Andres** (Sarina, Joseph)
- Benefits & Employee Development- **Chair: Samuel** (Claudia, Zeld, Christopher, Mary)
- University Relations – **Co-Chair: Anna and Katie** (Amber, Luran, Allison, Donna, Kevin, Yazmin, Amy, Alexis, Kandrea)
 - Break in the Day – Anna and Katie
 - Volunteers- Location Booked Lonestar, food in Legacy July 23rd-
 - MC- Julian Lopez from IA
 - Confirmed Catering Menu, confirm with Lisa
 - Communications- confirmed with Shay
 - IT request has been put in
 - Supplies, will send Wishlist
 - Speaker from HRI- Dr. Banks
 - Izzy is booked- may or may not have a student. Will need an alternative incase. Ask Ben Soto if he can do it.
 - Door Prizes within divisions. Please bring to Anna in UC 304
 - All supplies in UC 304
 - Volunteers will have Shark Fins
 - I-Engage event created for Sign-in—sand-dollar swipe
 - Ask UC for swipers (line control will man this station)
- University Committees Reports
 - Calendar Committee – Claudia Ayala
 - Campus Wellness Committee – Mary Mahan
 - Committee on Committees – Joseph Doan
 - Environmental Committee – Lorena Newsome
 - Expressive Activity Committee - Andres Garcia
 - Faculty Senate – Vice President- Joseph Doan
 - Historically Underutilized Business Comm. – Kayleigh Garcia
 - Strategic Planning Council –Stephaine Long
 - Student Endowment Scholarship Comm. – Kandrea Ortega
 - Student Success Council – April Jasso

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- Transportation Advisory Committee - Lauran Guerra
- University Safety Committee – Allison Guerra
- University Budget Advisory Committee- Treasurer - Amy Rivera

Liaison Reports (if any)

- Advisor Update – John LaRue, at College Station (Not Present, Update provided by Stephaine Long)
 - Shared storage space for Staff Council/Faculty Senate is currently ongoing.
- HR Update – Casandra Casanova
 - Fall Hiring and Faculty Orientation
 - Open enrollment fair- July 10th to July 31st.
 - Open Enrollment closes July 31st, please select new benefits by then in Workday. Or confirm no changes to benefits in Workday.
- Faculty Senate Update- Scott Johnson
 - Stephaine Long Provided Report, Scott Johnson not present.
 - Please refer to Scott Johnson for questions.
- Past President- Trennon Cavanagh (Not present)
- Old Business:
 - Notification to University Committees of updated members from Staff Council
 - Executive Board will meet every First Monday of the Month.
- New Business:
 - Virtual/Remote option for Meetings. Self-Governing- be consistent with bylaws.
 - Once we say ‘yes’ cannot retract in front to in-person, discuss attendance options,
 - Joseph Doan- Hybrid Option. A lot of business to take care of should be better in person. If there is not enough information on Agenda provide option to allow hybrid option. Pros and Cons to each. Yazmin Diaz agrees with Joseph Doan.
 - Have to manage online options, need to work through technology for room, manage chat, discuss this option. Leave by default for now and discuss further in a future meeting. Majority vote – leave as is for now.
 - Kevin Martin- for other organizations, let say if there are 3 things on agenda, the meeting is pushed to Teams
 - HR Standpoint – remote workers having to come into campus. Hybrid approach may be great.
 - Bylaws Committee
 - Recycle Bin for ink cartridges
 - Reported Sightings: UC (by bathroom) -Amber Castillo and Library-Andres Garcia has Staff Council Bin- will need to be removed from those areas.

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- Kayleigh Garcia - Correct photos on website- Kayleigh's Photo is on Andres Photo. Yazmin will correct the page.
- Adjourn:
 - Sarina Garcia motioned to approve
 - Kandy Ortega seconded

Approved Minutes on August 7th, 2025