

Staff Council General Meeting

UC Bayview 320 -December 11th, 2025 – 11:30AM-1:00PM

- Call to Order:
 - Stephaine Long at 11:35 AM
- Approval of Minutes:
 - Motioned to approve: Kristina Messoline
 - Seconded: Donna DeLeon
- Upcoming Meetings
 - January 8th, 2:00PM-3:30PM, UC Bayview 320
 - February 12th, 2:00PM-3:30PM, UC Bayview 320
 - March 19th, 2:00PM-3:30PM, UC Bayview 320
 - April 9th, 2:00PM-3:30PM, UC Bayview 320
 - May 14th, 2:00PM-3:30PM, UC Bayview 320
 - Please accept calendar invites for Staff Council Meetings
 - If unable to attend, please email Staff.Council@tamucc.edu and Stephanie Long about your absence and if you will be providing a proxy in your place.
- President's Report – Stephaine Long
 - Transportation Advisory – Parking Appeal Subcommittee spot has been filled, Yazmin Diaz
 - SOP Update
 - Working on during the current SC Term. Current SC Chair Members are actively meeting to work on the guidelines.
 - Met with Benefits & Employee Development for SOPs.
 - Action items created for attendees.
 - University Relations will meet this afternoon for SOPs
 - Nominations and Election Committee meeting scheduled for 12/15/2025
 - Communications Committee Scheduled for 12/18/2025
 - Bylaws Review Committee to be scheduled
 - Historian Officer Meeting to be scheduled
 - Staff Council Admin Meeting to be scheduled
- Vice-President's Report – Joseph Doan
 - University Procedures- Parental Leave and Flexible Working Arrangements.
 - No objections to University Procedures and will communicate accordingly to Kevin Houlihan.
- Treasurer's Report - Amy Rivera
 - Finalizing all expenditures for Halloween events and Islander Lights.

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- Will provide available budget for upcoming events in January.
 - Budget is looking good for the remainder of term.
- Parliamentary Report – Andres Garcia
 - No report at this time
- Historian Report - Yazmin Diaz
 - Edits to website pertaining to Dorothy Yeater Scholarship completed.
- Secretary Report – Ashleigh Campbell
 - Will be scheduling a meeting with the Communications Committee in Spring 2026.
- Staff Council Committee Reports
 - Nominations and Elections – **Chair: VP- Joseph Doan** (Kristina, April, Lori)
 - Special Elections Status Report
 - For R&I, we have one nominee. Hope to certify the election after December 19th. Will begin for the January Meeting
 - The President’s Office division vacancies (2) will remain unfilled until May for Regular Election.
 - SOP drafted for 12/15 Meeting
 - Communication Committee – **Chair: Secretary- Ashleigh** (Lorena, Kayleigh)
 - Hope to schedule a meeting in January or February to touch base.
 - SOP Meeting on December 18th.
 - Ad Hoc Bylaws Review Committee – **Chair: Parliamentarian- Andres** (Sarina, Joseph)
 - Getting organized for the Annual Review for the Bylaws.
 - Every two years, the Bylaws will need to be reviewed.
 - Initial Meeting to be scheduled.
 - SOP Meeting to be scheduled.
 - Benefits & Employee Development- **Chair: Samuel** (Claudia, Zelda, Christopher, Mary)
 - SOP Meeting on December 11th. Corrected minor changes and are working on the review process.
 - After the review process, it will be sent for release in Announcements.
 - Yeater Scholarship Nominations are currently active until January 9th.
 - University Relations – **Co-Chair: Anna and Katie** (Amber, Luran, Allison, Donna, Kevin, Yazmin, Amy, Alexis, Kandrea)
 - Pictures with Santa will be added to the SOP for University Relations. Link is shared with General Staff Council Teams Channel.

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- SOP Draft prepared for 12/12 Meeting
- Homecoming
 - Working on location for events. Hopefully in the Dugan Center.
- Storage/Inventory
 - In CCH, all items are in one storage unit.
 - Next step, work on organizing the space.
- University Committees Reports
 - Calendar Committee – Claudia Ayala
 - No report at this time
 - Campus Wellness Committee – Mary Mahan
 - No report at this time
 - Committee on Committees – Joseph Doan
 - Currently reviewing all committees for the Meeting in January.
 - Working through processes.
 - Environmental Committee – Lorena Newsome
 - No report at this time
 - Expressive Activity Committee - Andres Garcia
 - Regalia
 - Celebrate being a part of the university. Emphasize the university colors.
 - Senate Bill
 - Waiting for the word what changes will be made to the University System. No official announcements will be made.
 - Referring to non-university personnel and students visiting campus for expressive activities.
 - Faculty Advisory – Joseph Doan
 - Discussing the Senate Bills during the meeting.
 - Academic Freedom, curriculum content.
 - Historically Underutilized Business Comm. – Kayleigh Garcia
 - No report at this time
 - Strategic Planning Council – President- Stephaine Long
 - No report at this time
 - Student Endowment Scholarship Comm. – Kandy Ortega
 - No report at this time
 - Student Success Council – April Jasso

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- Hardy Group representatives are currently working with 11 institutions.
 - Come up with research questions, retention and success rate of institution.
- o Transportation Advisory Committee - Lauran Guerra
 - Parking Appeals Subcommittee- Yazmin Diaz
 - No Report at this time
- o University Safety Committee – Allison Guerra
 - No report at this time
- o University Budget Advisory Committee- Treasurer - Amy Rivera
 - **The Budget Advisory Committee is currently evaluating the potential costs and benefits associated with implementing a Bring Your Own Device (BYOD) program for students.** As part of this review, the Information Technology (IT) department presented data on current computer lab utilization, which indicates that many of the existing labs are underutilized.
 - **Potential Savings:**
 - Adopting a BYOD model could generate significant cost savings by reducing or eliminating the need to maintain physical computer labs. This includes expenses related to purchasing new computers, ongoing hardware maintenance, and other associated infrastructure costs.
 - **Considerations and Challenges:**
 - While the BYOD approach offers financial advantages, it also introduces new requirements. Specifically, the institution would need to invest in upgrading wireless network capacity to support increased device connectivity. Additionally, there would be costs associated with providing software licenses that allow students to access necessary applications on their personal devices.
 - **Next Steps:**
 - The committee will continue to analyze these factors to determine whether the anticipated savings outweigh the additional investments required for successful implementation.
- Liaison Reports (if any)
 - o Advisor Update – John LaRue
 - No report at this time

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- HR Update – Casandra Casanova
 - No report at this time
- Faculty Advisory Update- Scott Johnson
 - The last meeting is tomorrow.
 - Expressive activity updates on campus
 - Provost Office tasked with Collecting all Undergraduate Syllabus to be through software to check for certain codewords.
 - A process to begin flagging courses.
- Past President- Trennon Cavanagh
 - No report at this time.
- Old Business:
- New Business:
- Adjourn:
 - Joseph Doan motioned to approve
 - Andres Garcia seconded

Meeting Notes approved on February 12th, 2026.